

BOARD OF EDUCATION



2024-2025 Budget Review With Local Districts

**April 18, 2024
6:00 p.m.**

**LISD TECH Center
1372 N. Main St., Adrian 49221**

Our Vision

Explore-Support-Inspire
The LISD.....The Journey Starts Now

Our Mission

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.

Our Purpose

To empower learners and create opportunities for success.

**Addison Community Schools
Britton Deerfield Schools
Hudson Area Schools
Sand Creek Community Schools**

**Adrian Public Schools
Clinton Community Schools
Madison School District**

**Blissfield Community Schools
Morenci Area Schools
Onsted Community Schools
Tecumseh Public Schools**

LENAWEE INTERMEDIATE SCHOOL DISTRICT
www.lisd.us

William J. Ross
 Education Service Center
 4107 North Adrian Highway
 Adrian, Michigan 49221
 (517) 265-2119

Milton C. Porter
 Education Center
 2946 Sutton Road
 Adrian, Michigan 49221
 (517) 263-8931

LISD TECH Center
 1372 N. Main Street
 Adrian, Michigan 49221
 (517) 263-2108

Trenton Hills Learning Center
 1008 West Maple Avenue
 Adrian, Michigan 49221
 (517) 263-6354

Center for a Sustainable Future
 4260 Tipton Highway
 Adrian, MI 49221
 (517) 265-2119

www.lisd.us

LISD Board of Education

Richard Germond	President
James Hartley	Vice President/Secretary
David Pray	Treasurer
Paula Holtz	Trustee
Dale Wingerd	Trustee

LISD Administration

Mark Haag, Ed.S.	Superintendent
Jody Howard	Assistant Superintendent, Special Education & Strategic Initiatives
Dan Garno, Ed.S.	Executive Director of Staff Resources
Judy Pfund, CPA	Executive Director of Finance & Business Services
Jenny Heath	Executive Director of CTE & Secondary Programs
Brian Jones	Executive Director of Instruction & General Services

LISD Nondiscrimination Statement

The Lenawee Intermediate School District (LISD) does not discriminate in any of its educational programs and services, activities, or employment practices, on the basis of sex, race, color, national origin / ancestry, religion, height, weight, marital status, age, limited English-speaking ability, sexual orientation, or disability. Direct inquiries to: Dan Garno (dan.garno@lisd.us) or Heather Reau (heather.reau@lisd.us), Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Persons with hearing impairments, please call the Michigan Relay Center at (800) 649-3777 (TDD).

Declaración de No Discriminación del LISD

El Distrito Escolar Intermedio de Lenawee (LISD) no discrimina en ninguno de sus programas o servicios educativos, actividades, o prácticas de empleo sobre la base de género, raza, color, origen nacional / ascendencia, religión, estatura, peso, estado civil, edad, la habilidad limitada de hablar inglés, orientación sexual, o incapacidad. Para conseguir más información: Dan Garno (dan.garno@lisd.us) or Heather Reau (heather.reau@lisd.us), Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Personas con problemas de audición, por favor llamen al Michigan Relay Center (800) 649-3777 (TDD).

OUR PURPOSE

To empower learners and create opportunities for success.



OUR VALUES

Through honest communication, mutual trust, integrity, and transparency, the LISD is an inclusionary leader in education that models the following core values with all of its stakeholders:

- The LISD is a **learner-centered** organization that believes everyone is always learning and can gain knowledge anywhere, anytime, anyplace, at any pace from anyone.
- The LISD embraces **innovation** by providing opportunities, motivation, creativity, exploration, risk taking, and experimenting.
- The LISD believes that **service** is the fundamental reason the LISD exists.
- The LISD will model an **inspiring** organization in the delivery of all its services.
- The LISD is a **future driven** organization that embraces continuous improvement, change, new technology and will lead in research for academic, professional development and operational best practices.
- The LISD will **lead** by practicing, cultivating, and developing **leadership** opportunities through service, partnerships and collaboration.
- The LISD will be a **collaborative** organization that seeks input, listens to students, local school districts and all stakeholders, embraces teamwork, and works together to improve opportunities and learning.

OUR VISION

Explore-Support-Inspire
The LISD...the Journey starts Now.

OUR MISSION

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.



BOARD OF EDUCATION
2024-2025 BUDGET REVIEW MEETING WITH LOCAL DISTRICTS

DATE: April 18, 2024 TIME: 6:00 p.m.

LOCATION: LISD TECH Center
1372 N. Main St., Adrian, MI, 49221

MEETING CALLED TO ORDER AT __:__ PM, BY _____

Pledge of Allegiance

LISD BOARD MEMBERS

PRESENT:

- RICHARD GERMOND
- JAMES HARTLEY
- DAVID PRAY
- PAULA HOLTZ
- DALE WINGERD

LOCAL DISTRICT REPRESENTATIVES PRESENT:

- ADDISON: _____
- ADRIAN: _____
- BLISSFIELD: _____
- BRITTON DEERFIELD: _____
- CLINTON: _____
- HUDSON: _____
- MADISON: _____
- MORENCI: _____
- ONSTED: _____
- SAND CREEK: _____
- TECUMSEH: _____

LISD STAFF PRESENT: _____

OTHERS PRESENT: _____

MEMORANDUM

DATE: April 18, 2024
 TO: LISD Board of Education
 FROM: Mark Haag, Superintendent
 SUBJECT: Motion to Set Agenda

Moved by: _____, supported by: _____

- _____ 1. Set the agenda as presented.
- _____ 2. Set the agenda as presented with the following change(s):

- a. _____

- b. _____

- c. _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		



BOARD OF EDUCATION
April 18, 2024

Table of Contents

Call Meeting to Order & Pledge of Allegiance 4

Motion to Set Agenda..... 5

Table of Contents 6

Comments from the Public 7

Previous Meeting Minutes 8

 ✓ Approve Previous Meeting Minutes 8

2024-2025 LISD Budget Review Presentation 9

 1. Budget Feedback and Considerations from Local Districts..... 10

 2. FY2024-2025 Budget Development Timeline 12

 3. Preliminary 2024-2025 Budget Assumptions..... 13

 4. LISD Taxable Value History 16

 5. Presentation of 2024-2025 Proposed General Services, Special Education, and Career Technical Education Fund Revenue, Expenditures, and Fund Equity.... 17

