

BOARD OF EDUCATION



Regular April Board Meeting

April 1, 2024
4:00 p.m.

LISD Education Service Center & WebEx

To access the meeting online (audio/visual): <https://bit.ly/3K0wCqj>

- (meeting password, if needed: iPcapCnx542)

To access via phone (audio only):

- Dial: 1-415-655-0001
- Access code: 2622 299 6291
- #

Our Vision

Explore-Support-Inspire
The LISD.....The Journey Starts Now

Our Mission

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.

Our Purpose

To empower learners and create opportunities for success.

Addison Community Schools
Britton Deerfield Schools
Hudson Area Schools
Sand Creek Community Schools

Adrian Public Schools
Clinton Community Schools
Madison School District

Blissfield Community Schools
Morenci Area Schools
Onsted Community Schools
Tecumseh Public Schools

LENAWEE INTERMEDIATE SCHOOL DISTRICT

William J. Ross
Education Service Center
4107 North Adrian Highway
Adrian, Michigan 49221
(517) 265-2119

Milton C. Porter
Education Center
2946 Sutton Road
Adrian, Michigan 49221
(517) 263-8931

LISD TECH Center
1372 N. Main Street
Adrian, Michigan 49221
(517) 263-2108

Trenton Hills Learning Center
1008 West Maple Avenue
Adrian, Michigan 49221
(517) 263-6354

Center for a Sustainable Future
4260 Tipton Highway
Adrian, MI 49221
(517) 265-2119

www.lisd.us

LISD Board of Education

Richard Germond	President
James Hartley	Vice President/Secretary
David Pray	Treasurer
Paula Holtz	Trustee
Dale Wingerd	Trustee

LISD Administration

Mark Haag, Ed.S.	Superintendent
Jody Howard	Assistant Superintendent, Special Education & Strategic Initiatives
Dan Garno, Ed.S.	Executive Director of Staff Resources
Judy Pfund, CPA	Executive Director of Finance & Business Services
Jenny Heath	Executive Director of CTE & Secondary Programs
Brian Jones	Executive Director of Instruction & General Services

LISD Nondiscrimination Statement

The Lenawee Intermediate School District (LISD) does not discriminate in any of its educational programs and services, activities, or employment practices, on the basis of sex, race, color, national origin / ancestry, religion, height, weight, marital status, age, limited English-speaking ability, sexual orientation, or disability. Direct inquiries to: Dan Garno (dan.garno@lisd.us) or Heather Reau (heather.reau@lisd.us), Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Persons with hearing impairments, please call the Michigan Relay Center at (800) 649-3777 (TDD).

Declaración de No Discriminación del LISD

El Distrito Escolar Intermedio de Lenawee (LISD) no discrimina en ninguno de sus programas o servicios educativos, actividades, o prácticas de empleo sobre la base de género, raza, color, origen nacional / ascendencia, religión, estatura, peso, estado civil, edad, la habilidad limitada de hablar inglés, orientación sexual, o incapacidad. Para conseguir más información: Dan Garno (dan.garno@lisd.us) or Heather Reau (heather.reau@lisd.us), Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Personas con problemas de audición, por favor llamen al Michigan Relay Center (800) 649-3777 (TDD).

OUR PURPOSE

To empower learners and create opportunities for success.



**Lenawee Intermediate
School District**

OUR VISION

Explore-Support-Inspire
The LISD...the Journey
starts Now.

OUR VALUES

Through honest communication, mutual trust, integrity, and transparency, the LISD is an inclusionary leader in education that models the following core values with all of its stakeholders:

- The LISD is a **learner-centered** organization that believes everyone is always learning and can gain knowledge anywhere, anytime, anyplace, at any pace from anyone.
- The LISD embraces **innovation** by providing opportunities, motivation, creativity, exploration, risk taking, and experimenting.
- The LISD believes that **service** is the fundamental reason the LISD exists.
- The LISD will model an **inspiring** organization in the delivery of all its services.
- The LISD is a **future driven** organization that embraces continuous improvement, change, new technology and will lead in research for academic, professional development and operational best practices.
- The LISD will **lead** by practicing, cultivating, and developing **leadership** opportunities through service, partnerships and collaboration.
- The LISD will be a **collaborative** organization that seeks input, listens to students, local school districts and all stakeholders, embraces teamwork, and works together to improve opportunities and learning.

OUR MISSION

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.



BOARD OF EDUCATION
REGULAR APRIL BOARD MEETING

DATE: April 1, 2024 TIME: 4:00 p.m.

LOCATION: Meeting will be conducted electronically and in person at the LISD Education Service Center (4107 N. Adrian Hwy, Adrian)

To access the meeting online (audio/visual): <https://bit.ly/3K0wCqj>

- (meeting password, if needed: iPcapCnx542)

To access via phone (audio only):

- Dial: 1-415-655-0001
- Access code: 2622 299 6291#
- Attendee ID: #

MEETING CALLED TO ORDER AT (TIME): _____

MEETING CALLED TO ORDER BY: _____

Pledge of Allegiance

LISD BOARD OF EDUCATION MEMBERS PRESENT: _____

LISD STAFF PRESENT: _____

OTHERS PRESENT: _____

MEMORANDUM

DATE: April 1, 2024
TO: LISD Board of Education
FROM: Mark Haag, Superintendent
SUBJECT: Motion to Set Agenda

Moved by: _____, supported by: _____

- _____ 1. Set the agenda as presented.
- _____ 2. Set the agenda as presented with the following change(s):

- a. _____

- b. _____

- c. _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		



BOARD OF EDUCATION

April 1, 2024

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- March 4, 2024, Regular March LISD Board of Education meeting minutes
- Financial reports

Separate Enclosures

- Monthly calendar of events for April and May 2024
- [2024-2025 LISD Proposed Budget Book](#)
- Jackson College Building Purchase Agreement
- Jackson College Lease Agreement
- [Amended CTE Program Development Plan Documents](#)



STAFF OF THE MONTH



Dawn Bauman

From the LISD Values . . .

"The LISD will model an inspiring organization in the delivery of all its services."

Mmeet Dawn Bauman, Facilities Secretary, the April 2024 Staff of the Month recipient.

As stated by a colleague who worked with Dawn in her previous position as a Special Education Teacher Assistant: "Dawn is an individual that I have been able to bounce ideas off since I began at Adult Transition Support Services. This has been most beneficial to a new teacher as a sounding board, and an individual who provides great feedback when asked for her thoughts on how to best run the program. Dawn has been instrumental in the beginning of Positive Behavior Interventions and Support, serving as a coach, and an individual I can count on when I have computer "issues". Dawn will never hesitate to work with students in a variety of situations, including personal ones, and will always offer good advice. I wholeheartedly believe Dawn embodies the principles for this award as well as those of a great teacher."

Congratulations, Dawn, for the outstanding contribution you have made to the LISD, which led to your selection for this award.



COMMENTS FROM THE PUBLIC

When addressing the Board, please follow these few guidelines:

- * Before the meeting begins, fill out a "Request to Address the Board" card and give this to the President. The Board President will refer to these cards when inviting comments from the public.
 - * Limit your presentations to the Board to no more than three minutes.
 - * Whenever possible, contact the LISD Superintendent before a board meeting, as questions may be answered or information taken at that time.
 - * Submit complaints against school personnel in writing to the LISD Superintendent at least five days before a regular board meeting. (The law provides that the person against whom a complaint is lodged has the right to ask for a closed hearing on the complaint.)
 - * Whenever possible, prepare a written summary of your comments to the Board so board members can later review the information more carefully.
 - * Groups of more than three should choose a representative to address the Board.
 - * Public debate is not allowed at a Lenawee Intermediate School District Board of Education meeting.
-



Previous Meeting Minutes and Financial Reports

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the Board of Education approve/accept the following item(s):

- Approve minutes of the March 4, 2024, regular March Board meeting;
- Approve financial reports.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

ORAL REPORT

Oral Report

From the LISD Vision

“Human relationships, inside and outside the LISD reflect trust, openness, risk-taking, respect, integrity, and collaboration.”

Mental Health Supports in Lenawee County Schools

Jody Howard, Assistant Superintendent, Special Education & Strategic Initiatives, will provide an update to the LISD Board of Education on mental health supports in Lenawee County schools..

ACKNOWLEDGING STUDENT SUCCESS

M E M O R A N D U M

DATE: April 1, 2024

TO: LISD Board of Education

FROM: Mark Haag, Superintendent

SUBJECT: **ACKNOWLEDGING STUDENT SUCCESS**

Recognition

1. LISD TECH Center Students Compete in Student Organizations' Regional and State Competitions

(Benjamin Murray)

Summary: LISD TECH Center students attended several student organizations' district, regional, and state competitions. Qualifying students will attend the state and/or international competitions held later in the year.

BPA

The mission of Business Professionals of America is to contribute to the preparation of a world-class workforce through the advancement of leadership, citizenship, academic, and technological skills. Business Professionals of America is the leading Career and Technical Student Organization (CTSO) for students pursuing careers in business management, office administration, information technology, and other related career fields.

Students from Accounting and Computer Information Services participated in the BPA State Conference on March 7-10, 2024. Students who qualified for the BPA National Conference will compete May 10-14, 2024, in Chicago, Illinois. (* qualify for national conference.)

Advanced Accounting

4 th Place	Anastasia Richards, Accounting (Tecumseh) *
7 th Place	Hayden Wallace, Accounting (Tecumseh)

Device Configuration and Troubleshooting

2 nd Place	Paul Navarre, Computer Information Services (Lenawee Christian) *
7 th Place	Cody Fawcett, Computer Information Services (Britton Deerfield)

Fundamental Accounting

7 th Place	Beau Shaffer, Accounting (Morenci)
8 th Place	Johnathan Davis, Accounting (Hudson)
9 th Place	Soren Stockmyer, Accounting (JC/LISD Academy)

Payroll Accounting

5 th Place	Johnathan Davis, Accounting (Hudson) *
8 th Place	James Gregory, Accounting (JC/LISD Academy)

DECA

DECA Inc. is a 501(c)(3) not-for-profit student organization with more than 215,000 members in all 50 United States, the District of Columbia, Canada, China, Germany, Guam, Mexico, Puerto Rico, and Spain. DECA prepares emerging leaders and entrepreneurs for careers in marketing, finance, hospitality and management in high schools and colleges around the globe. DECA's activities assist in the development of academically prepared, community oriented, professionally responsible, experienced leaders.

On March 14-16, 2024, students from the Graphic Design and Marketing & Entrepreneurship programs attended the DECA State Conference held in Detroit, MI. Students listed below are eligible to compete at the international conference April 27-30, 2024, in Anaheim, California.

School-Based Enterprise

Diego Juarez, Marketing & Entrepreneurship (Tecumseh)

Chapter Awards Program

Kaylee Livingston, Marketing & Entrepreneurship (Clinton)
 Luke Barden, Marketing & Entrepreneurship (Tecumseh)
 Renee Awad, Marketing & Entrepreneurship (Adrian)

FFA

FFA is an organization whose mission is to make a positive difference in the lives of students by developing their potential for premier leadership, personal growth, and career success through agricultural education.

LISD TECH Center Agri-Tech, Horticulture, Natural Resources, and Natural Sciences students competed at the State FFA Leadership Competition held at Michigan State University, February 29 – March 1, 2024.

