

# Request for Bids Paint Booth Equipment

Requested by:  
**Lenawee Intermediate School District (LISD)**  
**Adrian, Michigan**

**Issue Date: February 22, 2024**  
**Due Date: March 6, 2024, @ 11:00 AM, EST**

The Lenawee Intermediate School District (LISD) located in Adrian, Michigan seeks bids from qualified vendors for the provision, delivery, installation, and configuration of paint booth equipment. The paint booth equipment will be used by high school and adult students in the LISD's TECH Center's Collision Auto Services educational programs.

## **Paint Booth Equipment Specifications**

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The LISD seeks Paint Booth Equipment that maintains equivalent functionality and capabilities to the Garmet ECO CTOF Series Paint Booth, including, but is not limited to, the following:

### One (1) Eco Garmet CTOF

- Closed Top Open Face Single Bay Heated Prep Station
- Size 20'L X 11'7" W X 8'9"H
- ETL Listed unit for safety and code compliance
- Double skin interlocking, insulated, panel construction
- White power coat finish
- All control components UL approved or recognized
- Color correct LED energy compliant bulbs and ballasts
- 32 bulbs in 8 interior serviceable light fixtures
- 8 upper hip lights
- Hard side wall on back wall, curtains opposing side and ends
- 4 ceiling filter racks
- Knife edge filter frames designed to eliminate particulate infiltration into cabin
- 99% exhaust filter media capture
- Pit grates, filter pans, and supports

### Mechanical

- Garmet exclusive ECO Series ETL listed mechanical
- Energy conservation mode to lower your utilities cost
- 10 hp. Intake motor with adjustable shives for 14000 to 16000 cfm
- 10 hp. exhaust motor with adjustable shives for 14000 to 16000 cfm.
- Reverse incline blowers on intake and exhaust for more static pressure and quieter operation and cleaner fan blades
- Dual inlet blowers provide for more air speed and a much better balanced bearing load
- Programmable logic controller

#### Duct Work

- Duct work package for both intake and exhaust stacks to 15'
- Rain cap for Intake
- Rain cap with water diversion for exhaust cap
- Roof curbs
- Duct transitions and offsets as needed

#### Detailed list of items included in installation:

- Coordination of project by our "Certified" booth crew
- Cad and layout drawings
- Fork lift for unloading and moving equipment into position
- Unloading equipment and staging for erection
- Equipment erection
- Electrical hookup of lights and system controls
- Stacking of duct CTOF through the roof
- Roof opening, burbs, and counter flashing back to duct
- Airlines w/1 drop in CTOF
- Sir and weathering balancing into booth cabin
- Certified fire-up of system and paperwork necessary for unit usability
- Training for technicians on system operation and care
- Two week checkup
- Six month checkup

#### Warranty

- One year parts and labor warranty
- 5 year booth motor warranty
- Removal and disposal of packaging materials

#### **Lenawee ISD will provide the following for installation**

- Concrete pit work (will use existing pit)
- Gas connection hook up to control panel
- Electrical connections to the control panel of booth from customers supply
- Fire protection system removal of old and installation of new
- Addition permits needed by state or local code authorities

**The selected vendor will be responsible for delivering, installing, and configuring the Paint Booth Equipment at the LISD TECH Center, 1372 N. Main Street, Adrian, Michigan.**

#### ***Alternate Products***

Any time a particular manufacturer's name or brand is specified, or where the specifications may indicate that a specific manufacturer's specifications were relied upon, it shall mean any product of equal quality. When providing bids for alternate products, the respondent must clearly indicate the product it is proposing and shall supply sufficient data to enable an intelligent comparison to be made with the particular brand or manufacturer specified or the included specifications. Additionally, respondents must provide catalog cuts, specification sheets, and/or other descriptive data for alternate products specified.

### ***Optional Products***

Respondents should detail any optional equipment and/or materials that LISD may wish to consider purchasing in addition to the base equipment/goods and services described above. Optional products should be priced separately from the base items.

**Responded to this RFB may submit a bid to the LISD for one or all the items sought under this RFB. If a respondent submits a bid for all items, the LISD reserves the right to separate out and accept the bid from the respondent for only those item(s) which the LISD determines to be in the best interest of the LISD.**

### **Warranty**

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Manufacturer warranties must be transferrable to the LISD and must be transferred to the LISD at the time of delivery and installation of the equipment. Respondents must include detailed information about any and all manufacturer warranties which are included with a purchase including clear information about any warranty limitations. All items must be installed pursuant to the manufacturer's guidelines in a manner that preserves any and all warranties.