 6. Presentation of 2024-2025 General Services Proposed Budget..... 18

 7. Presentation of 2024-2025 Special Education Proposed Budget..... 19

 8. Presentation of 2024-2025 Career Technical Education Proposed Budget 20

 9. Presentation of 2024-2025 Capital Projects Proposed Budget 21

 10. Presentation of 2024-2025 Internal Service Proposed Budget 25

Adjournment..... 28

Attachments 29

- [2024-2025 Proposed Budget Book](#)
- April 1, 2024, regular April LISD Board of Education meeting minutes



COMMENTS FROM THE PUBLIC

When addressing the Board, please follow these few guidelines:

- * Before the meeting begins, fill out a "Request to Address the Board" card and give this to the President. The Board President will refer to these cards when inviting comments from the public.
- * Limit your presentations to the Board to no more than three minutes.
- * Whenever possible, contact the LISD Superintendent before a board meeting, as questions may be answered or information taken at that time.
- * Submit complaints against school personnel in writing to the LISD Superintendent at least five days before a regular board meeting. (The law provides that the person against whom a complaint is lodged has the right to ask for a closed hearing on the complaint.)
- * Whenever possible, prepare a written summary of your comments to the Board so board members can later review the information more carefully.
- * Groups of more than three should choose a representative to address the Board.
- * Public debate is not allowed at a Lenawee Intermediate School District Board of Education meeting.



Previous Meeting Minutes

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the Board of Education approve/accept the following item(s):

- Approve minutes of the April 1, 2024, regular April Board meeting;

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

2024-2025 LISD Budget Review Presentation
April 18, 2024

1. Budget Feedback and Considerations from Local Districts

(Mark Haag)

GENERAL SERVICES:

- Early elementary “high needs” or intensive behaviors **(6)**
- Continued curriculum support appreciated (including Focus Fund) **(3)**
- Interest in consistency for the planning of Focus Fund (both allowable use and duration)
- Data support services highlighted as a positive
- Interest in work around priority curriculum standards
- Interest in helping organize (perhaps collaborative effort with other local districts) professional learning in August (first 2-3 weeks)
- Appreciate support around multi-tiered system of supports (MTSS) work and with Regional Assistance Grant (RAG) & Technical Assistance Grant (TAG) (Brian Jones/Julie Cassie)
- Appreciate compliance and reporting supports (Brian Jones and team)
- Interest in leadership training for administration – potentially coaching, curriculum, and instructional leadership

SPECIAL EDUCATION:

- Early elementary “high needs” or intensive behaviors **(2)**
- Additional oversight and assistance in area of special education (SE) programming and structure.
- Additional support for (SE) social worker (days/hours) as caseload higher than past and assigned staff members seemed stretched at times.
- Potential for some “step down” level of support for emotionally impaired (EI) students, potential “cross categorial” room for students who may not need, or be appropriate for, Laura Haviland program.
- District has increase of SE students coming via school of choice and they need 1:1’s and other supports more than past.
- Appreciative of SE compliance supports.
- Continue or increase autism spectrum disorder (ASD) and early childhood consultant supports.
- Explore need for regional programs for autism spectrum disorder (ASD) and emotionally impaired (EI)
- Consider revamping how SE costs are reimbursed to districts due to larger SE funding amounts through state aid (district actually owed funds back to LISD – over 100% reimbursement)

CAREER & TECHNICAL EDUCATION:

- Program Development Process (PDP) model revisit – removal of the “5 out of district” requirement for full funding **(2)**
- Continue to expand CTE offerings **(2)**
- Interest in more funding for more grades 7-10 CTE programming opportunities.
- Would like to explore more opportunities for “grow our own” teachers and education careers.
- Continue the CTE Career Prep grants to locals.

“OTHER” (TECHNOLOGY, INSURANCE CONSORNIUM, HR, LEGAL SERVICES)

- Appreciate legal and Title IX support (Kyle Hoffman)
- Potential for LISD to take on a larger role with Title IX situations, due to expertise and time involved when situations arise at local districts.
- Explore opportunities to pool or share some human resources services,
- Explore opportunities to pool or share more with bus drivers (sub or part-time)

2. FY2024-2025 Budget Development Timeline

(Judy Pfund)

Budget Program Worksheet Distribution	01/02/24
Program Service Page(s) Distribution	01/02/24
Submit Budget Program Worksheets to Business Office	01/26/24
Submit Draft Program Service Pages to Business Office	02/16/24
Budget Review Meeting w/ Leadership Team	02/28/24
Budget Review Meeting with LCSA Committee	03/19/24
Review with LISD Board of Education at April Board Meeting	04/01/24
Budget Review Meeting with Local District Board Representatives	04/18/24
Local District Board of Education deadline to pass a resolution on LISD's 2024-2025 budget and submit it to the LISD Superintendent's office	06/01/24
Formal Adoption of 2024-2025 Budget by LISD Board of Education	06/24/24

3. Preliminary 2024-2025 Budget Assumptions

(Judy Pfund)

Lenawee Intermediate School District's proposed revenue and expenditure budgets for the upcoming 2024-2025 fiscal year have been developed. Revenue is received from multiple federal, state, and local sources and potential changes to current assumptions may affect estimates in all three revenue categories.

Expenditures are broadly divided into wages/benefits, fixed costs, and discretionary line items. Wages are dictated by collective bargaining agreements (CBA's), individual contracts and other legal documentation pertaining to wage rates. Employee insurance benefits and cash in lieu of benefits are determined by CBA's and individual contracts, with rates determined by the provider. The employer portion is determined by the district's policy limiting the amount to no more than the State's predetermined hard cap ceiling. The employer Social Security and Medicare contribution rates are set by the federal government. Contribution rates into the Michigan Public School Employees Retirement System (MPERS) are determined by legislative action and the plan under which the individual falls. Workman's compensation rates are calculated by the insurance carrier using base rates, experience ratings, and potential discounts.

Fixed costs are determined by service contracts, lease or purchase agreements, and other documentation that determine set annual/monthly costs. Other non-wage/benefit discretionary costs are budgeted based on a combination of agreed-upon assumptions, historical experience, and needs determined by the input of the superintendent, administrators, and supervisors. These costs encompass utilities, supplies (classroom, office, custodial and other), copying, printing, postage, insurance, repairs, services, etc. New local, state, and federal grants are typically included in the budget when approved. Recurring grants that haven't been formally approved to date but are anticipated to be approved on an annual basis are included in the budget.

The following information represents projected financial assumptions based on research and the best available information at this time.

