School Emergency Drills
Documentation Form

Type of Drill		Type of Drill	
☐	Fire Drill (5 required)	☑	Standard
☐	Tornado Safety Drill (2 required)	☐	Class Change
☑	Lockdown/Shelter in Place Drill (3 required)	☐	Recess
		☑	Other Events — Students in hallway decorating

Name of Reporting School: LISD TECH Center

Name of person conducting drill: Chris Dotson

Title of person conducting drill: Assistant Principal - Student Services

Date of Drill: 02/27/17 Time drill was held: 12:35 ☐ AM ☑ PM

Exact time required to evacuate/shelter/secure: 2 minutes 12 seconds

Total Participants: 482

This report is for emergency drill # 3 for school year 2016 - 2017.

Remarks:

-TECH Center participated in secure mode drill:
-Maintenance has been contacted about one classroom having issues with door hinge. Some students in restrooms and some confusion on where to send those students
-CSF participated without concern
-ATSS on vacation all week

Drill was coordinated with:

☑ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature Shelley Jarek

Rev. 9/14