The LISD also seeks information about any extended or additional warranties which may be available for purchase whether from the manufacturer, supplier, or a third party.

### **Delivery**

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All items must be delivered to F.O.B. LISD TECH Center, 1372 N. Main St., Adrian, Michigan, meaning that risk of loss remains with the vendor until such time as the goods have been delivered, installed, configured, and accepted by the LISD. Destination costs (including, but not limited to, shipping and handling), if any, must be included in the bid.

Respondents must propose a delivery and installation schedule. We are requiring an installation date of 08/05/2024 and an inspection date of 08/23/2024. See **Exhibit A** attached.

### **Installation**

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Respondents will be responsible for the delivery, placement, connection to required utilities, and configuration (collectively, "installation") of the paint booth equipment and any chosen optional items.

### **Training**

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Respondents must provide for training sufficient to educate the appropriate LISD personnel and others who may need to understand the use of the equipment on the functionality and use of the equipment. Training session(s) must accommodate up to three participants, with participants being selected by the LISD.

### **General Conditions**

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The following general conditions are imposed on all bids submitted in response to this RFB:

1. Proposed prices represent an offer to contract on the part of bidder, and all proposed prices must remain in effect for at least 90 days from the date of receipt of the bid by LISD.

2. No bidder may withdraw a bid after submission of the bid to LISD except in case where a bidder demonstrates to LISD's satisfaction that a material and substantial mistake was made in preparing the bid, in which event the bidder has 24 hours after receipt of the bid to deliver to the LISD, a notice in writing that he/she desires to withdraw his/her bid and stating the reasons therefore. Once a bid is withdrawn, it may not be re-submitted. Furthermore, if a bidder makes an error in extension of prices in a bid, the unit price shall govern at the district of the District.
3. The LISD reserves the right to waive any informalities or immaterial omissions or defects in any bid. In the case of error in the extension of prices in the bid or other arithmetical error, the unit (line-item) price shall govern.
4. The LISD will not pay any costs associated with the preparation of submission of any bids in response to this RFB.
5. **The LISD reserves the right to reject any and all bids or accept part and reject part of any bid, with or without cause and for any reason.**
6. The LISD is a public school district and thus is exempt from any and all sales and/or service taxes. Do not include such taxes in the bid figures. The LISD will furnish the successful bidder with tax exempt certificates upon request.
7. The selected vendor must not be currently debarred, suspended, or proposed for debarment by any federal entity. Submission of a bid in response to this request for bids represents respondent's acknowledgement that respondent is not debarred, suspended, or proposed for debarment by any federal agency.
8. All deviations from the specifications must be specified in writing by the bidder at the time that the formal bid is submitted. The absence of a written list of requested deviations or exceptions when the bid is submitted will result in the bidder being held strictly liable to the District for the specification or requirements as written. The LISD reserves the right to accept or reject any requested exception or deviation.
9. The selected vendor(s) understands and agrees that it will: (i) not use any of the district's confidential information or for its own use or for any purpose other than the specific purpose of providing the goods and services described in this RFB; (ii) not disclose any of the district's confidential information to any other person or entity, unless such is required by court order; and (iii) take all reasonable measures to protect the confidentiality of, and avoid disclosure or use of, the district's confidential information in order to prevent it from falling into the public domain or the possession of persons other than those persons authorized to have such information.
10. Any purchase made by the LISD under this RFB will, in addition to the terms and conditions contained in this RFB, be subject to the LISD's standard terms and conditions, which are available at <https://www.lisd.us/bids>.

The preceding list is provided for informational purposes only, and is in no way intended to be an exclusive list of the terms and conditions that may be imposed upon the responding firm by LISD through a sales agreement/purchase order.

The LISD reserves the right to reject any and all bids received with or without cause, and reserves the right to select the bid which is determined to be in the best interest of the LISD.

## **SUBMISSION REQUIREMENTS**

Bids submitted in response to this RFB are to follow the outline described below and must address all requested information. Any additional information that respondent wishes to include that is not specifically addressed below should be included in the appendix to the bid. Respondents are encouraged to keep bids brief and to the point.