REVENUE

Local Property Taxes: Local property taxes are the district's major revenue source. Taxable value information is still incomplete and final numbers from the Lenawee, Monroe, Hillsdale, Jackson, and Washtenaw County equalization departments will be available in late May 2024. Analysis and discussion of the trend in taxable value for all properties subject to LISD's millage has been factored into next year's projected budget. The Lenawee County Department of Equalization has projected a taxable value increase of 5.0% next year. LISD's projected property tax revenue for 2024-2025 reflects this same 5.0% increase.

After the decline in LISD's taxable values from 2010 - 2014, and even though the provisions in Michigan's Constitution limit growth of the property tax base to the rate of

inflation, in recent years the taxable values have experienced steady growth. Prior to Proposal A, property taxes were based on State Equalized Value. Since the implementation of Proposal A in 1994, Michigan property taxes have been based on taxable value. Taxable Value is defined as the lower of State Equalized Value or Capped Value. Capped Value is calculated by multiplying the prior year's Taxable Value, with adjustments for additions and losses, by the Consumers Price Index (CPI) or 5%, whichever is less. The state constitution requires an inflation rate to be used for property tax purposes. Michigan uses the Federal Consumer Price Index to set the rate. The inflation rate multiplier to be used in the Headlee calculation for next year has been confirmed by the Michigan Department of Treasury; it will remain at 1.05% (1.05).

Michigan State School Aid: School Aid can only be used to fund local school districts, intermediate school districts and various other educational agencies and entities. It is through the School Aid budget that Michigan's local school districts and public school academies receive their core funding through a per-pupil foundation allowance. In addition, School Aid dollars are used for a range of educational services, including special education, programs for children at risk of educational failure, adult and vocational education services, and early childhood programs.

The State's budget has yet to be passed. The proposed budgets from the governor include proposed increases in the foundation allowance and literacy supports, as well as maintaining funding for special education, statewide universal free student meals, and mental health supports.

SALARY/FRINGE BENEFIT EXPENDITURES

- I. **Union Staff Salaries:** Master agreements with the following union groups are in place through June 30, 2026:
 - a. Lenawee Vocational Technical Education Association (LVTEA), the teacher's union at the LISD TECH Center
 - b. Lenawee Intermediate Education Association (LIEA), the special education teachers, teacher assistants and health care assistants

Union employee base salaries, accrued performance-based compensation, plus additional estimated performance-based compensation is included in 2024-2025 fiscal year budgets.

- II. **Non-union Staff Salaries:** Employee base salaries, accrued performance-based compensation, and estimated 3.5% additional performance-based compensation are included in the 2024-2025 fiscal year budgets.
- III. **Fringe Benefits for Union Groups:**
 - a. The district's contribution for 2024-2025 LVTEA Union staff are:
 - i. \$ 7,845 for a single subscriber
 - ii. \$15,771 for a 2-person subscriber
 - iii. \$20,833 for full-family coverage.

- b. The district's contribution for 2024-2025 LIEA Union staff are:
 - i. \$ 7,920 for a single subscriber
 - ii. \$15,922 for a 2-person subscriber
 - iii. \$21,033 for full-family coverage

The total district cost includes premiums for medical and other "non-health" benefits including life insurance, dental, vision, AD&D and LTD and potentially an HSA contribution. Rates are blended, as the employer-paid cap will change on January 1. Annualized amounts will not exceed the State of Michigan's mandated employer-paid caps.

- c. The district's monthly contribution for ERC Bus Driver members driving 30 or more hours per week currently is:
 - i. \$415 for a single subscriber
 - ii. \$815 for a 2-person subscriber
 - iii. \$850 for full-family coverage.
- d. The district's monthly contribution for ERC Bus Driver members driving 25-29 hours per week currently is:
 - i. \$363 for a single subscriber
 - ii. \$704 for a 2-person subscriber
 - iii. \$726 for full-family coverage

IV. **Fringe Benefits for Non-union Employees:**

The district's total annualized cost for any health plan does not exceed the State of Michigan's mandated employer-paid caps on health insurance for non-union staff. These cap amounts include both insurance premiums and contributions to employee health savings accounts.

V. **Michigan Public School Employees Retirement System (MPSERS):**

Recent legislation changed the mandated rates for employer contributions to the Michigan Public School Employees Retirement System (MPSERS). Retirement reform created many retirement plan/health care categories when full implementation of Public Act 300 of 2012 occurred. There are now numerous employer contribution rates for health and/or pension elections. Available choices are dependent upon each member's enrollment date in the retirement system. The Employer Contribution Rate tables effective October 1, 2024, through September 30, 2025, have not been released but a slight increase has been reflected in the budget presented.

4. LISD Taxable Value History

(Judy Pfund)

YEAR	TAXABLE VALUE	Lenawee ISD % TV CHANGE
2004-05	2,875,945,973	5.79%
2005-06	3,036,475,427	5.58%
2006-07	3,208,875,529	5.68%
2007-08	3,429,735,956	6.88%
2008-09	3,527,261,595	2.84%
2009-10	3,561,742,026	0.98%
2010-11	3,443,463,100	-3.32%
2011-12	3,289,946,131	-4.46%
2012-13	3,242,198,752	-1.45%
2013-14	3,235,315,723	-0.21%
2014-15	3,249,556,432	0.44%
2015-16	3,289,888,351	1.24%
2016-17	3,288,014,753	-0.06%
2017-18	3,332,690,093	1.36%
2018-19	3,459,124,202	3.79%
2019-20	3,681,246,367	6.42%
2020-21	3,782,633,839	2.75%
2021-22	3,913,518,683	3.46%
2022-23	4,126,781,234	5.45%
2023-24	4,391,497,252	6.41%
2024-2025 Est.	4,611,072,115	5.00%

5. Presentation of 2024-2025 Proposed General Services, Special Education, and Career Technical Education Fund Revenue, Expenditures, and Fund Equity

(Judy Pfund)

	General Services	Special Education	Career Technical Education	Total
Projected Revenue	\$ 15,130,933	\$ 37,087,773	\$ 16,137,925	\$ 68,356,631
Projected Expenditures	15,084,624	36,476,501	16,772,789	68,333,914
Revenue Over (Under) Expenditures	46,309	611,272	(634,864)	22,717
07/01/24 Projected Fund Equity Current Budget Adopted December 2023	4,757,914	10,547,600	9,871,605	25,177,119
Projected 06/30/25 Fund Equity	\$ 4,804,223	\$ 11,158,872	\$ 9,236,741	\$ 25,199,836
Less:				
Future Local District Reimbursements		\$ 9,333,692		\$ 9,333,692
06/30/25 Projected Fund Equity: Nonspendable & Unrestricted	\$ 4,804,223			\$ 4,804,223
Nonspendable & Restricted		\$ 1,825,180	\$ 9,236,741	\$ 11,061,921
% of Expenditures	31.8%	5.0%	55.1%	16.2%

6. Presentation of 2024-2025 General Services Proposed Budget

(Judy Pfund)

The following comments briefly explain the financial position of the 2024-2025 preliminary budget presented.

