# School Emergency Drills
## Documentation Form

**Type of Drill**
- [x] Fire Drill (5 required)
- [ ] Tornado Safety Drill (2 required)
- [ ] Lockdown/Shelter in Place Drill (3 required)

**Type of Drill**
- [ ] Standard
- [ ] Class Change
- [ ] Recess
- [ ] Other Events

Name of Reporting School: Milton Porter Center

Name of person conducting drill: Megan Karpinski

Title of person conducting drill: Supervisor

Date of Drill: 4-25-19 Time drill was held: 10:00 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 5 min.

Total Participants: 45

This report is for emergency drill # 4 for school year 2018-19.

Remarks:

Drill was coordinated with:

- ☑ Emergency Management Coordinator
  Name & Title: Lenawee Co. Emergency Mgt. Coor.

  **AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title: _____

  **OR**

- ☐ Fire (fire chief or designee)
  Name & Title: _____

Principal's signature Mary Karpinski

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