Following are the results:

Academic Excellence

Wyatt Berger, Natural Resources (Morenci)
 Hannah Harding, Natural Resources (JC/LISD Academy)
 Ivy McClelland, Natural Resources (Clinton)
 Megan Nadeau, Natural Resources (JC/LISD Academy)
 Mya Dermeyer-Cottrell, Horticulture (Addison)
 Brooklyn Hillyard, Horticulture (Britton Deerfield)

Ellianna Gutierrez, Horticulture (Madison)
 Sophia Getson, Horticulture (Home School)
 Kylie Hicks, Agri-Tech (Sand Creek)
 Sophia Curtis, Agri-Tech (Madison)
 Leah Mishka, Agri-Tech (Home School)
 Holly Mitchell, Agri-Tech (Home School)
 Emily Burgess, Agri-Tech (Tecumseh)
 Emerson Holsopple, Agri-Tech (Lenawee Christian)
 Annalise Desbrough, Agri-Tech (Clinton)
 Emma Houser, Agri-Tech (Lenawee Christian)

Agriscience Fair ~ Environmental Science

Silver Megan Nadeau, Natural Resources (JC/LISD Academy)
 Bronze Wyatt Berger, Natural Resources (Morenci)

Agriscience Fair ~ Plant Science

Bronze Ivy McClelland, Natural Resources (Clinton)

Courtesy Corps Members

James Fusik, Natural Resources (Adrian)
 Ajay Keith, Natural Resources (Clinton)
 Andi Dillon, Natural Sciences (Addison)
 Madyson Fowler, Natural Sciences (Madison)
 Amaya Peters, Horticulture (Morenci)
 Bryce Frey, Agri-Tech (Tecumseh)
 Lucas Morse, Agri-Tech (Addison)
 Hunter Burciaga, Agri-Tech (Addison)

Delegates

Anjel Solis, Natural Resources (Adrian)
 Riley Hoag, Natural Sciences (Tecumseh)
 Nayeli Vasquez, Horticulture (Hudson)
 Aaron Nichols, Agri-Tech (Tecumseh)

Outstanding Junior Degree Recipients

Ezra Gust, Natural Resources (Home School)
 Anjel Solis, Natural Resources (Adrian)
 Brooklyn Hillyard, Horticulture (Britton Deerfield)
 Lillian Helinski, Horticulture (Onsted)
 Abbigal Garbers, Horticulture (Morenci)
 Abigail Culbertson, Horticulture (Britton Deerfield)
 Sophia Curtis, Agri-Tech (Madison)
 Van Ekins, Agri-Tech (Morenci)
 Leah Mishka, Agri-Tech (Home School)
 Holly Mitchell, Agri-Tech (Home School)
 Claire Smith, Agri-Tech (JC/LISD Academy)
 Savannah Watkins, Agri-Tech (Pittsford)
 Emily Burgess, Agri-Tech (Tecumseh)

Ryan Good, Agri-Tech (Britton Deerfield)
 Benjamin Isaly, Agri-Tech (Britton Deerfield)
 Emileigh Johnston, Agri-Tech (Tecumseh)
 Preston Rodriguez, Agri-Tech (Adrian)
 Annalise Desbrough, Agri-Tech (Clinton)

Proficiency Awards

Kamryn Billings, Natural Sciences (Tecumseh)
 Andi Dillon, Natural Sciences (Addison)
 Alexyss Wielfaert, Natural Sciences (Britton Deerfield)
 Sophia Getson, Horticulture (Home School)
 Kelly Byrne, Agri-Tech (Tecumseh)
 Gretchen Gautz, Agri-Tech (Onsted)
 Ava Harris, Agri-Tech (Addison)
 Kylie Hicks, Agri-Tech (Sand Creek)
 Benjamin Isaly, Agri-Tech (Britton Deerfield)

State Choir

Ivy McClelland, Natural Resources (Clinton)
 Joey Diem, Natural Resources (Blissfield)

State Degree

Ivy McClelland, Natural Resources (Clinton)
 Hannah Harding, Natural Resources (JC/LISD Academy)
 AJ Maliszewski, Natural Resources (Home School)
 Bryce Rosacrans, Natural Resources (Clinton)
 Sophia Getson, Horticulture (Home School)
 Kelly Byrne, Agri-Tech (Tecumseh)
 Gretchen Gautz, Agri-Tech (Onsted)
 Ava Harris, Agri-Tech (Addison)
 Jacob Blatchford, Agri-Tech (Tecumseh)
 Rylynn Donelson, Agri-Tech (Madison)
 Kylie Hicks, Agri-Tech (Sand Creek)
 Jailyn Lahring, Agri-Tech (Adrian)
 Margaret Myers, Agri-Tech (Onsted)
 Renee Ramsey, Agri-Tech (Onsted)
 Anthony Perez, Agri-Tech (Morenci)

State FFA Band

Michaela Cross, Natural Resources (Madison)
 Lillian Helinski, Horticulture (Onsted)
 Abigail Culbertson, Horticulture (Britton Deerfield)
 Lily Bayles, Agri-Tech (Onsted)

FIRST Robotics

The mission of FIRST® is to inspire young people to be science and technology leaders and innovators by engaging them in exciting mentor-based programs that build science, engineering, and technology skills, which inspire innovation and that foster well-rounded life capabilities including self-confidence, communication, and leadership.

The LISD TECHnicians FIRST Robotics team number 5144 competed March 2-3, 2024, at Columbia Central. The team was selected to be the number 8 seeded alliance in the playoffs. They lost both of their playoff matches; however, their 1st round loss was to the eventual champion by only two points.

The team also competed March 16-17, 2024, at Ann Arbor Skyline High School where they faced some of the best robotics in the state. The team was selected to be the number 4 seeded alliance in the playoffs. The team ended up taking second place overall, with their only losses in the playoffs coming to the eventual championship alliance.

The team has learned and grown all season long, and they hope to see even greater success in their final district competition. The mentors are proud of the time and effort the team has given all season. Congratulations to Team 5144, as well as their mentors Josh Wonders, Tim Robinson, and Cody Oard.

Michigan Educators Rising

The Education Careers program took 34 students to the Michigan Educators Rising State Conference and Competition on March 13, 2024, at Wayne State University. Fifteen students competed (results below) and all 34 students gained valuable knowledge for future educators from workshops and leadership breakout conferences.

Interactive Bulletin Board

2nd Place Sage Pizana (Madison) and Natalie Ku (Madison)

Teacher Created Materials

3rd Place Callie Anderson (Lenawee Christian) and Makayla Nieman (Morenci)

SkillsUSA

The mission of SkillsUSA is to empower its members to become world-class workers, leaders, and responsible American citizens. SkillsUSA improves the quality of America's skilled workforce through a structured program of citizenship, leadership, employability, technical and professional skills training. SkillsUSA enhances the lives and careers of students, instructors, and industry representatives as they strive to be champions at work.

LISD TECH Center Graphic Design students participated in the SkillsUSA regional competition held on February 23, 2024. Qualifying students will compete in the state conference to be held April 12-14, 2024, in Grand Rapids, Michigan.

Following are the results from the regional conference: (* indicates state qualifier):

Advertisement Design

2nd Place Liliana Butler (Morenci) *

Pin Design

5th Place Zia Blackmon (Blissfield)

6th Place Ryleigh Matthews (Hudson)

T-Shirt Design

1st Place Katie Fisher (Blissfield) *

2nd Place River Vowell (Madison) *

4th Place Drey Davis (Madison) *

AASHTO Civil Engineering Bridge Challenge

Since 2004, Michigan Department of Transportation (MDOT) has been offering the American Association of State Highway Transportation Officials (AASHTO) [TRAC](#) (Transportation and Civil Engineering) Program to schools in Michigan. TRAC is a hands-on education program designed for integration into science, math, and social science classes.

The following students from the Engineering, Design & CAD program qualified for the national competition to be held April 23, 2024, in Madison, Wisconsin.

Nathaniel Jeffords (Lenawee Christian)

Lucy Skampo (Adrian)

Marisela Fermin-Jacobo (Adrian)

Events and Activities

1. Tri-County Elementary Science Olympiad Engages Young Scientists

(Linda Knape)

Summary: The 2024 Tri-County Elementary Science Olympiad competition was held on the Siena Heights University campus on March 5, 2024.

Four hundred and five (405) 3rd -5th graders from 14 schools in Monroe (36 students), Hillsdale (64 students), and Lenawee (305 students) Counties competed in the 2024 Tri-County Elementary Science Olympiad. There were 15 3rd grade teams, 15 4th grade teams, and 13 5th grade teams for a total of 43 teams.

The top three overall team awards for 3rd grade went to Herrick Park Orange-1st (Lenawee), Herrick Park Black-2nd (Lenawee), and Lenawee Christian-3rd (Lenawee).

Winning the 4th grade overall award was Clinton (Lenawee), with Onsted (Lenawee) in second place, and Morenci (Lenawee) in third.

First overall team award for 5th grade went to Michener (Lenawee), with Tecumseh Orange (Lenawee) in second, and Lincoln (Lenawee) in third.

The top seven places of each event received ribbons. Members of the top three teams were awarded medals, and their schools received a trophy to display in their building.

Best Team Spirit certificates were presented to Mason Central (3rd grade), Pittsford (4th grade), and Gier (5th grade).

Before the awards ceremony in the Siena Heights University Field House, Science Olympians, teachers/coaches, and family members (estimated 500-600 attendees) were entertained with a "Science or Magic" show presented by Keith Fields from Michigan School Shows.

Congratulations to all 405 young scientists who participated and a big THANK YOU to LISD staff and the many volunteers that made this exciting day possible. An exciting time was had by all!

This event is well received by all and is a great opportunity for students. Success is not the same for every team. Being #1, doing better than in the past, and having fun are all options. What coaches strive for is the opportunity for every student to be the best s/he can be.

SPECIAL EDUCATION

M E M O R A N D U M

DATE: April 1, 2024

TO: Superintendent and LISD Board of Education

FROM: Jody Howard, Assistant Superintendent – Special Education & Strategic Initiatives

SUBJECT: **SPECIAL EDUCATION**

1. Update on LISD Laura Haviland Program

(Jody Howard)

The LISD Laura Haviland Program is a countywide K-12 educational program for students who have severe emotional impairments. Below you will find information about the current number of students.

Laura Haviland Program	Student Capacity	
	December 2023	April 2024
Early Elementary	7 of 10	8 of 10
Upper Elementary	7 of 10	6 of 10
Middle School	10 of 12	10 of 12
High School	12 of 12	12 of 12

Generally, students who attend the LISD Laura Haviland Program exhibit intensive patterns of behavior over extended periods that have not responded to positive behavior interventions and supports in their resident district. The decision to place a student at the Laura Haviland Program is made with the student's Individual Educational Planning Team, which includes the student's parent, resident district, and the LISD Laura Haviland Program staff.

Of the thirty-six (36) students who are attending the Laura Haviland Program, nine (9) students (25%) are in the process of transition back to their local districts. Students are spending anywhere from one (1) class period to five (5) class periods a day in their local district or work-based learning location. Student's educational teams meet on a regular basis to determine student's progress and next steps in their transition process.

An additional service provided by Laura Haviland staff includes consultative support to local district teams. So far this school year, Laura Haviland staff have consulted with twenty-six (26) different students whose local district team is having difficulty creating a plan that is successful for the student. This level of support has proven to be successful. This consultation service continues to provide enough support to teams and students early enough to make a positive difference.

The LISD Board of Education will continue to be updated about this important service model for students.

2. Approval of LISD Special Education Parent Advisory (PAC) Committee Replacement and Alternate Members

(Jody Howard)

The Michigan Administrative Rules for Special Education (MARSE) requires each intermediate school district (ISD) establish a Parent Advisory Committee (PAC). A PAC is made up of parents of children with disabilities. Each local school district within the ISD has at least one parent as a member. PAC membership is approved by the ISD Board of Education. The Lenawee ISD PAC Bylaws also call for an alternate member in the case of the primary member not being available for a meeting or a vote.

The Lenawee ISD PAC has been rebuilding the membership over the last two years. The following individuals are recommended Lenawee ISD PAC replacement and alternate members.

District	Replacement Primary Representative
Addison	Cassandra Dickinson

District	Alternate Parent Representative
Adrian	Carissa Michaels
Blissfield	Rachel Sharer
Hudson	Caroline Beaubien
Sand Creek	Robert Frey

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education approve the LISD Special Education Parent Advisory Committee (PAC) replacement and alternate members.

Moved by: _____

Supported by: _____

Germond
Hartley
Pray
Holtz
Wingerd

Approved
Disapproved
No Action
Tabled

3. Request for Authorization to Develop Specifications and Seek Bids for School Based Medicaid Billing Platform

(Jody Howard)

Three years ago, as Lenawee County schools transitioned to Infinite Campus, a new countywide student information system, special education processes, including school-based Medicaid billing, did not become a part of the new Infinite Campus platform. At this same time, the state of Michigan was putting together new processes and procedures for Medicaid billing of various new services including school mental health services for general education students. The LISD Special Education team chose a Medicaid billing provider that provided billing services for both special education school-based and general education mental health services.

During the 2020-2021 school year, the LISD entered into a contract with a web-based Medicaid billing service provider, CompuClaim, now referred to as Relay. The services provided by Relay during the last three years have been for both school-based special education and for LISD general education mental health services.

The LISD’s contract with Relay will expire June 30, 2024. The LISD Special Education team would like to develop specifications and seek bids for a Medicaid billing platform for both special education school-based and general education Medicaid billing.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education authorize district staff to develop specifications and seek bids for a Medicaid billing system for both special education school-based Medicaid billing and general education mental health Medicaid billing.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

CTE, INSTRUCTION, & GENERAL SERVICES

MEMORANDUM

DATE: April 1, 2024

TO: Superintendent and LISD Board of Education

FROM: Jenny Heath, Executive Director of CTE & Secondary Programs
Brian Jones, Executive Director of Instruction & General Services

SUBJECT: **CTE, INSTRUCTION & GENERAL SERVICES**

1. 2023-2024 Poverty Simulation

(Julie Burkeen)

Summary: Teachers and staff from two local districts and students from six local high schools participated in one of four poverty simulation experiences during this school year. In addition, individuals from multiple state and local agencies participated as volunteer staffers to help participants gain a better understanding of the difficulties faced by those who are living in challenging financial circumstances.