REVENUE

The projected budget includes revenue, incoming transfers, and fund modifications of \$15,130,933.

<u>Local</u>	Local revenue is projected to be \$1,712,241.
<u>State Aid</u>	State Aid revenue is projected to be \$8,398,788.
<u>Federal Aid</u>	Federal aid is expected to be \$953,827.
<u>Incoming Transfers</u>	Incoming transfers are projected to be \$4,066,077.

EXPENDITURES

Expenditures and outgoing transfers for the projected budget for 2024-2025 fiscal year are projected to be \$15,084,624.

FUND EQUITY

Ending non-spendable and unrestricted fund equity for the General Services fund is anticipated to be \$4,804,223 or 31.8% of expenditures for the year. This is an increase in fund equity of \$46,309 from the FY24 First Revision amount of \$4,757,914.

7. Presentation of 2024-2025 Special Education Proposed Budget

(Judy Pfund)

The following summary comments briefly explain the financial position of the 2024-2025 preliminary budget presented.

REVENUE

Revenue and incoming transfers for the Special Education fund are projected to be \$37,087,773.

<u>Local</u>	Local revenue is projected to be \$19,986,352.
<u>State</u>	State revenue is projected to be 10,917,441.
<u>Federal</u>	Federal revenue is projected to be \$5,444,737.
<u>Incoming Transfers</u>	Incoming transfers are projected to be \$739,243.

EXPENDITURES

The recommended budget for Special Education expenditures and outgoing transactions is \$36,476,501. Total Special Education reimbursement to local districts is projected to be \$7,323,696. Current year Act 18 funds available total \$7,000,000. In addition, \$303,696 in Medicaid School Based Health Services and \$20,000 in Medicaid Outreach have been included in the special education reimbursement to local districts.

FUND EQUITY

Revenues are projected to exceed expenditures by \$611,272. Projected committed fund equity for future local district reimbursement is anticipated to be \$9,333,692. Total fund equity is expected to be \$11,158,872. Total non-spendable and restricted fund equity is projected to be \$1,825,180 or 5% of expenditures, which is aligned with LISD Board of Education policy.

8. Presentation of 2024-2025 Career Technical Education Proposed Budget

(Judy Pfund)

The following comments briefly explain the financial position of the 2024-2025 proposed budget presented.

REVENUE

Revenue and incoming transfers for the Career Technical Education fund are projected to be \$16,137,925.

Local Property tax collections generate approximately 83% of the revenue for the Career Technical Education fund and are projected to be \$13,427,978 for FY25.

State State revenue is projected to be \$1,861,998.

Federal Federal revenue is projected to be \$216,499.

EXPENDITURES

Expenditures and outgoing transfers for the projected budget for 2024-2025 fiscal year are projected to be \$16,772,789.

FUND EQUITY

Year-end non-spendable and restricted fund equity for the Career Technical Education fund is expected to be \$9,236,741 or 55.1% of expenditures. This is a decrease in fund equity of \$634,864 from the FY24 First Revision amount of \$9,871,605.

9. Presentation of 2024-2025 Capital Projects Proposed Budget (Judy Pfund)

CAPITAL PROJECTS FUNDS				
STATEMENT OF REVENUE, EXPENDITURES AND FUND EQUITIES				
PROPOSED FOR 2024-25				
	General Services	Special Education	Career Technical Education	Total
7/01/24 Beginning Fund Equity per Current Budget Adopted December 2023	\$1,094,238	\$ 2,132,991	\$ 1,591,678	\$ 4,818,907
Projected Revenue				
Earnings on Investments	108,000	40,000	50,000	198,000
Royalties	-	-	600	600
Sale of Fixed Assets	-	2,000	-	2,000
State Revenue	-	-	-	-
Cooperative Services Fund	-	-	-	-
Transfers from Other Funds	100,000	1,795,110	1,000,000	2,895,110
Total Projected Revenue	<u>\$ 208,000</u>	<u>\$ 1,837,110</u>	<u>\$ 1,050,600</u>	<u>\$ 3,095,710</u>
Amount Available to Appropriate	<u>\$ 1,302,238</u>	<u>\$ 3,970,101</u>	<u>\$ 2,642,278</u>	<u>\$ 7,914,617</u>
Total Projected Expenditures	<u>\$ 289,547</u>	<u>\$ 1,643,000</u>	<u>\$ 1,407,000</u>	<u>\$ 3,339,547</u>
Revenue Over/(Under) Expenditures	<u>\$ (81,547)</u>	<u>\$ 194,110</u>	<u>\$ (356,400)</u>	<u>\$ (243,837)</u>
Projected Ending Fund Equity, 6/30/25 Assigned for Capital Projects	<u>\$ 1,012,691</u> *	<u>\$ 2,327,101</u>	<u>\$ 1,235,278</u>	<u>\$ 4,575,070</u>
<i>* Includes \$523,923 designated for Consortium Technology</i>				

GENERAL SERVICES CAPITAL PROJECTS PROPOSED FY2024-25

General Services Capital Projects is a separate fund. Revenue and expenditures anticipated during the 2024-25 fiscal year are summarized below.

7/01/24 Beginning Fund Equity per Current Budget Adopted December 2023	\$ 1,094,238
<u>Local Revenue</u>	
Earnings on Investments & Misc.	108,000
Incoming Transfers	
General Fund	100,000
Total Revenue and Incoming Transfers	<u>\$ 208,000</u>
Funds Available to Appropriate	\$ 1,302,238
<u>Expenditures (Capital Projects)</u>	
Stubnitz Environmental Ed Building	\$ -
Fireside Building	5,000
Safety & Security	
William J. Ross Education Service Center	134,000
Capital Projects ESC	
LISD Network Electronics	60,000
Outgoing Transfers	90,547
Small Projects	-
Total Expenditures	<u>\$ 289,547</u>
Revenue Over/(Under) Expenditures	\$ (81,547)
Projected Ending Fund Equity, 6/30/25	
Restricted for General Services Capital Projects	<u><u>\$ 1,012,691</u></u>

SPECIAL EDUCATION CAPITAL PROJECTS PROPOSED FY2024-25

Special Education Capital Projects is a separate fund. Revenue and expenditures anticipated during the 2024-25 fiscal year are summarized below.

