School Emergency Drills
Documentation Form

Type of Drill
- [x] Fire Drill (5 required)
- [ ] Tornado Safety Drill (2 required)
- [ ] Lockdown/Shelter in Place Drill (3 required)

Type of Drill
- [ ] Standard
- [ ] Class Change
- [ ] Recess
- [ ] Other Events

Name of Reporting School: Milton Porter Center

Name of person conducting drill: Megan Karpinski

Title of person conducting drill: Supervisor

Date of Drill: 4-15-19 Time drill was held: 10:00 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 6 min.

Total Participants: 45

This report is for emergency drill # 3 for school year 2018-19.

Remarks:

Drill was coordinated with:

☑ Emergency Management Coordinator
Name & Title: Lenawee Co. Emergency Mgt. Coor.

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature Meg Karpinski

Rev. 7/17