The LISD Professional Learning Department provided four opportunities for local district educators and staff, as well as junior and senior students across Lenawee County, to participate in the Missouri Community Action Poverty Simulation “Walking in Someone Else’s Shoes” throughout the 2023-2024 school year. In this simulation, 40-100 participants assume the roles of 26 different families, all facing a variety of challenging, but typical, circumstances. This is a simulation of living with limited financial resources and is designed to help sensitize participants to the experience of living in financially challenging situations and is based on real-life stories and statistics. With limited time and resources, how do participants make priorities when everything must be accomplished?

To start the simulation exercises, each family is given a card explaining their unique circumstances. It is then a family's task to provide food, shelter, and other basic necessities by accessing various community resources during four, 15-minute weeks.

In addition to the family units, about 20 volunteers play the roles of resource providers in the community. The simulation is conducted in a large room where families sit in groups in the center. Tables surround the perimeter which represents community resources and services for the families. These services include a bank, a supercenter, a community action agency, an employer, a utility company, a mortgage and rent company, a pawn shop, a grocery store, social services office, a doctor, a police officer and a jail, a payday and title loan facility, a daycare, a homeless shelter, and a school.

This activity lasts about three hours. This includes an introduction and briefing by the facilitator, the simulation exercise, and a guided debriefing in which participants and volunteers share their observations and insights from the activity. During this time, the LISD Truancy Specialist and Lenawee Department of Health and Human Services Caseworker share statistics and resources specific to Lenawee County, which is very impactful and helpful.

There is also an opportunity at the end of the simulation to anonymously share feedback and insight. After the simulation is complete, the LISD Professional Learning Department sends various resources to local district teachers and administrators providing lesson plans and a list of local community resources that can be used by students or teachers to help find resources for families in need.

Each event involved 80-120 participants and volunteers. Two events were focused on staff and educators from Madison School District and Sand Creek Community Schools.

Two additional opportunities took place at the LISD TECH Center for local district junior and senior students. Approximately 160 students participated from the JC/LISD Academy, Onsted Community Schools, Hudson Area Schools, Adrian Public Schools, Sand Creek Community Schools, and Clinton Community Schools.

In addition, for each event, there were 20-25 volunteers from multiple community agencies who participated as service providers, including ProMedica, Goodwill Industries, Lenawee County Department of Health and Human Services, the Catherine Cobb Domestic Safe House, Boys and Girls Club of Lenawee, Michigan Works!, Align Lenawee, the State of Michigan, Siena Heights University, and the LISD.

Based on feedback provided by participants and volunteers after the events, the goals of promoting awareness, increasing understanding, inspiring local change, transforming perspectives, and providing local resources were met. The LISD Professional Learning Department plans to continue to offer this valuable opportunity to local district staff, students, and community organizations as interest is shown.

2. College Now Spring Enrollment

(Sue Ritchey)

The College Now program saw 206 LISD TECH Center/Lenawee County high school students take advantage of college courses for the Spring semester. Students enrolled in 378 courses within the Michigan Transfer Agreement and/or concurrent with their Accounting, Dental Assisting, Welding Technology, and Nursing Preparation program. Courses were attended at Jackson College @ LISD TECH Center, Adrian College, and Siena Heights University. The semester will end May 3, 2024.

3. LISD TECH Center Hosts Spring Student Showcase

(Benjamin Murray)

Summary: On March 13, 2024, the LISD TECH Center hosted its annual Spring Student Showcase.

On March 13, 2024, the LISD TECH Center hosted its annual Spring Student Showcase. The Spring Student Showcase is an event that focuses on providing highly interactive demonstrations and activities on the campuses of the LISD TECH Center and the Center for a Sustainable Future. These activities are student led and allow families to experience some of the skills that are taught at the LISD TECH Center daily. Visitors to the LISD TECH Center were able to explore lab spaces while engaging with LISD TECH Center staff and students.

The LISD TECH Center staff appreciates the opportunity to open our doors to our families and the community. The Spring Student Showcase is one of the many ways that we work to build strong relationships with our students, families, and the surrounding community. We extend our thanks to everyone who contributed to the planning and execution of the event.

4. LISD TECH Center National Technical Honor Society

(Benjamin Murray)

Summary: On April 4, 2024, the LISD TECH Center will induct new National Technical Honor Society members.

In its twelfth year, the LISD TECH Center's National Technical Honor Society (NTHS) received applications from 94 LISD TECH Center students for membership during the 2023-2024 school year, with 77 students being inducted. Applications have been reviewed for eligibility and final student notifications were sent to all accepted students.

The LISD TECH Center National Technical Honor Society currently has 456 members. There were 67 students inducted in 2013, 47 students inducted in 2014, 39 students inducted in 2015, 36 students inducted in 2016, 35 students inducted in 2017, 28 students inducted in 2018, 45 students inducted in 2019, 30 students inducted in 2020, 28 inducted in 2021, 19 students inducted in 2022, 82 students inducted in 2023, and 77 students will be inducted in 2024.

The LISD TECH Center NTHS induction ceremony is scheduled for April 4, 2024, at 6:00 p.m. All LISD Board of Education members are invited to attend. Please RSVP your attendance to Lisa Bachman at 517-265-1659.

5. LISD TECH Center Hosts 8th Grade Tours

(Katie Cole and Kim Dusseau)

Summary: LISD TECH Center hosts 8th grade students from all public schools.

All 8th grade students had the opportunity to tour the LISD TECH Center and Center for a Sustainable Future March 18–21, 2024. The tours serve as an initial introduction to the various programs they will have the opportunity to enroll in once they are juniors or seniors. Before their visit, the LISD Career Preparation Services Coordinators conducted a presentation for 8th graders in their respective local districts. The presentation featured a video highlighting the opportunities available at the LISD TECH Center, along with the distribution of an informative brochure about the center.

6. JC/LISD Academy Dinner Informational Dinner

(Kim Dusseau)

Summary: The JC/LISD Academy dinner is an event designed for students and their families who are considering the JC/LISD Academy: *A Regional Middle College*.

The JC/LISD Academy dinner is an event designed for students and their families who are considering the JC/LISD Academy: *A Regional Middle College*. The dinner, provided by Jackson College and prepared by the LISD TECH Center Culinary Arts program, was held March 14, 2024, from 6–8:00 p.m. at the LISD TECH Center. The evening included a Q&A panel with students, parents, and teachers; a campus tour; and complimentary dinner. It is intended for those who desire a more interactive and detailed overview of the program.

7. LISD TECH Center Recommends Purchase of Replacement Prep Station

(Benjamin Murray)

Summary: The LISD TECH Center recommends the purchase of a replacement prep station for use by students in the Automotive Collision Repair & Refinish program at the LISD TECH Center.

At the February 2024 LISD Board of Education meeting, LISD TECH Center staff were granted permission to seek bids for a replacement prep station for use by students in the Automotive Collision Repair & Refinish program.

The purchase of the prep station will provide additional training and certification opportunities to students in the Automotive Collision Repair & Refinish program. With the prep station, students will:

- Have a heated space that will double the current finish paint area in the lab.
- Increase the time being spent on finishing paint projects on vehicles and vehicle parts.
- Have an accelerated path to certification opportunities and skill development.

The replacement of the prep station has been recommended and supported by the Automotive Collision Repair & Refinish Advisory Committee and the Lenawee County Superintendents' Association (LCSA) CTE Subcommittee.

Bids were requested and two bids were received:

Altra Products, LLC	\$89,274
Spraybooth Filter Supply	\$139,380

The lower bid provided by Altra Products meets all the bid requirements. The bid provided by Spraybooth Filter Supply included additional work that went beyond the scope of the bid requirements.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education grant permission for staff to purchase a replacement prep station from Altra Products, LLC for the cost of \$89,274.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

OFFICE OF THE SUPERINTENDENT

M E M O R A N D U M

DATE: April 1, 2024
 TO: LISD Board of Education
 FROM: Mark Haag, Superintendent
 SUBJECT: **OFFICE OF THE SUPERINTENDENT REPORTS**

Finance & Administrative Services

1. FY2024-2025 Budget Development Timeline

(Judy Pfund)

Budget Program Worksheet Distribution	01/02/24
Program Service Page(s) Distribution	01/02/24
Submit Budget Program Worksheets to Business Office	01/26/24
Submit Draft Program Service Pages to Business Office	02/16/24
Budget Review Meeting w/ Leadership Team	02/28/24
Budget Review Meeting with LCSA Committee	03/19/24
Review with LISD Board of Education at April Board Meeting	04/01/24
Budget Review Meeting with Local District Board Representatives	04/18/24
Local District Board of Education deadline to pass a resolution on LISD's 2024-2025 budget and submit it to the LISD Superintendent's office	06/01/24
Formal Adoption of 2024-2025 Budget by LISD Board of Education	06/24/24

2. Preliminary 2024-2025 Budget Assumptions

(Judy Pfund)

Lenawee Intermediate School District's proposed revenue and expenditure budgets for the upcoming 2024-2025 fiscal year have been developed. Revenue is received from multiple federal, state, and local sources and potential changes to current assumptions may affect estimates in all three revenue categories.

Expenditures are broadly divided into wages/benefits, fixed costs, and discretionary line items. Wages are dictated by collective bargaining agreements (CBA's), individual contracts and other legal documentation pertaining to wage rates. Employee insurance benefits and cash in lieu of benefits are determined by CBA's and individual contracts, with rates determined by the provider. The employer portion is determined by the district's policy limiting the amount to no more than the State's predetermined hard cap ceiling. The employer Social Security and Medicare contribution rates are set by the federal government. Contribution rates into the Michigan Public School Employees Retirement System (MPSERS) are determined by legislative action and the plan under which the individual falls. Workman's compensation rates are calculated by the insurance carrier using base rates, experience ratings, and potential discounts.

Fixed costs are determined by service contracts, lease or purchase agreements, and other documentation that determine set annual/monthly costs. Other non-wage/benefit discretionary costs are budgeted based on a combination of agreed-upon assumptions, historical experience, and needs determined by the input of the superintendent, administrators, and supervisors. These costs encompass utilities, supplies (classroom, office, custodial and other), copying, printing, postage, insurance, repairs, services, etc. New local, state, and federal grants are typically included in the budget when approved. Recurring grants that haven't been formally approved to date but are anticipated to be approved on an annual basis are included in the budget.

The following information represents projected financial assumptions based on research and the best available information at this time.

REVENUE

Local Property Taxes: Local property taxes are the district's major revenue source. Taxable value information is still incomplete and final numbers from the Lenawee, Monroe, Hillsdale, Jackson, and Washtenaw County equalization departments will be available in late May 2024. Analysis and discussion of the trend in taxable value for all properties subject to LISD's millage has been factored into next year's projected budget. The Lenawee County Department of Equalization has projected a taxable value increase of 5.0% next year. LISD's projected property tax revenue for 2024-2025 reflects this same 5.0% increase.

After the decline in LISD's taxable values from 2010 - 2014, and even though the provisions in Michigan's Constitution limit growth of the property tax base to the rate of inflation, in recent years the taxable values have experienced steady growth. Prior to Proposal A, property taxes were based on State Equalized Value. Since the implementation of Proposal A in 1994, Michigan property taxes have been based on taxable value. Taxable Value is defined as the lower of State Equalized Value or Capped Value. Capped Value is calculated by multiplying the prior year's Taxable Value, with adjustments for additions and losses, by the Consumers Price Index (CPI) or 5%, whichever is less. The state constitution requires an inflation rate to be used for property tax purposes. Michigan uses the Federal Consumer Price Index to set the rate. The inflation rate multiplier to be used in the Headlee calculation for next year has been confirmed by the Michigan Department of Treasury; it will remain at 1.05% (1.05).

Michigan State School Aid: School Aid can only be used to fund local school districts, intermediate school districts and various other educational agencies and entities. It is through the School Aid budget that Michigan's local school districts and public school academies receive their core funding through a per-pupil foundation allowance. In addition, School Aid dollars are used for a range of educational services, including special education, programs for children at risk of educational failure, adult and vocational education services, and early childhood programs.

The State's budget has yet to be passed. The proposed budgets from the governor include proposed increases in the foundation allowance and literacy supports, as well as maintaining funding for special education, statewide universal free student meals, and mental health supports.