7/01/24 Beginning Fund Equity per Current Budget Adopted December 2023	\$ 2,132,991
<u>Local Revenue</u>	
Earnings on Investments	40,000
Sale of Fixed Assets	2,000
<u>Incoming Transfers</u>	
Cooperative Fund	14,110
GS Capital Projects	-
Special Education Fund	<u>1,781,000</u>
Total Revenue and Incoming Transfers	\$ 1,837,110
Funds Available to Appropriate	\$ 3,970,101
<u>Expenditures (Capital Projects)</u>	
Network Electronics	\$ 112,000
Bus & Van Acquisitions	535,000
Trenton Hills Site	133,000
Transportation	443,000
Adult Services Classroom	8,000
Porter Site Improvements	202,500
Porter Main Building	115,500
Building #3 Improvements	79,000
Small Projects	<u>15,000</u>
Total Expenditures	\$ 1,643,000
Revenue Over/(Under) Expenditures	\$ 194,110
Projected Ending Fund Equity, 6/30/25 Restricted for Special Education Capital Projects	<u>\$ 2,327,101</u>

CAREER TECHNICAL EDUCATION CAPITAL PROJECTS PROPOSED FY2024-25

Career Technical Education Capital Projects is a separate fund. Revenue and expenditures anticipated during the 2024-25 fiscal year are summarized below.

7/01/24 Beginning Fund Equity per Current Budget Adopted December 2023	\$ 1,591,678
<u>Local Revenue</u>	
Earnings on Investments	50,000
Sale of Fixed Assets	-
Royalties	600
<u>State Revenue</u>	
Safety Grant	-
<u>Incoming Transfers</u>	
Career Technical Education Fund	<u>1,000,000</u>
Total Revenue and Incoming Transfers	\$ 1,050,600
Funds Available to Appropriate	\$ 2,642,278
<u>Expenditures (Capital Projects)</u>	
Agri - TECH	\$ 219,500
Network Electronics	250,000
TECH Main Building	327,500
South Campus	-
Small Projects	95,000
East Building	175,000
JC Building	340,000
Total Expenditures	<u>\$ 1,407,000</u>
Revenue Over/(Under) Expenditures	\$ (356,400)
Projected Ending Fund Equity, 6/30/25	
Restricted for Career Technical Education Capital Projects	<u><u>\$ 1,235,278</u></u>

10. Presentation of 2024-2025 Internal Service Proposed Budget

(Judy Pfund)

LISD has three internal service funds. Internal service funds are used to account for goods or services provided to other districts and governmental units on a cost-reimbursement basis. Internal service funds are cost accounting and distribution entities and are intended to "break even" annually and/or over a period of years. The use of an internal service fund does not provide additional revenue or expenses to LISD but acts as a means to document the sharing of the costs. Revenue and expenditures for each of these funds are listed below.

INTERNAL SERVICE FUNDS				
STATEMENT OF PROPOSED REVENUE, EXPENSES, AND CHANGES IN NET POSITION				
PROPOSED BUDGET FOR 2024-25				
	Health Plan Consortium	Technology Consortium	Cooperative Services	Total
Proposed 7/01/24 Net Position Per Current Budget Adopted December 2023	\$ 14,056	\$ 287,567	\$ 288,125	\$ 589,748
Proposed Revenues				
Charges for services	22,281,066	1,597,813	258,119	24,136,998
State sources				-
Interest	2,000	1,500	3,200	6,700
Incoming Transfers				-
Total Proposed Revenues	\$ 22,283,066	\$ 1,599,313	\$ 261,319	\$ 24,143,698
Available to Appropriate	\$ 22,297,122	\$ 1,886,880	\$ 549,444	\$ 24,733,446
Proposed Operating Expenditures	\$ 22,290,306	\$ 1,599,313	\$ 268,374	\$ 24,157,993
Net Income	\$ (7,240)	\$ -	\$ (7,055)	\$ (14,295)
Proposed 06/30/25 Net Position	\$ 6,816	\$ 287,567	\$ 281,070	\$ 575,453



2024-2025 Budget Timeline

- Prior to May 1st, the LISD will submit its proposed budget for the 2024-2025 fiscal year to each constituent district for review.
- On or before June 1st, each constituent district Board of Education must adopt a resolution supporting or disapproving of the LISD's proposed 2024-2025 fiscal year budget and shall submit to the LISD Board any specific objections and proposed changes to the budget, which the LISD Board will consider prior to adopting the budget.
- The LISD will provide a resolution template which may be used by the constituent districts.

Reference: MCL 380.624



ADJOURNMENT

Adjournment

Moved by _____ , supported by _____ that the meeting be adjourned.

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Meeting adjourned at _____ p.m.

Attachments



MINUTES OF THE LENAWEE INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Regular April Board Meeting

April 1, 2024, 4:00 p.m.

The meeting was conducted both in person at the LISD Education Service Center and electronically in accordance with section 3a of Michigan's Open Meetings Act, MCL 15.263a.

Call to Order

The meeting was called to order at 4:00 p.m. by Board Vice-President James Hartley

Attendance

MEMBERS PRESENT: James Hartley, Paula Holtz, Dale Wingerd, and Richard Germond (arrived at 4:12 p.m.)

MEMBERS ABSENT: David Pray

LISD STAFF PRESENT: Mark Haag, Jody Howard, Judy Pfund, Dan Garno, Jenny Heath, Brian Jones, Janine Decker, Andrew Munson, Kyle Hoffman, Mats Holm, Ben Murray, Tom Kasefang, Linda Blohm, Dawn Bauman, Chip Hoffman, Alena York, Carolee Hartman (virtual), Kim Dusseau (virtual), and Elaine Stoerger (virtual)

OTHERS PRESENT: None

Set Agenda

- ✓ Moved by Wingerd, supported by Holtz that the LISD Board of Education set the agenda as presented.

Yes: 3, No: 0; motion carried.

Staff of the Month

Tom Kasefang, Facilities Director, and Chip Hoffman, Special Education Teacher, presented the April 2024 Staff of the Month award to Dawn Bauman, Facilities Secretary/former Special Education Teacher Assistant.

Comments from the Public

None

Approve Previous Meeting Minutes and Financial Reports

- ✓ Moved by Wingerd, supported by Holtz, that the LISD Board of Education approve/accept the following items:
 - Approve minutes of the March 4, 2024, regular March Board meeting;
 - Financial reports.