### **A. COVER LETTER/TRANSMITTAL LETTER**

Please include a cover letter signed by an individual having the authority to negotiate and execute contracts on behalf of the respondent.

The cover letter should identify any specific support, information, and other needs that may be requested of the LISD, and any existing or potential conflicts of interest that may arise through the provision of the services described herein by respondent to LISD.

### **B. BID FORM**

Respondents should complete the attached **paint booth equipment bid form** in its entirety, including proposed fees for the provision of the goods/services requested in this RFB. Attached with the bid form must be a detailed (line-itemed) quotation for all items specified.

### **C. SPECIFICATION SHEETS & PRODUCT MARKETING BOOKS**

Respondents must include a specification sheet and/or product marketing book for item(s) specified and alternate equipment included in respondent's bid.

### **D. WARRANTY and SERVICE (if any) DESCRIPTION**

Respondents must include detailed information about both standard and optional, warranty options, if any, as well as standard and optional service/maintenance options, if any.

### **E. LISD DISTRICT BID FORMS (available at [www.lisd.us/bids](http://www.lisd.us/bids))**

#### **1. MICHIGAN-BASED BUSINESS CERTIFICATION AND VERIFICATION FORM**

Consistent with Michigan law, the LISD has adopted and implemented a policy that extends a preference to Michigan-based businesses submitting a bid pursuant to this request for bids. Solely for the purposes of determining the value of a bid for purposes of an award, the bid price of a Michigan-based business that is bidding in accord with this request for bids shall be reduced by a factor of the lesser of 5% or \$10,000. For all other purposes, the bid price shall remain as stated in the bid.

In order to be considered for such a preference, a bidder must satisfy the definition of a Michigan-based business as found in MCL 18.1268 and shall provide a completed copy of the consent form affixed to this RFB, as well as any additional consent necessary to permit LISD to verify the firms' status as a Michigan-based business through the Michigan Department of Treasury. Additional consent must be provided by the bidder with 24 hours of request by LISD. Failure to satisfy the statutory definition of a Michigan-based business and/or failure to provide the necessary and/or additional consent to permit the LISD to verify the proposer's status as a Michigan-based business through the Michigan Department of Treasury, shall result in the forfeiture of any preference for which the bidder may qualify, including, but not limited to the Michigan-based business preference.

Qualified firms should affix a completed copy of the attached Michigan-based business certification and verification form. (This form applies to Michigan-based businesses only.)

2. FAMILIAL DISCLOSURE STATEMENT

Please include a completed copy of the attached LISD familial disclosure statement. (This form must be completed and notarized even if no familial relationship exists.)

3. IRAN ECONOMIC SANCTIONS ACT COMPLIANCE

Bidders must include a completed copy of the attached LISD Iran Economic Sanctions Act compliance form.

4. SUSPENDED OR DEBARRED VENDOR FORM

Bidders must include a completed copy of the attached suspended or debarred vendor form certifying that the bidder is not a federally suspended or debarred vendor.

5. CONFLICT OF INTEREST FORM

Bidders must include a completed copy of the attached conflict of interest form certifying that the bidder does not have a conflict of interest with any LISD Board member, staff member, or agent.

All bids must be submitted to Linda Blohm, Director of Purchasing, Lenawee Intermediate School District, 4107 North Adrian Highway, Adrian, MI 49221 or via email to Linda.Blohm@lisd.us. Bids and all supporting/required information should be identified as "Paint Booth Equipment Bid". Bids **must be received by LISD at or before 11:00 AM, March 6, 2024, EST**. Bids received after the deadline may be disqualified and not considered further at the sole discretion of LISD.

**Questions and Addenda**

Please direct all questions regarding this request for bids to Linda Blohm via email at Linda.Blohm@lisd.us. Questions will only be addressed via email so that responses can be shared with all interested parties in the form of addenda to the RFB. If you wish to receive a copy of the addenda published, please email Linda.Blohm@lisd.us requesting such.