SALARY/FRINGE BENEFIT EXPENDITURES

- I. **Union Staff Salaries:** Master agreements with the following union groups are in place through June 30, 2026:
 - a. Lenawee Vocational Technical Education Association (LVTEA), the teacher's union at the LISD TECH Center
 - b. Lenawee Intermediate Education Association (LIEA), the special education teachers, teacher assistants and health care assistants

Union employee base salaries, accrued performance-based compensation, plus additional estimated performance-based compensation is included in 2024-2025 fiscal year budgets.

- II. **Non-union Staff Salaries:** Employee base salaries, accrued performance-based compensation, and estimated 3.5% additional performance-based compensation are included in the 2024-2025 fiscal year budgets.

III. **Fringe Benefits for Union Groups:**

- a. The district's contribution for 2024-2025 LVTEA Union staff are:
 - i. \$ 7,845 for a single subscriber
 - ii. \$15,771 for a 2-person subscriber
 - iii. \$20,833 for full-family coverage.
- b. The district's contribution for 2024-2025 LIEA Union staff are:
 - i. \$ 7,920 for a single subscriber
 - ii. \$15,922 for a 2-person subscriber
 - iii. \$21,033 for full-family coverage

The total district cost includes premiums for medical and other "non-health" benefits including life insurance, dental, vision, AD&D and LTD and potentially an HSA contribution. Rates are blended, as the employer-paid cap will change on January 1. Annualized amounts will not exceed the State of Michigan's mandated employer-paid caps.

- c. The district's monthly contribution for ERC Bus Driver members driving 30 or more hours per week currently is:
 - i. \$415 for a single subscriber
 - ii. \$815 for a 2-person subscriber
 - iii. \$850 for full-family coverage.
- d. The district's monthly contribution for ERC Bus Driver members driving 25-29 hours per week currently is:
 - i. \$363 for a single subscriber
 - ii. \$704 for a 2-person subscriber
 - iii. \$726 for full-family coverage

IV. **Fringe Benefits for Non-union Employees:**

The district's total annualized cost for any health plan does not exceed the State of Michigan's mandated employer-paid caps on health insurance for non-union staff. These cap amounts include both insurance premiums and contributions to employee health savings accounts.

V. **Michigan Public School Employees Retirement System (MPSERS):**

Recent legislation changed the mandated rates for employer contributions to the Michigan Public School Employees Retirement System (MPSERS). Retirement reform created many retirement plan/health care categories when full implementation of Public Act 300 of 2012 occurred. There are now numerous employer contribution rates for health and/or pension elections. Available choices are dependent upon each member's enrollment date in the retirement system. The Employer Contribution Rate tables effective October 1, 2024, through September 30, 2025, have not been released but a slight increase has been reflected in the budget presented.

3. LISD Taxable Value History

(Judy Pfund)

YEAR	TAXABLE VALUE	Lenawee ISD % TV CHANGE
2004-05	2,875,945,973	5.79%
2005-06	3,036,475,427	5.58%
2006-07	3,208,875,529	5.68%
2007-08	3,429,735,956	6.88%
2008-09	3,527,261,595	2.84%
2009-10	3,561,742,026	0.98%
2010-11	3,443,463,100	-3.32%
2011-12	3,289,946,131	-4.46%
2012-13	3,242,198,752	-1.45%
2013-14	3,235,315,723	-0.21%
2014-15	3,249,556,432	0.44%
2015-16	3,289,888,351	1.24%
2016-17	3,288,014,753	-0.06%
2017-18	3,332,690,093	1.36%
2018-19	3,459,124,202	3.79%
2019-20	3,681,246,367	6.42%
2020-21	3,782,633,839	2.75%
2021-22	3,913,518,683	3.46%
2022-23	4,126,781,234	5.45%
2023-24	4,391,497,252	6.41%
2024-2025 Est.	4,611,072,115	5.00%

4. Presentation of 2024-2025 Proposed General Services, Special Education, and Career Technical Education Fund Revenue, Expenditures, and Fund Equity

(Judy Pfund)

	General Services	Special Education	Career Technical Education	Total
Projected Revenue	\$ 15,130,933	\$ 37,087,773	\$ 16,137,925	\$ 68,356,631
Projected Expenditures	15,084,624	36,476,501	16,772,789	68,333,914
Revenue Over (Under) Expenditures	46,309	611,272	(634,864)	22,717
07/01/24 Projected Fund Equity Current Budget Adopted December 2023	4,757,914	10,547,600	9,871,605	25,177,119
Projected 06/30/25 Fund Equity	\$ 4,804,223	\$ 11,158,872	\$ 9,236,741	\$ 25,199,836
Less:				
Future Local District Reimbursements		\$ 9,333,692		\$ 9,333,692
06/30/25 Projected Fund Equity:				
Nonspendable & Unrestricted	\$ 4,804,223			\$ 4,804,223
Nonspendable & Restricted		\$ 1,825,180	\$ 9,236,741	\$ 11,061,921
% of Expenditures	31.8%	5.0%	55.1%	16.2%

5. Presentation of 2024-2025 General Services Proposed Budget

(Judy Pfund)

The following comments briefly explain the financial position of the 2024-2025 preliminary budget presented.

REVENUE

The projected budget includes revenue, incoming transfers, and fund modifications of \$15,130,933.

Local Local revenue is projected to be \$1,712,241.

State Aid State Aid revenue is projected to be \$8,398,788.

Federal Aid Federal aid is expected to be \$953,827.

Incoming Transfers Incoming transfers are projected to be \$4,066,077.

EXPENDITURES

Expenditures and outgoing transfers for the projected budget for 2024-2025 fiscal year are projected to be \$15,084,624.

FUND EQUITY

Ending non-spendable and unrestricted fund equity for the General Services fund is anticipated to be \$4,804,223 or 31.8% of expenditures for the year. This is an increase in fund equity of \$46,309 from the FY24 First Revision amount of \$4,757,914.

6. Presentation of 2024-2025 Special Education Proposed Budget

(Judy Pfund)

The following summary comments briefly explain the financial position of the 2024-2025 preliminary budget presented.

REVENUE

Revenue and incoming transfers for the Special Education fund are projected to be \$37,087,773.

Local Local revenue is projected to be \$19,986,352.

State State revenue is projected to be 10,917,441.

Federal Federal revenue is projected to be \$5,444,737.

Incoming Transfers Incoming transfers are projected to be \$739,243.

EXPENDITURES

The recommended budget for Special Education expenditures and outgoing transactions is \$36,476,501. Total Special Education reimbursement to local districts is projected to be \$7,323,696. Current year Act 18 funds available total \$7,000,000. In addition, \$303,696 in Medicaid School Based Health Services and \$20,000 in Medicaid Outreach have been included in the special education reimbursement to local districts.

FUND EQUITY

Revenues are projected to exceed expenditures by \$611,272. Projected committed fund equity for future local district reimbursement is anticipated to be \$9,333,692. Total fund equity is expected to be \$11,158,872. Total non-spendable and restricted fund equity is projected to be \$1,825,180 or 5% of expenditures, which is aligned with LISD Board of Education policy.

7. Presentation of 2024-2025 Career Technical Education Proposed Budget

(Judy Pfund)

The following comments briefly explain the financial position of the 2024-2025 proposed budget presented.

REVENUE

Revenue and incoming transfers for the Career Technical Education fund are projected to be \$16,137,925.

Local Property tax collections generate approximately 83% of the revenue for the Career Technical Education fund and are projected to be \$13,427,978 for FY25.

State State revenue is projected to be \$1,861,998.

Federal Federal revenue is projected to be \$216,499.

EXPENDITURES

Expenditures and outgoing transfers for the projected budget for 2024-2025 fiscal year are projected to be \$16,772,789.

FUND EQUITY

Year-end non-spendable and restricted fund equity for the Career Technical Education fund is expected to be \$9,236,741 or 55.1% of expenditures. This is a decrease in fund equity of \$634,864 from the FY24 First Revision amount of \$9,871,605.

8. Presentation of 2024-2025 Capital Projects Proposed Budget

(Judy Pfund)

CAPITAL PROJECTS FUNDS				
STATEMENT OF REVENUE, EXPENDITURES AND FUND EQUITIES				
PROPOSED FOR 2024-25				
	General Services	Special Education	Career Technical Education	Total
7/01/24 Beginning Fund Equity per Current Budget Adopted December 2023	\$1,094,238	\$ 2,132,991	\$ 1,591,678	\$ 4,818,907
Projected Revenue				
Earnings on Investments	108,000	40,000	50,000	198,000
Royalties	-	-	600	600
Sale of Fixed Assets	-	2,000	-	2,000
State Revenue	-	-	-	-
Cooperative Services Fund	-	-	-	-
Transfers from Other Funds	100,000	1,795,110	1,000,000	2,895,110
Total Projected Revenue	<u>\$ 208,000</u>	<u>\$ 1,837,110</u>	<u>\$ 1,050,600</u>	<u>\$ 3,095,710</u>
Amount Available to Appropriate	<u>\$ 1,302,238</u>	<u>\$ 3,970,101</u>	<u>\$ 2,642,278</u>	<u>\$ 7,914,617</u>
Total Projected Expenditures	<u>\$ 289,547</u>	<u>\$ 1,643,000</u>	<u>\$ 1,407,000</u>	<u>\$ 3,339,547</u>
Revenue Over/(Under) Expenditures	<u>\$ (81,547)</u>	<u>\$ 194,110</u>	<u>\$ (356,400)</u>	<u>\$ (243,837)</u>
Projected Ending Fund Equity, 6/30/25 Assigned for Capital Projects	<u>\$ 1,012,691</u> *	<u>\$ 2,327,101</u>	<u>\$ 1,235,278</u>	<u>\$ 4,575,070</u>
<i>* Includes \$523,923 designated for Consortium Technology</i>				

GENERAL SERVICES CAPITAL PROJECTS PROPOSED FY2024-25

General Services Capital Projects is a separate fund. Revenue and expenditures anticipated during the 2024-25 fiscal year are summarized below.

7/01/24 Beginning Fund Equity per Current Budget Adopted December 2023	\$ 1,094,238
<u>Local Revenue</u>	
Earnings on Investments & Misc.	108,000
Incoming Transfers	
General Fund	100,000
Total Revenue and Incoming Transfers	<u>\$ 208,000</u>
Funds Available to Appropriate	\$ 1,302,238
<u>Expenditures (Capital Projects)</u>	
Stubnitz Environmental Ed Building	\$ -
Fireside Building	5,000
Safety & Security	
William J. Ross Education Service Center	134,000
Capital Projects ESC	
LISD Network Electronics	60,000
Outgoing Transfers	90,547
Small Projects	-
Total Expenditures	<u>\$ 289,547</u>
Revenue Over/(Under) Expenditures	\$ (81,547)
Projected Ending Fund Equity, 6/30/25	
Restricted for General Services Capital Projects	<u><u>\$ 1,012,691</u></u>

SPECIAL EDUCATION CAPITAL PROJECTS PROPOSED FY2024-25

Special Education Capital Projects is a separate fund. Revenue and expenditures anticipated during the 2024-25 fiscal year are summarized below.

7/01/24 Beginning Fund Equity per Current Budget Adopted December 2023	\$ 2,132,991
<u>Local Revenue</u>	
Earnings on Investments	40,000
Sale of Fixed Assets	2,000
<u>Incoming Transfers</u>	
Cooperative Fund	14,110
GS Capital Projects	-
Special Education Fund	<u>1,781,000</u>
Total Revenue and Incoming Transfers	\$ 1,837,110
Funds Available to Appropriate	\$ 3,970,101
<u>Expenditures (Capital Projects)</u>	
Network Electronics	\$ 112,000
Bus & Van Acquisitions	535,000
Trenton Hills Site	133,000
Transportation	443,000
Adult Services Classroom	8,000
Porter Site Improvements	202,500
Porter Main Building	115,500
Building #3 Improvements	79,000
Small Projects	<u>15,000</u>
Total Expenditures	\$ 1,643,000
Revenue Over/(Under) Expenditures	\$ 194,110
Projected Ending Fund Equity, 6/30/25 Restricted for Special Education Capital Projects	<u><u>\$ 2,327,101</u></u>

CAREER TECHNICAL EDUCATION CAPITAL PROJECTS PROPOSED FY2024-25

Career Technical Education Capital Projects is a separate fund. Revenue and expenditures anticipated during the 2024-25 fiscal year are summarized below.