Yes: 3, No: 0; motion carried.

Financial Reports

Financial Data Reports for the Month Ending February 29, 2024

	General Svcs.	Sp. Ed.	CTE
Revenues to Date	\$ 11,807,312	\$ 23,236,589	\$ 12,393,994
Expenditures to Date	\$ 6,428,935	\$ 17,868,585	\$ 6,974,894
Fund Balance	\$ 8,806,690	\$ 5,328,085	\$ 14,259,728

Projected April 2024 Cash Flow

General Svcs.	Tech Fund	Co-op Fund	Sp. Ed.	CTE
\$ 8,008,999	\$ (\$31,621)	\$ 262,052	\$ 9,662,928	\$ 5,746,031

Capital Projects Cash Balances

General Services	Special Education	CTE
\$ 1,764,241.82	\$ 1,096,172.03	\$ 4,726,002.78

Investments Total: \$44,942,814.32

Oral Report

Jody Howard, Assistant Superintendent, Special Education & Strategic Initiatives, updated the LISD Board of Education on mental health supports in Lenawee County schools.

Acknowledging Student Success

LISD TECH Center Students Compete in Student Organization’s Competitions

During the months of February and March, LISD TECH Center students participated in competitions for BPA, DECA, FFA, FIRST Robotics, Michigan Educators Rising, SkillsUSA, and the AASHTO Civil Engineering Bridge Challenge.

Tri-County Elementary Science Olympiad Engages Young Scientists

Four hundred and five (405) 3rd -5th graders from 14 schools in Monroe (36 students), Hillsdale (64 students), and Lenawee (305 students) Counties competed in the 2024 Tri-County Elementary Science Olympiad at Siena Heights University on March 5, 2024.

Special Education

Update on LISD Laura Haviland Program

The LISD Laura Haviland Program is a countywide K-12 educational program for students who have severe emotional impairments. Below is information about the current number of students.

Laura Haviland Program	Student Capacity	
	December 2023	April 2024
Early Elementary	7 of 10	8 of 10
Upper Elementary	7 of 10	6 of 10

Middle School	10 of 12	10 of 12
High School	12 of 12	12 of 12

Students who attend the LISD Laura Haviland Program typically exhibit intensive patterns of behavior over extended periods and have not responded to positive behavior interventions and supports in their resident district. Currently, out of 36 students, nine (25%) students are in the process of transitioning back to their local districts, with varying amounts of time spent there daily. Regular meetings are held to assess progress and plan next steps. Additionally, the program staff offer consultative support to local district teams, having assisted 26 students this year. This service has proven successful, aiding teams early in creating effective plans for students.

Approval of LISD Special Education Parent Advisory (PAC) Committee Replacement and Alternate Members

Michigan Administrative Rules for Special Education (MARSE) requires each ISD to have a Parent Advisory Committee (PAC) comprised of parents of children with disabilities. Lenawee ISD's PAC has been rebuilding its membership over the last two years. Proposed replacement members are: Primary - Cassandra Dickinson (Addison) and Alternates - Carissa Michaels (Adrian), Rachel Sharer (Blissfield), Caroline Beaubien (Hudson), and Robert Frey (Sand Creek).

- ✓ **Moved by Holtz, supported by Hartley that the LISD Board of Education approve the LISD Special Education Parent Advisory Committee (PAC) replacement and alternate members.**

Yes: 4, No: 0; motion carried.

Request for Authorization to Develop Specifications and Seek Bids for School-Based Medicaid Billing Platform

Three years ago, Lenawee County schools adopted Infinite Campus, a new student information system, but special education processes like Medicaid billing were not included. The LISD then contracted with CompuClaim, now Relay, to handle Medicaid billing for both special education and general education mental health services. The LISD's contract with Relay will expire June 30, 2024. The LISD Special Education team would like to develop specifications and seek bids for a Medicaid billing platform for both special education school-based and general education Medicaid billing.

- ✓ **Moved by Hartley, supported by Wingerd that the LISD Board of Education authorize district staff to develop specifications and seek bids for a Medicaid billing system for both special education school-based Medicaid billing and general education mental health Medicaid billing.**

Yes: 4, No: 0; motion carried.

CTE, Instruction and General Services

2023-2024 Poverty Simulation

The LISD Professional Learning Department hosted four Missouri Community Action Poverty Simulation "Walking in Someone Else's Shoes" events during the 2023-2024 school year for educators, staff, and students in Lenawee County. Participants experienced life with limited financial resources through role-playing and accessing community resources. Each event lasted about three hours and included an introduction,

simulation, and debriefing session with impactful statistics from local specialists. Feedback was collected, and resources were shared afterward. The events involved 80-120 participants and volunteers, including community agencies. The simulations successfully promoted awareness, understanding, and local change, with plans to continue based on interest.

LISD TECH Center National Technical Honor Society

The National Technical Honor Society (NTHS) currently has 456 members. On April 4, 2024, the LISD TECH Center will host its twelfth annual NTHS induction ceremony, inducting 77 out of 94 applicants.

LISD TECH Center Recommends Purchase of Replacement Prep Station

The LISD TECH Center recommends purchasing a replacement prep station for the Automotive Collision Repair & Refinish program. The prep station will enhance training opportunities, doubling the current finish paint area, increasing time spent on projects, and expediting certification and skill development. The Automotive Collision Repair & Refinish Advisory Committee and Lenawee County Superintendents' Association CTE Subcommittee support this recommendation. At the February 2024 LISD Board of Education meeting, staff were granted permission to seek bids. Two bids were received for the replacement prep station. Altra Products' bid met all requirements, while the other bid included additional work beyond the scope.

- ✓ **Moved by Holtz, supported by Hartley that the LISD Board of Education grant permission for staff to purchase a replacement prep station from Altra Products, LLC for the cost of \$89,274.
Yes: 4, No: 0; motion carried.**

Office of the Superintendent Finance & Administrative Services

Presentation of 2024-2025 Proposed Budget

Judy Pfund, LISD Executive Director of Finance and Business Services, presented the 2024-2025 Proposed Budget to the LISD Board of Education.