**LENAWEE INTERMEDIATE SCHOOL DISTRICT  
PAINT BOOTH EQUIPMENT BID FORM**

This offer has been prepared after our examination of the complete specifications, together with their related documents, and our examination of the conditions surrounding performance of the proposed work including the availability of materials, equipment, and labor. The undersigned submits the following offer to enter into a contract with the Lenawee Intermediate School District and agrees to furnish all labor, material, equipment, and service to complete performance in accordance with this RFB:

Bidder's Name: \_\_\_\_\_

Bidder's Address: \_\_\_\_\_

Authorized Representative Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Addenda**

The undersigned acknowledges receipt of the following addenda and has included the cost thereof in the lump sum base bid:

No. 1, dated \_\_\_\_\_ No. 2, dated \_\_\_\_\_

Paint Booth Equipment Make and Model: \_\_\_\_\_

Paint Booth Equipment Base Price\*: \_\_\_\_\_ Dollars

\*Respondents must attach an itemized list of all items included in the base price.

Paint Booth Equipment Components	Price
Detail of Components & Description*: _____	_____
_____	_____
_____	_____
*Required Components include those items not included in the base price, which are necessary for the operation and functionality of Paint Booth Equipment. Please attach additional pages as necessary.	
	Price
Optional Components Description*: _____	_____
_____	_____
_____	_____
*Option Components include those items which are not necessary for the operation and functionality of the Paint Booth Equipment. Please attach additional pages as necessary.	

Standard Training Description: \_\_\_\_\_

Training Price: \_\_\_\_\_ Dollars

Standard Warranty Description: \_\_\_\_\_

Warranty Price: \_\_\_\_\_ Dollars

Standard Service Description: \_\_\_\_\_

Service Price: \_\_\_\_\_ Dollars

**Total Price\*:** \_\_\_\_\_ **Dollars**

\*Total price includes the following: Paint Booth Equipment Base Price, Required Components Price, Standard Training Price, Standard Warranty Price, and Standard Service Price

Optional items (i.e. components, extended warranty and service, additional training, etc.), if any, and related costs should be appended to this bid sheet as a separate document.

**Respondent MUST attach to this bid form a detailed list of all goods to be provided (this should include an itemized list of the cost of all items requested by LISD). Failure to provide an itemized budget depicting all anticipated costs may result in rejection of respondent's bid.**

Authorized Representative Signature:

I certify that the information contained on this form is true and accurate and that the presentation of this information to the LISD represents an offer to contract and that acceptance by LISD of this offer will bind me to performance under the terms and conditions of the RFB.

\_\_\_\_\_  
Signature



## EXHIBIT A

### DAILEY ENGINEERING INC

Todd A. Dailey, PE  
8485 Stephenson Rd.  
Onsted, Michigan 49265  
Phone: (517) 467-9000

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#### WORK SCOPE COORDINATION NARRATIVE:

##### A) Prep Station Supplier Scope of Work:

- 1) Furnish and install the new heated prep station.
- 2) Replace the existing pit grates.
- 3) Furnish and install new intake and exhaust ducts, including the following associated work:
  - Make roof penetrations.
  - Furnish and install roof curbs.
  - Install counterflashing over roof flashings (see note B4 below).

##### B) Prime Contractor Scope of Work:

- 1) All work shown on the plans not specifically assigned to the Prep Station Supplier.
- 2) Disconnect existing electrical, water, and air utilizes to the existing prep station.
- 3) Demolition of the existing prep station, including transporting it to the Facilities Maintenance Building (FMB) (Owner plans on selling the unit).
- 4) Provide utility “connections” to the new prep station in accordance with the following:
  - a) Electrical: Provide power (may re-use existing disconnect) into the new prep station control panel.
  - b) Gas: Provide gas piping to the new prep station gas train, including union and drip leg (1-1/4” connection).
  - c) Air: No work required by the Prime Contractor.
  - d) Sprinkler water: Provide a connection to the new prep station.
- 5) Ductwork coordination: See note A3 above for scope of work by Prep Station Supplier. Prime Contractor to provide roof flashing to curbs (existing roof is a Duro-Last single ply membrane).
- 6) Obtain state construction permits as required.

##### C) Schedule Coordination:

- 1) Prime contractor shall complete items B2 and B3 by 8/2/2024.
- 2) Prep station supplier shall complete item A1 between the dates of 8/5/2024 and 8/16/2024.
- 3) Prep station supplier shall complete item A2 and A3 by 8/23/2024.
- 4) Prime contractor shall complete item B4 and B5 by 8/23/2024.