7/01/24 Beginning Fund Equity per	
Current Budget Adopted December 2023	\$ 1,591,678
<u>Local Revenue</u>	
Earnings on Investments	50,000
Sale of Fixed Assets	-
Royalties	600
<u>State Revenue</u>	
Safety Grant	-
<u>Incoming Transfers</u>	
Career Technical Education Fund	<u>1,000,000</u>
Total Revenue and Incoming Transfers	\$ 1,050,600
Funds Available to Appropriate	\$ 2,642,278
<u>Expenditures (Capital Projects)</u>	
Agri - TECH	\$ 219,500
Network Electronics	250,000
TECH Main Building	327,500
South Campus	-
Small Projects	95,000
East Building	175,000
JC Building	<u>340,000</u>
Total Expenditures	\$ 1,407,000
Revenue Over/(Under) Expenditures	\$ (356,400)
Projected Ending Fund Equity, 6/30/25	
Restricted for Career Technical Education Capital Projects	<u><u>\$ 1,235,278</u></u>

9. Presentation of 2024-2025 Internal Service Proposed Budget

(Judy Pfund)

LISD has three internal service funds. Internal service funds are used to account for goods or services provided to other districts and governmental units on a cost-reimbursement basis. Internal service funds are cost accounting and distribution entities and are intended to "break even" annually and/or over a period of years. The use of an internal service fund does not provide additional revenue or expenses to LISD but acts as a means to document the sharing of the costs. Revenue and expenditures for each of these funds are listed below.

INTERNAL SERVICE FUNDS				
STATEMENT OF PROPOSED REVENUE, EXPENSES, AND CHANGES IN NET POSITION				
PROPOSED BUDGET FOR 2024-25				
	Health Plan Consortium	Technology Consortium	Cooperative Services	Total
Proposed 7/01/24 Net Position Per Current Budget Adopted December 2023	\$ 14,056	\$ 287,567	\$ 288,125	\$ 589,748
Proposed Revenues				
Charges for services	22,281,066	1,597,813	258,119	24,136,998
State sources				-
Interest	2,000	1,500	3,200	6,700
Incoming Transfers				-
Total Proposed Revenues	\$ 22,283,066	\$ 1,599,313	\$ 261,319	\$ 24,143,698
Available to Appropriate	\$ 22,297,122	\$ 1,886,880	\$ 549,444	\$ 24,733,446
Proposed Operating Expenditures	\$ 22,290,306	\$ 1,599,313	\$ 268,374	\$ 24,157,993
Net Income	\$ (7,240)	\$ -	\$ (7,055)	\$ (14,295)
Proposed 06/30/25 Net Position	\$ 6,816	\$ 287,567	\$ 281,070	\$ 575,453

Facilities Updates

1. 2024-2025 Capital Improvement Projects

(Tom Kasefang)

At the February 2024 LISD Board of Education meeting, LISD staff received board approval to develop specifications and seek bids for multiple capital improvement projects currently under consideration for 2024-2025.

LISD staff held mandatory pre-bid meetings throughout the day on March 8, 2024, for qualified contractors interested in bidding on the work. The nine (9) projects were reviewed, including an onsite walk-through.

On March 21, 2024, LISD staff and Dailey Engineering held a formal public bid opening in which sealed bids were opened and read aloud.

Twelve (12) contractors submitted bids for the various projects listed below.

Project 1: William J. Ross Education Service Center (WJR ESC) Stand-by Generator Replacement

The existing standby generator provides emergency backup power for the entire ESC building and is reaching the end of its useful life. The generator is approximately 25 years old and is vital in supplying emergency power to the Lenawee Monroe Technology Consortium server room during power outages. The server room provides internet service to all Lenawee and Monroe County schools.

Adrian Electric & Generator (AEG) of Adrian, Michigan, submitted the lowest bid for the WJR ESC generator replacement project with a bid amount of \$88,475.00.

2024-2025 LISD Capital Project 1 William J. Ross Education Service Center Generator Replacement Bid Summary Sheet		
Company	Location	Total Bid Amount
AEG	Adrian, MI	\$ 88,475.00
Howell Mechanical Services, Inc.	Jonesville, MI	\$ 103,214.00
Brint Electric	Adrian, MI	\$ 110,150.00

AEG has completed multiple projects for the LISD in the past and provides preventative maintenance services for all the LISD standby generators.

LISD staff are recommending that the Board of Education accept the bid pricing from AEG in the amount of \$88,475.00 for the replacement of the WJR ESC standby generator.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education accept the bid pricing from AEG in the amount of \$88,475.00 for the replacement of the William J. Ross Education Service Center standby generator.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Project 2: Laura Haviland Building Heating, Ventilation, and Air Conditioning (HVAC) Replacement

The existing HVAC system was installed in 2004 and is reaching the end of its useful life. The current system consists of two (2) separate high-efficiency furnaces and associated air conditioning components.

Adrian Mechanical Services of Adrian, Michigan, the lowest bid for the HVAC replacement project with a bid amount of \$29,755.00.

2024-2025 LISD Capital Project 2 Laura Haviland Building HVAC Replacement Bid Summary Sheet		
Company	Location	Total Bid Amount
Adrian Mechanical Services	Adrian, MI	\$ 29,755.00
Howell Mechanical Services, Inc.	Jonesville, MI	\$ 30,708.00

LISD staff have completed multiple projects with Adrian Mechanical Services, including much of the district’s HVAC service work.

LISD staff are recommending that the Board of Education accept the bid pricing from Adrian Mechanical Services in the amount of \$29,755.00 for the replacement of the HVAC equipment at the Laura Haviland building.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education accept the bid pricing from Adrian Mechanical Services in the amount of \$29,755.00 for the replacement of the HVAC equipment at the Laura Haviland building.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Project 3: Collision Repair Prep Station Replacement

As reported at the February 2024 Board of Education meeting, improvements to the LISD TECH Center Collision Repair lab are considered. The prep station, a self-contained unit within the Collision lab, serves as an area for students to prepare vehicles before entering the paint booth. The existing prep station was installed in 1991 and is in poor condition. Components that control airflow within the prep station have deteriorated and rusted beyond repair. The new prep station currently being considered will be equipped with a self-contained heating unit, allowing the prep station to serve as an additional painting area, reducing wait time for student projects.

The work included in this project is limited to the removal of the existing prep station and associated equipment and adding/reconfiguring utilities for the new prep station equipment.

LISD staff plan to purchase the new prep station equipment directly from the supplier, which includes installation.

Adrian Mechanical Services, of Adrian, Michigan, submitted the lowest bid for the Collision Repair prep station work with a bid amount of \$50,995.00.

2024-2025 LISD Capital Project 3 LISD TECH Center Collision Repair Prep Station Bid Summary Sheet		
Company	Location	Total Bid Amount
Adrian Mechanical Services	Adrian, MI	\$ 50,995.00
Howell Mechanical Services, Inc.	Jonesville, MI	\$ 51,358.00

LISD staff have completed multiple projects with Adrian Mechanical Services and are pleased with their workmanship and performance.

LISD staff are recommending that the Board of Education accept the bid pricing from Adrian Mechanical Services in the amount of \$50,995.00 for the LISD TECH Center Collision Repair prep station replacement work.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education accept the bid pricing from Adrian Mechanical Services in the amount of \$50,995.00 for the LISD TECH Center Collision Repair prep station replacement work.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Project 4: Asphalt Replacement/Installation

A new parking area is being considered at the LISD Center for Sustainable Future (CSF) campus. During the Civil Rights Compliance Review (CRCR), the coordinator recommended the addition of a parking area adjacent to the photovoltaic field, eliminating the need for individuals to cross the stream of traffic. The current parking area at CSF is insufficient for accommodating the current staff assigned to the campus and students who drive themselves.

Slusarski Excavating & Paving, Inc. submitted the lowest bid for all the asphalt work with a bid amount of \$773,688.00.

2024-2025 LISD Capital Project 4 Paving Projects LISD TECH Center & Center for Sustainable Future (CSF) Bid Summary Sheet		
Company	Location	Total Bid Amount
Slusarski Excavating & Paving, Inc.	Adrian, MI	\$ 773,688.00
Bailey Excavating, Inc.	Jackson, MI	\$ 1,113,582.00
Michigan Paving & Materials Company	Jackson, MI	\$ 1,289,300.00

LISD staff have completed multiple paving projects with Slusarski Excavating & Paving in the past and are pleased with their overall performance.

LISD staff are recommending that the Board of Education accept the bid pricing from Slusarski Excavating & Paving in the amount of \$773,688.00 for the installation of asphalt at the LISD TECH Center and CSF campuses.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education accept the bid pricing from Slusarski Excavating & Paving in the amount of \$773 688.00 for the installation of asphalt at the LISD TECH Center and CSF campuses.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingard	<input type="checkbox"/>	<input type="checkbox"/>		

Project 5: Flooring Replacement

Milton C. Porter Education Center

The red quarry tile in the Milton C. Porter Education Center's south wing has reached the end of useful life. The tile is original to the building and has multiple areas of cracking and wear.

Trenton Hills Learning Center (THLC)

The vinyl composition tile (VCT) at the THLC is nearing the end of its useful life. The tile in portions of the building has become brittle and is cracking.

Tri-State Industrial Floors Inc. submitted the lowest bid for the floor replacement work at both locations with a bid amount of \$39,182.00.

2024-2025 LISD Capital Project 5 Flooring Replacement Project Milton C. Porter Education Center/Trenton Hills Learning Center Bid Summary Sheet		
Company	Location	Total Bid Amount
Tri-State Industrial Floors, Inc.	Toledo, OH	\$ 39,182.00
Abby Carpet of Adrian	Adrian, MI	\$ 39,361.00

LISD staff have worked previously with Tri-State Industrial Floors and are pleased with their performance and workmanship.

LISD staff are recommending that the Board of Education accept the bid pricing from Tri-State Industrial Floors in the amount of \$39,182.00 for flooring replacement at the Milton C. Porter Education Center and Trenton Hills Learning Center.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education accept the bid pricing from Tri-State Industrial Floors Inc. in the amount of \$39,182.00 for flooring replacement at the Milton C. Porter Education Center and Trenton Hills Learning Center.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Project 6: Accessible Sink Modifications - LISD TECH Center/LISD TECH Center East Building

Multiple deficiencies were identified during the Civil Rights Compliance Review (CRCR) site visit conducted on October 16, 2023. Items ranging from simple room re-labeling to installing additional parking areas were included in the list of recommendations. While many of these deficiencies will be addressed by the LISD Facilities staff at minimal cost, several items, such as cabinet/countertop modifications, concrete repair, and asphalt work will require outside contractors.

ACP of Lenawee, from Clayton, Michigan, submitted the lowest bid for the ADA accessible sink modifications with a bid amount of \$30,700.

2024-2025 LISD Capital Project 6 ADA Accessible Sink Modifications LISD TECH Center - Bid Summary		
Company	Location	Total Bid Amount
ACP of Lenawee	Clayton, MI	\$ 30,700.00
Foulke Construction Company	Hillsdale, MI	\$ 54,000.00
Spieker Company	Northwood, OH	\$ 44,500.00

LISD staff have completed multiple projects with ACP of Lenawee and are pleased with their workmanship and performance.

LISD staff are recommending that the Board of Education accept the bid pricing from ACP of Lenawee in the amount of \$30,700.00 for the ADA accessible sink modifications at the LISD TECH Center and LISD TECH Center East Building.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education accept the bid pricing from ACP of Lenawee in the amount of \$30,700.00 for the sink modifications at the LISD TECH Center and LISD TECH Center East Building.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Project 7: Sidewalk Replacement

Deficiencies identified during the Civil Rights Compliance Review (CRCR), along with needed concrete repairs at both the LISD TECH Center and Milton C. Porter Education Center, were included in the project. Any concrete walks with significant spalling, large cracks, and delaminated surfaces were included.

ACP of Lenawee, from Clayton, Michigan, submitted the lowest bid for the concrete work with a bid amount of \$73,020.00.

2024-2025 LISD Capital Project 7		
Sidewalk Improvements LISD TECH Center/Milton C. Porter Education Center		
Bid Summary Sheet		
Company	Location	Total Bid Amount
ACP of Lenawee	Clayton, MI	\$ 73,020.00
Foulke Construction Company	Hillsdale, MI	\$ 79,000.00
Spieker Company	Northwood, OH	\$ 145,100.00

LISD staff have completed multiple projects with APC of Lenawee and are pleased with their workmanship and performance.

LISD staff are recommending that the Board of Education accept the bid pricing from ACP of Lenawee in the amount of \$73,020 for the removal and installation of concrete walks at the LISD TECH Center and Milton C. Porter Education Center.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education accept the bid pricing from ACP of Lenawee in the amount of \$73,020 for the removal and installation of concrete walks at the LISD TECH Center and Milton C. Porter Education Center campuses.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Project 8: Laura Haviland Window Replacement

Seals on the original aluminum framed windows are failing at the Laura Haviland building, resulting in moisture collecting within the windows.