- On April 18, 2024, the LISD will present its 2024-2025 preliminary budget to local district board representatives. Local district boards must pass a resolution to support or disapprove the LISD budget and return the resolution to the LISD Superintendent's Office by June 1, 2024. Formal adoption of the 2024-2025 budget will occur on June 24, 2024.
- Proposed revenue and expenditure budgets for the 2024-2025 fiscal year have been developed.
 - Revenue is received from multiple federal, state, and local sources. Local property taxes are the district's major revenue source. Taxable value information is still incomplete and final numbers from the Lenawee, Monroe, Hillsdale, Jackson, and Washtenaw County equalization departments will be available in late May 2024. Analysis and discussion of the trend in taxable value for all properties subject to LISD's millage has been factored into next year's projected budget. The Lenawee County Department of Equalization

has projected a taxable value increase of 5.0% next year. LISD's projected property tax revenue for 2024-2025 reflects this same 5.0% increase.

- Presentation of 2024-2025 projected General Services, Special Education, and Career Technical Education Fund Revenue, Expenditures, and Fund Equities:
 - Revenue for the General Services fund for the 2024-2025 fiscal year is projected to be \$15,130,933. Expenditures and outgoing transfers are projected to be \$15,084,624. Ending non-spendable and unrestricted fund equity for the General Services fund is anticipated to be \$4,804,223 or 31.8% of expenditures for the year.
 - Special Education fund revenue for the 2024-2025 fiscal year is projected to be \$37,087,773. The recommended budget for Special Education expenditures and outgoing transactions is \$36,476,501. Total Special Education reimbursement to local districts is projected to be \$9,333,692. Revenues are projected to exceed expenditures by \$611,272. Total fund equity is expected to be \$11,158,872. Total non-spendable and restricted fund equity is projected to be \$1,825,180 or 5% of expenditures, which is aligned with LISD Board of Education policy.
 - Career Technical Education revenue for the 2024-2025 fiscal year is anticipated to be \$16,137,925. Expenditures and outgoing transfers for the projected budget for 2024-2025 fiscal year are projected to be \$16,772,789, exceeding revenue by \$634,864. Year-end non-spendable and restricted fund equity for the Career Technical Education fund is expected to be \$9,236,741 or 55.1% of expenditures.
- Projected 6/30/25 fund balances assigned for capital projects: General Services, \$1,012,691; Special Education, \$2,327,101; Career Technical Education, \$1,235,278.
- The proposed June 30, 2025, net position for the three internal funds is: \$6,816, Health Plan Consortium; \$287,567, Technology Consortium; and \$281,070, Cooperative Services.

Facilities Update

2024-2025 Capital Improvement Projects

At the February 2024 LISD Board of Education meeting, staff received approval to develop specifications and seek bids for multiple capital improvement projects planned for 2024-2025. Mandatory pre-bid meetings were conducted on March 8, 2024, with an onsite walk-through of the nine projects. On March 21, 2024, a formal public bid opening was held, with twelve contractors submitting bids for the various projects listed below.

Project 1: William J. Ross Education Service Center (WJR ESC) Stand-by Generator Replacement

- ✓ **Moved by Hartley, supported by Wingerd that the LISD Board of Education accept the bid pricing from AEG in the amount of \$88,475.00 for the replacement of the William J. Ross Education Service Center standby generator.**
Yes: 4, No: 0; motion carried.

Project 2: Laura Haviland Building Heating, Ventilation, and Air Conditioning (HVAC) Replacement

- ✓ **Moved by Holtz, supported by Hartley that the LISD Board of Education accept the bid pricing from Adrian Mechanical Services in the amount of \$29,755.00 for the replacement of the HVAC equipment at the Laura Haviland building.**
Yes: 4, No: 0; motion carried.

Project 3: Collision Repair Prep Station Replacement

- ✓ **Moved by Hartley, supported by Wingerd that the LISD Board of Education accept the bid pricing from Adrian Mechanical Services in the amount of \$50,995.00 for the LISD TECH Center Collision Repair prep station replacement work.**
Yes: 4, No: 0; motion carried.

Project 4: Asphalt Replacement/Installation

- ✓ **Moved by Hartley, supported by Holtz that the LISD Board of Education accept the bid pricing from Slusarski Excavating & Paving in the amount of \$773 688.00 for the installation of asphalt at the LISD TECH Center and CSF campuses.**
Yes: 4, No: 0; motion carried.

Project 5: Flooring Replacement

- ✓ **Moved by Holtz, supported by Hartley that the LISD Board of Education accept the bid pricing from Tri-State Industrial Floors Inc. in the amount of \$39,182.00 for flooring replacement at the Milton C. Porter Education Center and Trenton Hills Learning Center.**
Discussion: Board Vice President Hartley highlighted the importance of supporting local businesses when feasible. Facilities Director Tom Kasefang agreed and further recognized the potential benefits of also exploring competitive bids from out-of-state vendors who pay taxes to the State of Michigan.
Yes: 4, No: 0; motion carried.

Project 6: Accessible Sink Modifications - LISD TECH Center/LISD TECH Center East Building

- ✓ **Moved by Hartley, supported by Holtz that the LISD Board of Education accept the bid pricing from ACP of Lenawee in the amount of \$30,700.00 for the sink modifications at the LISD TECH Center and LISD TECH Center East Building.**
Yes: 4, No: 0; motion carried.

Project 7: Sidewalk Replacement

- ✓ **Moved by Hartley, supported by Wingerd that the LISD Board of Education accept the bid pricing from ACP of Lenawee in the amount of \$73,020 for the removal and installation of concrete walks at the LISD TECH Center and Milton C. Porter Education Center campuses.**
Yes: 4, No: 0; motion carried.

Project 8: Laura Haviland Window Replacement

- ✓ **Moved by Holtz, supported by Hartley that the LISD Board of Education accept the bid pricing from Foulke Construction Company in the amount of \$72,500.00 for window replacement at the Laura Haviland building. Yes: 4, No: 0; motion carried.**

Project 9: Trenton Hills Learning Center (THLC) Window Replacement Project

- ✓ **Moved by Holtz, supported by Wingerd that the LISD Board of Education accept the bid pricing from ACP of Lenawee in the amount of \$184,500.00 for window replacement at Trenton Hills Learning Center. Yes: 4, No: 0; motion carried.**

Staff Resources

Personnel Update and Employment Recommendations

Name	Position	Compensation / Other Approval	Term
Kelsey Czmer	Occupational Therapist	Beginning base pay \$60,225/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Kristina Good	CTE Teacher – Graphic Design	Beginning base pay \$49,350/salary. Other compensation per LVTEA Collective Bargaining Agreement	Full Time, 188 Work Days
Debra Gosselin	Special Education Teacher Assistant	Beginning base pay \$23,400/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Kia Rainey	Speech & Language Pathologist	Beginning base pay \$55,875/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Angela Sieler	CTE Teacher – Marketing & Entrepreneurship	Beginning Base pay \$58,775/salary. Other compensation per LVTEA Collective Bargaining Agreement	Full Time, 188 Work Days

- ✓ **Moved by Wingerd, supported by Holtz that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.**
Yes: 4, No: 0; motion carried.

Separation of Employment

Name	Position	Reason	Separation Date
Joshua Bevans	Bus Assistant	Resigned	03/14/2024

Update on Position Vacancies

Administrative Services

- One Custodian II. This permanent, full-time position is available due to additional need. The position has been posted and applications are being accepted.
- One Family Liaison. This permanent, part-time position is available due to additional need. The position has been posted and applications are being accepted.

Instruction and General Services

- One LISD PREP Academy Childcare Director/GED Coordinator. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One EI Teacher Consultant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- Six Speech & Language Pathologists. These permanent, full-time positions are available due to resignation, retirement, and reassignment. The positions have been posted and applications are being accepted.
- Five Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Secondary Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

- Two Special Education Teachers (Maurice Spear Campus). These permanent, full-time positions are available due to resignation and retirement. The positions have been posted and applications are being accepted.
- One ASD Consultant. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- Two School Social Workers. These permanent, full-time positions are available due to reassignment. The positions have been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Early Childhood Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Consultant – Behavioral Support. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Executive Director of Special Education. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.

Office of the Superintendent Reports

Agreement to Purchase Jackson College @ LISD TECH Center Facility

In October 2001, LISD sold 3.42 acres of property to Jackson College for \$85,500 to develop a school building for college courses in Adrian. In May 2008, an additional 3.98 acres were sold for \$378,230. LISD retained the option to repurchase if desired by Jackson College. In 2021, Jackson College expressed interest in selling the property, appraised at \$2,855,000. After negotiation, a purchase agreement was reached, including a phase one environmental assessment showing no issues. Jackson College obtained state release for the sale, approved by its Board of Trustees in March. LISD administration recommends purchasing the property and authorizing the Superintendent to sign the agreement. Anticipated property closing before June 30, 2024. Jackson College has shown interest in retaining occupancy of specific areas within the building for their courses, and a lease agreement between both parties will be presented to the Board for consideration.

- ✓ **Moved by Hartley, supported by Wingerd that the LISD Board of Education enter into a purchase agreement with Jackson College for the purchase of real property located at 1376 North Adrian Highway, Adrian, Michigan, which is commonly recognized as the Jackson College @ LISD TECH Center campus for a cost of \$2,855,000 and authorize the Superintendent to sign the purchase agreement with Jackson College on behalf of the LISD.**

Discussion: Board Vice President Hartley said the purchase of the property by the LISD is a straightforward decision, emphasizing its potential benefits for the district and acknowledging the fairness of the price. Superintendent Haag provided additional details, mentioning that the building comprises approximately 26,000 square feet and is located on 7.5 acres, which translates to slightly over \$100 per square foot.

Yes: 4, No: 0; motion carried.

Recognizing the Support of Lenawee County Taxpayers and LISD Administration

- ✓ **Moved by Hartley, supported by Holtz that the LISD Board of Education formally expresses gratitude to Lenawee County taxpayers and both past and present LISD administration for their unwavering support, enabling significant purchases like the acquisition of the Jackson College @ LISD TECH Center campus and other vital improvements. The LISD's ability to make such purchases is a testament to the foresight and commitment of the Lenawee community, as evidenced by the funding approved by taxpayers in prior years for the LISD TECH Center. Furthermore, the stewardship demonstrated by the district's management team in conserving resources for this purpose is commendable. Therefore, the LISD Board of Education wholeheartedly thanks both taxpayers and administration for their invaluable support.**

Yes: 4, No: 0; motion carried.

Proposed Lease with Jackson College

During negotiations for the purchase of the JC @ LISD TECH Center, Jackson College expressed interest in retaining certain spaces for higher education courses in Adrian. LISD administrators collaborated with Jackson College to develop a facility use plan accommodating both institutions. This plan includes Jackson College's use of six offices, part of the main office area, classrooms after 3 PM, storage, and additional space as needed. Jackson College will pay an annual rate of \$20,000 plus \$35 per hour of classroom use. The lease term is proposed for five years, starting upon LISD's property purchase closing date.

- ✓ **Moved by Holtz, supported by Wingerd that the LISD Board of Education enter into a five-year lease agreement with Jackson College for real property located at 1376 North Main Street in Adrian, and that the Board of Education authorizes the Superintendent to sign the lease agreement on its behalf.**

Yes: 4, No: 0; motion carried.

CTE Program Development Plans Request Funding Approval

The Program Development Plan (PDP) process, developed by the Lenawee County Superintendents' Association (LCSA) CTE Subcommittee, allows local districts offering CTE programs to apply for LISD CTE funding. This funding has led to increased opportunities and certification attainment for Lenawee County students, alongside programs at the LISD TECH Center. Concerns over a funding stipulation regarding out of district enrollment prompted the LCSA to approve amendments eliminating this provision for future funding cycles. The recommended action by the Superintendent is to approve the amended 2025-2026 CTE Program Development Program documents and funding of \$485,000 for renewal of various local CTE programs for the 2024-2025 school year.

- ✓ **Moved by Hartley, supported by Holtz that the LISD Board of Education approve the amended 2025-2026 CTE Program Development Program documents (PDP Renewal, Form A, Form B and Capital Equipment). In addition, the LISD Board of Education approves CTE funding to local districts for 2024-2025 as outlined for a total of \$485,000.00 for renewals. The total recommended amount for approval not to exceed \$485,000.00.**

Discussion: Board Vice President Hartley recalled the board's initial concern with out-of-district enrollment stipulations when funding was approved several years ago, recognizing the challenge for students commuting between districts for two-hour programs. He emphasized his main concern is ensuring that local CTE programs maintain high-quality standards, especially given the allocation of vocational education funding. He supports funding if assured of program quality by LISD administration and vows accountability if standards slip. President Germond and Trustee Holtz echoed the importance of program quality and acknowledged logistical challenges for students attending programs in other districts.

Yes: 4, No: 0; motion carried.

Adjournment

✓ **Moved by Holtz, supported by Hartley that the meeting be adjourned.**

Yes: 4, No: 0; motion carried.

The meeting adjourned at 5:25 p.m.

James Hartley, Secretary, LISD Board of Education