Foulke Construction Company of Hillsdale, Michigan, submitted the lowest bid for the window replacement work with a bid amount of \$72,500.00.

2024-2025 LISD Capital Project 8 Laura Haviland Window Replacement Bid Summary Sheet		
Company	Location	Total Bid Amount
Foulke Construction Company	Hillsdale, MI	\$ 72,500.00
ACP of Lenawee	Clayton, MI	\$ 75,290.00

LISD staff have completed multiple projects with Foulke Construction Company and are pleased with their workmanship and performance.

LISD staff are recommending that the Board of Education accept the bid pricing from Foulke Construction Company in the amount of \$72,500.00 for window replacement at the Laura Haviland building.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education accept the bid pricing from Foulke Construction Company in the amount of \$72,500.00 for window replacement at the Laura Haviland building.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Project 9: Trenton Hills Learning Center (THLC) Window Replacement Project

Replacement of the existing wood windows at Trenton Hills Learning Center (THLC) is currently being considered. THLC staff report difficulty opening the windows due to failure of the opening mechanisms and notable deterioration of the wood sashes.

ACP of Lenawee from Clayton, Michigan, submitted the lowest bid for the window replacement work with a bid amount of \$184,500.00.

2024-2025 LISD Capital Project 9 Trenton Hills Learning Center (THLC) Window Replacement Bid Summary Sheet		
Company	Location	Total Bid Amount
ACP of Lenawee	Clayton, MI	\$ 184,500.00
Foulke Construction Company	Hillsdale, MI	\$ 185,000.00

LISD staff have completed multiple projects with ACP of Lenawee and are pleased with their workmanship.

LISD staff are recommending that the Board of Education accept the bid pricing from ACP of Lenawee in the amount of \$184,500.00 for window replacement at the Trenton Hills Learning Center.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education accept the bid pricing from ACP of Lenawee in the amount of \$184,500.00 for window replacement at Trenton Hills Learning Center.

Moved by: _____

Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Staff Resources

1. Personnel Update

(Dan Garno)

a. Volunteer Services, Employment, and Contract Services

Note: Compensation represented in total for the full annual term and will be prorated on actual days/time worked of the defined full annual term.

Name	Position	Compensation / Other Approval	Term
Kelsey Czmer	Occupational Therapist	Beginning base pay \$60,225/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Kristina Good	CTE Teacher – Graphic Design	Beginning base pay \$49,350/salary. Other compensation per LVTEA Collective Bargaining Agreement	Full Time, 188 Work Days
Debra Gosselin	Special Education Teacher Assistant	Beginning base pay \$23,400/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Kia Rainey	Speech & Language Pathologist	Beginning base pay \$55,875/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Angela Sieler	CTE Teacher – Marketing & Entrepreneurship	Beginning Base pay \$58,775/salary. Other compensation per LVTEA Collective Bargaining Agreement	Full Time, 188 Work Days

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

b. Separation of Employment

Name	Position	Reason	Separation Date
Joshua Bevens	Bus Assistant	Resigned	03/14/2024

2. Update on Position Vacancies

(Dan Garno)

Summary: The following position vacancies exist at this time in the District. Each time a position becomes vacant a thorough evaluation ensues as to whether the position needs to be filled or whether it could be combined with another position(s). During this time of budget instability, these positions are being evaluated even more thoroughly.

Administrative Services

- One Custodian II. This permanent, full-time position is available due to additional need. The position has been posted and applications are being accepted.
- One Family Liaison. This permanent, part-time position is available due to additional need. The position has been posted and applications are being accepted.

Instruction and General Services

- One LISD PREP Academy Childcare Director/GED Coordinator. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One EI Teacher Consultant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- Six Speech & Language Pathologists. These permanent, full-time positions are available due to resignation, retirement, and reassignment. The positions have been posted and applications are being accepted.

- Five Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Secondary Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- Two Special Education Teachers (Maurice Spear Campus). These permanent, full-time positions are available due to resignation and retirement. The positions have been posted and applications are being accepted.
- One ASD Consultant. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- Two School Social Workers. These permanent, full-time positions are available due to reassignment. The positions have been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Early Childhood Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Consultant – Behavioral Support. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Executive Director of Special Education. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.

Office of the Superintendent Reports

1. Agreement to Purchase Jackson College @ LISD TECH Center Facility

(Mark Haag)

Summary: It is recommended that the LISD purchase the Jackson College @ LISD TECH Center campus from Jackson College for a sale price of \$2,855,000.

In October 2001, the LISD sold Jackson College 3.42 acres of real property located to the immediate north of the LISD TECH Center main building. The property was sold to Jackson College for \$85,500 and required Jackson College to construct a school building to be used by Jackson College for the provision of in-person college courses in Adrian. At that time, the LISD and Jackson College expressed a desire to create a relationship that would allow for the delivery of educational opportunities that would be beneficial to the students of Jackson College, the LISD, and the LISD's constituent school districts. This included the ability to offer Lenawee County students the opportunity to obtain technical certificates and/or associate degrees.

In May 2008, the LISD sold Jackson College an additional 3.98 acres of property owned by the LISD for the price of \$378,230. This property was located to the east of the property previously sold to Jackson College. This property includes a detention pond and a building which was formerly used by the LISD for its Horticulture career and technical education program.

The purchase agreements that were entered into by Jackson College and the LISD in 2001 and 2008 provided the LISD with the option to purchase the property back from Jackson College if Jackson College decided that it desired to sell. The purchase agreements also established a mechanism for establishing a purchase price which was to be the fair market value of the property at the time of purchase as determined by an appraiser.

In 2021, Jackson College expressed to the LISD a desire to consider selling the College-owned property.

In October 2021, Jackson College commissioned the services of an appraiser. The appraisal, which was performed by Gerald Alcock Company, LLC, valued the property at \$2,855,000.

In the summer of 2022, a purchase agreement was negotiated between Jackson College and the LISD. The purchase agreement was reviewed by the LISD's in-house counsel and former LISD Board of Education Trustee Kathryn Mohr. The purchase agreement will result in the conveyance of a warranty deed for the property from Jackson College to the LISD.

At that time, the LISD commissioned the services of an environmental consultant, Testing Engineers and Consultant, Inc., to perform a phase one environmental site assessment on the property. The phase one assessment revealed no recognized environmental conditions.

Since that time, Jackson College has been working with the State of Michigan to obtain a release that would allow for the unencumbered sale of the property. That release was recently granted.

The Jackson College Board of Trustees approved the sale of the property to the LISD at their March meeting.

It is the recommendation of the LISD administration that the LISD purchase the Jackson College @ LISD TECH Center property, and that the Board authorize the Superintendent to sign the purchase agreement on its behalf.

If approved, the administration anticipates a property closing date before June 30, 2024.

Jackson College has expressed interest in the continued occupancy of certain portions of the building for Jackson College courses. Representatives from the LISD and Jackson College have engaged in negotiations that would allow Jackson College to lease certain portions of the building from the LISD. A lease agreement between the College and the LISD will be presented to the Board later in the meeting.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education move to enter into a purchase agreement with Jackson College for the purchase of real property located at 1376 North Adrian Highway, Adrian, Michigan, which is commonly recognized as the Jackson College @ LISD TECH Center campus for a cost of \$2,855,000. It is also recommended that the Board of Education authorize the Superintendent to sign the purchase agreement with Jackson College on behalf of the LISD.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

2. Proposed Lease with Jackson College

(Mark Haag)

Throughout negotiations with Jackson College around the LISD's prospective purchase of the JC @ LISD TECH Center facility, Jackson College has expressed an interest in continuing to occupy certain spaces within the facility for the purpose of continuing to provide higher education courses and related services to students in Adrian.

Over the course of the past two years, LISD administrators have worked with Jackson College to develop a facility use plan that accommodates the needs of both institutions. This plan includes Jackson College's continued use of six offices, a portion of the main office area on the first floor of the facility, dedicated classroom use after 3 PM, a dedicated storage area, and the ability to use additional space on an as-needed basis.

Although challenging to find comparable pricing models, the LISD administration and Jackson College have arrived and agreed upon an annual lease rate that includes a lump sum amount of \$20,000 plus a rate of \$35 per hour of actual classroom use by Jackson College. The \$20,000 is intended to cover Jackson College's use of the offices, storage, common spaces, and personal property within the facility and on campus.

The lease agreement allows Jackson College to continue to maintain both the monument sign near M-52 and the wall sign on the west-facing building façade.

The lease does not assess Jackson College any fees for utilities or waste management. The lease allows Jackson College to continue to maintain and use its own IT network equipment, including existing wired IT infrastructure.

The initial lease term is proposed for five years, and the term would begin on the closing date of the property purchase by LISD.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education enter into a five-year lease agreement with Jackson College for real property located at 1376 North Main Street in Adrian, and that the Board of Education authorizes the Superintendent to sign the lease agreement on its behalf.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

3. CTE Program Development Plans Request Funding Approval

(Mark Haag)

Through the Program Development Plan (PDP) process, which was developed by the Lenawee County Superintendents' Association (LCSA) CTE Subcommittee, local districts offering CTE programming at the local district can apply to receive LISD CTE funding for costs associated with their CTE program(s). Since the beginning of this process, coupled with the addition of LISD TECH Center programs, there has been an increase of opportunities and certification attainment by Lenawee County students.

Concerns have been expressed by local districts and boards of education during the past two years regarding a stipulation regarding a funding change if a locally hosted program did not have five (5) out-of-district students enrolled. As a result, on March 15, 2024, the Lenawee County Superintendents' Association approved (by a 10-1 vote) the 2025-2026 Program Development Program (PDP) Renewal, Part A, Part B, and Capital Request forms that would eliminate that provision. In addition, this action item included a request to apply these changes to the 2024-2025 funding which was previously approved by the LISD Board of Education on January 8, 2024.

For a district to qualify for full funding, it would still need to maintain the core components or requirements, which include the following:

- Course offered for Lenawee County resident high school students.
- Course must be a state-approved CTE course and taught by a Michigan-certified CTE instructor.
- Host district must participate in marketing the program with the LISD and allow enrollment for any interested and eligible student who resides in Lenawee County or is enrolled in a Lenawee County local district.
- Approval of the Lenawee County Superintendents' Association and recommendation by the LISD Superintendent to the LISD Board of Education for approval.

The following districts have applied for renewal of existing funding for the 2023-2024 school year:

Addison Community Schools - Firefighter Program

Requested Amount: Not to exceed \$45,000.00**

Year of Origin:	State-Approved New Program	2021-2022
	CTE Funded Program (PDP)	2021-2022

Students Enrolled:	2021-2022	6 students
	2022-2023	5 students
	2023-2024	6 students

Certifications Available: Firefighter I/II

State CTE Funding:	<u>61a(1)</u>	<u>61d</u>	<u>Total State Funding</u>
2021-2022	Initial Year	\$2,103.32	\$2,103.32
2022-2023		\$7,218.42	\$8,478.45
2023-2024		\$5,582.83	\$7,752.93

- **Contingencies:
- Double-digit enrollment must be shown in the Firefighter program by August 9, 2024, and documented through official October 2024 count data.
 - Documentation must be shown reflective of students passing the Firefighter I/II and Hazardous Materials certifications.
 - All remaining CTE reporting requirements for 2023-2024 must be completed on time.
 - The host district must participate in marketing the program with the LISD and allow enrollment for any interested and eligible student who resides in Lenawee County or is enrolled in a Lenawee County local district.

-

Blissfield Community Schools - Agriscience Program

Requested Amount: Not to exceed \$110,000.00**

Year of Origin:	State-Approved New Program	2020-2021
	CTE Funded Program (PDP)	2021-2022

Students Enrolled:	2020-2021	26 students
	2021-2022	116 students
	2022-2023	123 students
	2023-2024	87 students

Certifications Available: None

State CTE Funding:	<u>61a(1)</u>	<u>61d</u>	<u>Total State Funding</u>
2021-2022	\$958.11	\$5,900.98	\$6,859.09
2022-2023	\$7,733.01	\$8,537.06	\$16,270.07
2023-2024	\$9,436.35	\$9,751.37	\$19,187.72

**Contingencies: The host district must participate in marketing the program with the LISD and allow enrollment for any interested and eligible student who resides in Lenawee County or is enrolled in a Lenawee County local district.

Hudson Area Schools - Southern Michigan Center for Science & Industry Program

Requested Amount: Not to exceed \$110,000.00

Year of Origin: State-Approved New Program 2014-2015
CTE Funded Program (PDP) 2014-2015

Students Enrolled: 2020-2021 113 students
(includes students from the Tecumseh satellite location)
2021-2022 64 students
2022-2023 60 students
2023-2024 87 students

Certifications Available: Fanuc Robotics, NIMS, Amatrol, and NCCER

State CTE Funding:	<u>61a(1)</u>	<u>61d</u>	<u>Total State Funding</u>
2021-2022	\$72,940.19	\$5,521.21	\$94,731.47
2022-2023	\$29,016.61	\$4,275.61	\$33,292.22
2023-2024	\$13,684.75	\$6,341.21	\$20,025.96

**Contingencies: The host district must participate in marketing the program with the LISD and allow enrollment for any interested and eligible student who resides in Lenawee County or is enrolled in a Lenawee County local district.

Sand Creek Community Schools – Agriscience Program

Requested Amount: Not to exceed \$110,000.00

Year of Origin: State-Approved New Program 1930
CTE Funded Program (PDP) 2017-2018

Students Enrolled: 2020-2021 126 students
2021-2022 104 students
2022-2023 110 students
2023-2024 96 students

Certifications Available: Pork Quality Assurance (PQA) Certification

State CTE Funding:	<u>61a(1)</u>	<u>61d</u>	<u>Total State Funding</u>
2021-2022	\$5,079.03	\$9,231.24	\$14,310.27
2022-2023	\$5,889.09	\$7,376.13	\$13,265.22
2023-2024	\$6,427.06	\$9,272.25	\$15,699.31

****Contingencies:** The host district must participate in marketing the program with the LISD and allow enrollment for any interested and eligible student who resides in Lenawee County or is enrolled in a Lenawee County local district.

Tecumseh Public Schools - Computer Programming

Requested Amount: Not to exceed \$110,000.00**

Year of Origin: State-Approved New Program 2021-2022
CTE Funded Program (PDP) 2022-2023

Students Enrolled: 2021-2022 46 students
2022-2023 53 students
2023-2024 60 students

Certifications Available: Information Technology Specialist (Python)
Certificate

State CTE Funding:	<u>61a(1)</u>	<u>61d</u>	<u>Total State Funding</u>
2021-2022	\$0	\$9,406.51	\$9,406.51
2022-2023	\$8,290.47	\$6,130.26	\$14,420.73
2023-2024	\$6,277.28	\$12,316.03	\$18,593.31

****Contingencies:** The host district must participate in marketing the program with the LISD and allow enrollment for any interested and eligible student who resides in Lenawee County or is enrolled in a Lenawee County local district.

The proposed FY25 Lenawee Intermediate School District budget already contains a similar funding amount and will not create a burden on any other student programming or opportunities for the upcoming year.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education approve the amended 2025-2026 CTE Program Development Program documents (PDP Renewal, Form A, Form B and Capital Equipment). In addition, it is recommended that the LISD Board of Education approve CTE funding to local districts for 2024-2025 as outlined above in the total of \$485,000.00 for renewals. The total recommended amount for approval not to exceed \$485,000.00.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

ADJOURNMENT

Adjournment

Moved by _____ , supported by _____ that
the meeting be adjourned.

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Meeting adjourned at _____ p.m.

Attachments



MINUTES OF THE LENAWEE INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Regular March Board Meeting

March 4, 2024, 4:00 p.m.

The meeting was conducted both in person at the LISD Education Service Center and electronically in accordance with section 3a of Michigan's Open Meetings Act, MCL 15.263a.

Call to Order

The meeting was called to order at 4:00 p.m. by Board President Richard Germond.

Attendance

MEMBERS PRESENT: Richard Germond, Jim Hartley, Dale Wingerd, and Paula Holtz. Trustee David Pray attended the meeting virtually but did not participate.

MEMBERS ABSENT: None

LISD STAFF PRESENT: Mark Haag, Jody Howard, Judy Pfund, Dan Garno, Jenny Heath, Brian Jones, Janine Decker, Andrew Munson, Kyle Hoffman, Mats Holm, Tom Kasefang, Julie VanBlack, Karen Pagan, Eric Skelton, Piper Jaynes, Ben Murray, Alena York, Kim Dusseau (virtual), Chris Howard, Lisa Ritz, Todd (virtual), Nikole Fether

OTHERS PRESENT: Todd Dailey, Soren Stockmyer, Payton Winterfeld, Jason Winterfeld, Suzanne Winterfeld

Set Agenda

- ✓ **Moved by Wingerd, supported by Holtz, that the LISD Board of Education set the agenda as presented.**
Yes: 4, No: 0; motion carried.

Staff of the Month

Brian Jones, Executive Director of Instruction & General Services, presented the March 2024 LISD Staff of the Month award to Chris Howard, Truancy Prevention Specialist.

Comments from the Public

None

Approve Previous Meeting Minutes and Financial Reports

- ✓ **Moved by Hartley, supported by Wingerd, that the LISD Board of Education approve/accept the following items:**
 - **Approve minutes of the February 5, 2024, regular February Board meeting;**
 - **Financial reports.****Yes: 4, No: 0; motion carried.**

Financial Reports

Financial Data Reports for the Month Ending January 31, 2024

	Gen. Svcs.	Sp. Ed.	CTE
Revenues to Date	\$ 10,339,897	\$ 15,076,957	\$ 9,030,508
Expenditures to Date	\$ 5,526,225	\$ 15,946,087	\$ 5,968,837
Fund Balance	\$ 8,396,057	\$ (763,162)	\$ 12,009,878

Projected March 2024 Cash Flow

General Svcs.	Tech Fund	Co-op Fund	Sp. Ed.	CTE
\$ 6,718,857	\$ (28,372)	\$ 259,448	\$ 5,563,063	\$ 4,762,842

Capital Projects Cash Balances

General Services	Special Education	CTE
\$ 1,758,976.34	\$ 1,094,435.64	\$ 4,841,218.13

Investments Total: \$37,828,730.41

Oral Report

Ben Murray, LISD TECH Center Principal, Alena York, Assistant Special Education Director, and students Soren Stockmyer and Payton Winterfeld gave a presentation to the Board of Education on Positive Behavioral Intervention and Supports (PBIS) at the LISD.

Acknowledging Student Success

LISD TECH Center Students Compete in Student Organization's Regional Competition

LISD TECH Center Agri-Tech, Horticulture, Natural Resources, and Natural Sciences students competed at the FFA District Leadership Contest held in Dundee on January 31, 2024.

A LISD TECH Center Agri-Tech student competed in Prepared Public Speaking at the FFA Regional Leadership Contest held in Saline on February 7, 2024, and placed fifth.

Seven students from the Engineering, Design & CAD program will move on to compete at the MDOT (Michigan Department of Transportation) Bridge Challenges state competition in Grand Rapids in March 2024.

LISD Supports Local Regional Competition for *You Be the Chemist Challenge*®

Lenawee students in grades 5-8 were invited to participate in the *You Be the Chemist Challenge*®, a science competition created by the Chemical Educational Foundation and hosted locally by the Lenawee County Chemical Company Collaborative. Forty-four middle school students composing 12 teams representing Adrian, Tecumseh, and Onsted school districts competed in the quiz bowl-type competition. Adrian's Springbrook Middle School teams took the top three places. The regional competition scores will be combined with each team's video component of the challenge to rank them for possible competition in the National *You Be the Chemist Challenge*® in Houston, Texas, in June.

2024 Tri-County STEM Fair held February 12-14, 2024

The 2024 Tri-County STEM Fair was held February 12-14, 2024. Students in grades 5 through 12 from Hillsdale, Lenawee, and Monroe counties were invited to participate by developing a project in the areas of Life Science, Physical Science, Social Science, Technology and Engineering, or Team Projects. This year's event included 66 projects representing students from Adrian Public Schools, Addison Community Schools, Tecumseh Public Schools, and the LISD TECH Center.

Special Education

Annual Nonpublic/Private School Consultation Meetings to Occur this Spring

By April 1 of each school year, the LISD will schedule a special education consultation meeting with all nonpublic/private schools and registered homeschools in the county to discuss the provision of special education services available under the Michigan Administrative Rules for Special Education (MARSE) and the Michigan Auxiliary Services Act. This year's meeting is scheduled for March 18, 2024. Once these schools request services, discussions take place on service intensity, frequency, and duration of those services in accordance with the Michigan guidelines and the LISD service delivery model; this is known as "Proportionate Share". Students in these schools don't receive the same services as those in public schools with an Individualized Education Plan for a Free Appropriate Public Education (FAPE) but can get auxiliary services under a Nonpublic Service Plan, determined by a Nonpublic Service Plan team and may include physical therapy, occupational therapy, speech language therapy, school social work services, and school psychologist services for evaluative purposes. The LISD will then finalize this consultation in writing by August 1 of each school year.

CTE, Instruction and General Services

Learn to Love AI Workshop

On February 1 and 6, 2024, the LISD hosted the professional development workshop "Learn to Love AI," supported by REMC 19W. Aimed at educators looking to integrate Artificial Intelligence (AI) into their teaching, the event attracted over 30 teachers from Lenawee County.

Literacy Leaders' Network

The LISD Literacy Team facilitates monthly professional learning for literacy leaders throughout the county. The Literacy Leaders' Network consists of 11 reading specialists and eight literacy/instructional coaches, representing 11 of the local districts. The intended outcomes for the monthly meetings include honing the specialized literacy knowledge of each participant, refining their coaching skills, sharpening facilitation skills, and building relationships with one another to strengthen their service to educators and students. Professional learning is grounded in the Essential Instructional Practices in Early Literacy, the Essential Coaching Practices, and the Essential School-wide Organizational Practices.

Lenawee County 10-Year CTE (Career and Technical Education) Plan

In Spring 2023, the Lenawee County Superintendents' Association and members of the LISD TECH Center leadership team began the process of reviewing and revising the Lenawee County 10-Year CTE Plan. Highlights of the plan include vision and goal

statements and five key objectives. As the plan progresses, it is the intent of the committee to assure an annual report of progress is provided to stakeholders by October of each year.

LISD TECH Center Recommends Purchase of Hydraulic Press Brake

At the February 2023 LISD Board of Education meeting, LISD TECH Center staff were granted permission to seek bids for a hydraulic press brake to be shared between the Welding Technology and Engineering, Robotics, & Mechatronics programs. Bids were requested, and five bids were received. The bid from Morgan Inland, LLC included a Betenbender press brake that meets LISD initial specifications. Betenbender is a recognized brand among local advisory members and industry partners at the LISD TECH Center. Additionally, Morgan Inland, LLC's bid included a comprehensive tooling package. Other bids did not provide a tooling package or did not provide details about their tooling package upon request and were either too pricey or unfamiliar to the advisory group.

- ✓ **Moved by Hartley, supported by Wingerd, that the LISD Board of Education approve the purchase of a hydraulic press brake from Morgan Inland, LLC at the cost of \$84,041.**

Discussion: LISD Board Vice-President Hartley asked Todd Dailey why the bids were coming in higher than expected. Mr. Dailey explained that it's due to ongoing supply chain issues and a shortage of workers. He mentioned that these problems are affecting residential construction too.

Yes: 4, No: 0; motion carried.

Office of the Superintendent Cooperative Services

Universal Service Fund - Lenawee/Monroe Technology Consortium – Firewall Services for FY2025-FY2029

As was authorized by the Board at their October 2, 2023, meeting, the LISD, acting in its capacity as fiscal and administrative agent for the Lenawee/Monroe Technology Consortium, issued a request for proposal (RFP) for firewall services for the member school districts of the Consortium. The LISD received proposals from four vendors in response to the RFP: Cytranet, Netsolutions, All Covered/KMBS, and AmeriNet. Cytranet and Netsolutions did not bid on the requested licenses but provided alternate bids for internet services. AmeriNet, the current licensing provider for the Consortium, submitted an alternate bid for replacement hardware and a 5-year service contract. This alternative bid includes upgrades to the firewall equipment, enabling greater bandwidth connectivity to the consortium network and enhanced cybersecurity solutions. Because some of these services qualify for educational discounts through the Universal Service Fund's E-rate program, the LISD also needs to apply for those discounts during the contract year.

- ✓ **Moved by Hartley, supported by Holtz, that the LISD Board of Education, acting as the fiscal and administrative agent for the Lenawee/Monroe Technology Consortium, accept the bid of \$626,362.00 from Amerinet for firewall services covering the period from 2024-2025 through the 2028-2029 fiscal years and authorizes the Superintendent and/or his designee to sign all corresponding documents related to the bid, contract, and/or project and submit all required documents necessary to obtain any USF E-rate discounts.**

Yes: 4, No: 0; motion carried.

Facilities Updates

Transportation Services Center Addition

At the December 2022 LISD Board of Education meeting, LISD staff received board approval to develop bid specifications and seek bids for an addition to the Transportation Service Center building. LISD staff held a mandatory pre-bid meeting on February 15, 2024, with a total of five (5) general contractors in attendance. Of those in attendance, a total of three (3) bids were received. Foulke Construction Company, of Hillsdale, MI, submitted the lowest bid for the work with a bid amount of \$524,000. Foulke Construction Company has worked previously with the LISD on various projects with an overall positive performance.

- ✓ **Moved by Holtz, supported by Wingerd, that the LISD Board of Education accept the low bid from Foulke Construction Company in the amount of \$524,000 for the construction of the Transportation Services addition. Yes: 4, No: 0; motion carried.**

Staff Resources

Personnel Update and Employment Recommendations

Name	Position	Compensation / Other Approval	Term
Rylee Bryan	Grad Co-op	\$10.33/hourly. Other compensation per Personnel Positions Book.	As needed
Elizabeth Duckett	CTE Teacher	N/A	LOA eff: 5/20/24-6/6/24
Billy Ellenwood	Bus Driver	N/A	LOA eff: 1/22/24-3/1/24
Dena Potter	School Social Worker	N/A	LOA eff: 1/22/24-2/8/24

- ✓ **Moved by Wingerd, supported by Holtz, that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above. Yes: 4, No: 0; motion carried.**

Separation of Employment

Name	Position	Reason	Separation Date
Sylvia Alvarado-Coleman	School Social Worker	Retirement	06/05/2024
Ashley Price	CTE Teacher – Marketing & Entrepreneurship	Resigned	02/16/2024

Update on Position Vacancies

Administrative Services

- One Custodian II. This permanent, full-time position is available due to additional need. The position has been posted and applications are being accepted.

- One Family Liaison. This permanent, part-time position is available due to additional need. The position has been posted and applications are being accepted.

Instruction and General Services

- One LISD PREP Academy Childcare Director/GED Coordinator. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One EI Teacher Consultant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- Six Speech & Language Pathologists. These permanent, full-time positions are available due to resignation, retirement, and reassignment. The positions have been posted and applications are being accepted.
- Five Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time position is available due to resignation. The positions have been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Secondary Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- Two Special Education Teachers (Maurice Spear Campus). These permanent, full-time positions are available due to resignation and retirement. The positions have been posted and applications are being accepted.
- One ASD Consultant. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- Two School Social Workers. These permanent, full-time positions are available due to reassignment. The positions have been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Early Childhood Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Consultant – Behavioral Support. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.

- One Occupational Therapist. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Executive Director of Special Education. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.

2023-2024 Staff Recognition

Following the 2022-2023 Staff Recognition event, the LISD Staff Resources Department surveyed staff to gather feedback. Out of around 100 respondents, 60% favored changing the event format due to various reasons, such as scheduling conflicts and the desire for a shorter, less formal celebration. With the support of the LISD Superintendent, the department is now developing ideas for a new format in 2023-2024, which will include multiple locations. Award recipients can collect awards at the Milton C. Porter Education Center and LISD TECH Center, while staff will have the opportunity to gather informally during their breaks to celebrate with treats. Another event will be held at the LISD bus garage to accommodate Transportation Department staff. Dates and times will be set to accommodate award recipients. The nomination process remains similar, with Excellence Award winners receiving surprise visits from a small group.

Office of the Superintendent Reports

Request to Develop Specifications and Obtain REMC Pricing for Consolidated Technology Devices

Annually, the LISD procures technology devices and related hardware (i.e., monitors, docks, and speakers) for use by LISD employees and students. The consolidated device procurement process involves obtaining information from each LISD program and service area regarding their anticipated employee and student technology needs for the 2024-2025 school year. This includes replacing end-of-life devices and adding new equipment where necessary. Because REMC Save Program pricing has consistently proven to be the most competitive pricing available, and because the items available through the REMC Save Program meet the bid requirements set forth in the Revised School Code, it is recommended that the LISD procure needed devices and related hardware through the REMC Save Program.

- ✓ **Moved by Hartley, supported by Holtz, that the LISD Board of Education authorize the development of specifications and the obtainment of REMC Save Program pricing for the purpose of procuring needed devices and related hardware for LISD employees and students for the 2024-2025 fiscal/school year.**

Yes: 4, No: 0; motion carried.

Update on Jackson College Building Purchase

Superintendent Haag indicated that the LISD Board of Education may be considering a proposal to purchase the Jackson College Adrian building at their April 1 meeting. In addition, the LISD is looking to acquire the furnishings in the building. Jackson College plans to address both requests at their board of trustees meeting on March 11.

Adjournment

- ✓ **Moved by Hartley, supported by Holtz, that the meeting be adjourned.
Yes: 4, No: 0; motion carried.**

The meeting adjourned at 4:43 p.m.

James Hartley, Secretary, LISD Board of Education

**Lenawee Intermediate School District
General Fund Financial Data Report
For Period Ended February 29, 2024**

	2023-2024 First Revision Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 1,648,840	\$ 1,329,636	80.64%
300 State Sources	8,153,599	8,153,878	100.00%
400 Federal Sources	914,866	218,505	23.88%
Total Revenues	10,717,305	9,702,018	90.53%
500 Incoming Transfers & Other Transactions	460,648	(1,396)	-0.30%
600 Fund Modifications	3,423,579	2,106,690	61.53%
Total Revenues, Incoming Transfers & Other	14,601,532	11,807,312	80.86%
Expenditures:			
Instruction Expense			
110 Basic Program	961,549	530,601	55.18%
120 Added Needs	90,279	43,214	47.87%
Support Services			
210 Pupil	2,162,581	979,740	45.30%
220 Instructional Staff	3,247,133	1,732,988	53.37%
230 General Administration	928,442	600,396	64.67%
240 School Administration	147,348	84,446	57.31%
250 Business	796,396	502,037	63.04%
260 Operations/Maintenance	304,335	170,537	56.04%
270 Transportation	16,600	2,547	15.34%
280 Central	2,339,264	1,282,994	54.85%
290 Other	-	-	0.00%
300 Community Service	874,549	499,437	57.11%
Total Expenditures	11,868,476	6,428,935	54.17%
400-600 Outgoing Transfers & Other Transactions	2,903,665	1,500,210	51.67%
Total Appropriated	14,772,141	7,929,145	53.68%
Excess Revenue (Appropriated)	(170,609)	3,878,167	
Beginning Fund Balance	4,928,523	4,928,523	
Less: Committed Fund Balance	-	-	
Non-Spendable & Unrestricted Fund Balance	\$ 4,757,914	\$ 8,806,690	

**Lenawee Intermediate School District
Special Education Financial Data Report
For Period Ended February 29, 2024**

	2023-2024 First Revision Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 18,991,702	\$ 15,259,200	80.35%
200 Other Sources	500	1,335	266.94%
300 State Sources	11,243,869	5,697,214	50.67%
400 Federal Sources	4,920,771	1,967,680	39.99%
Total Revenues	35,156,842	22,925,428	65.21%
500 Incoming Transfers & Other Transactions	625,000	311,161	49.79%
600 Fund Modifications	13,829	-	0.00%
Total Revenues, Incoming Transfers & Other	35,795,671	23,236,589	64.91%
Expenditures:			
Instruction Expense			
120 Added Needs	14,705,577	8,905,347	60.56%
Support Services			
210 Pupil	10,641,328	5,232,822	49.17%
220 Instructional Staff	2,614,277	1,541,012	58.95%
230 General Administration	25,000	7,398	29.59%
240 School Administration	106,202	63,176	59.49%
250 Business	156,500	66,183	42.29%
260 Operations/Maintenance	922,256	515,636	55.91%
270 Transportation	1,908,191	1,225,026	64.20%
280 Central	471,159	305,960	64.94%
300 Community Service	11,455	6,024	52.59%
Total Expenditures	31,561,945	17,868,585	56.61%
400-600 Outgoing Transfers & Other Transactions	3,677,996	1,241,546	33.76%
Total Appropriated	35,239,941	19,110,130	54.23%
Excess Revenue (Appropriated)	555,730	4,126,459	
Beginning Fund Balance	9,991,870	9,991,870	
Less: Future Local District Reimbursement	8,790,244	8,790,244	
Non-Spendable & Restricted Fund Balance	\$ 1,757,356	\$ 5,328,085	

**Lenawee Intermediate School District
Career Technical Education Financial Data Report
For Period Ended February 29, 2024**

	2023-2024 First Revision Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 13,360,960	\$ 10,719,239	80.23%
300 State Sources	2,437,184	1,563,930	64.17%
400 Federal Sources	216,499	98,829	45.65%
Total Revenues	16,014,643	12,381,997	77.32%
500 Incoming Transfers & Other Transactions	25,000	11,997	47.99%
Total Revenues, Incoming Transfers & Other	16,039,643	12,393,994	77.27%
Expenditures:			
Instruction Expense			
110 Basic Program	167,479	98,232	58.65%
120 Added Needs	7,866,302	3,615,426	45.96%
Support Services			
210 Pupil	933,227	528,423	56.62%
220 Instructional Staff	801,513	412,625	51.48%
230 General Administration	265,269	162,355	61.20%
240 School Administration	832,767	496,836	59.66%
250 Business	152,002	108,392	71.31%
260 Operations/Maintenance	1,531,291	866,574	56.59%
270 Transportation	419,138	114,255	27.26%
280 Central	593,173	364,519	61.45%
290 Other	5,200	492	9.46%
300 Community Service	385,658	206,764	53.61%
Total Expenditures	13,953,019	6,974,894	49.99%
400-600 Outgoing Transfers & Other Transactions	1,922,472	866,825	45.09%
Total Appropriated	15,875,491	7,841,718	49.40%
Excess Revenue (Appropriated)	164,152	4,552,275	
Beginning Fund Balance	9,707,453	9,707,453	
Less: Committed Fund Balance	-	-	
Non-Spendable & Restricted Fund Balance	\$ 9,871,605	\$ 14,259,728	

**LENAWEE INTERMEDIATE SCHOOL DISTRICT
PROJECTED CASH FLOW**

April-24

	GENERAL FUND	TECHNOLOGY CONSORTIUM FUND	COOP FUND	SPECIAL EDUCATION	CAREER TECHNICAL EDUCATION	TOTAL
BEGINNING BALANCE	\$7,221,923	\$0	\$270,263	\$10,333,013	\$6,421,720	\$24,246,919
PLUS REVENUES*	1,480,295	0	8,060	1,100,375	339,812	2,928,541
WORKING CAPITAL	8,702,218	0	278,323	11,433,387	6,761,532	27,175,460
LESS: EXPENDITURES	902,627	31,621	16,271	1,643,754	932,800	3,527,072
BEFORE TRANSFERS	7,799,592	(31,621)	262,052	9,789,634	5,828,732	23,648,388
TRANSFERS	209,407	0	0	(126,706)	(82,701)	0
ENDING BALANCE	<u>\$8,008,999</u>	<u>(\$31,621)</u>	<u>\$262,052</u>	<u>\$9,662,928</u>	<u>\$5,746,031</u>	<u>\$23,648,388</u>

NOTES: The Executive Director of Finance and Business Services will be available 30 minutes prior to the beginning of the meeting to review financial reports with LISD Board of Education members.

DATE: March 19, 2024 / April 1, 2024
 TO: Superintendent and LISD Board of Education
 FROM: Executive Director of Finance & Business Services
 RE: Cash & Investment Analysis

<u>Bank</u>	<u>Rate of Interest</u>	<u>Amount</u>	<u>Maturity Date</u>
1. GENERAL SERVICES FUND			
OLD NATIONAL TREASURY ACCOUNT	1.50%	4,361,673.08	N/A
OLD NATIONAL CHECKING ACCOUNT	1.50%	2,753,384.90	
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	1,179,631.68	N/A
MILAF	4.94%	33,538.56	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	1,079,621.86	N/A
		<u>\$9,407,850.08</u>	
2. GENERAL SERVICES CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	139,711.85	N/A
5/3 BUSINESS MGMT. ACCT.	2.05%	1,387,660.57	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	236,869.40	N/A
		<u>\$1,764,241.82</u>	
3. LENAWEE/MONROE CONSORTIUM TECHNOLOGY FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	3,748.25	N/A
MICMS	4.94%	12,467.94	N/A
		<u>\$16,216.19</u>	
4. HEALTH PLAN PURCHASING CONSORTIUM			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	17,843.19	N/A
4. COOPERATIVE FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	250,932.85	N/A
AESOP CASH MGMT ACCT.	1.50%	5,754.48	N/A
		<u>\$256,687.33</u>	
5. SPECIAL EDUCATION FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	9,840,734.32	N/A
MiClass	5.55%	3,087,976.90	N/A
5/3 BUSINESS MGMT. ACCT.	2.05%	419,599.08	N/A
		<u>\$13,348,310.30</u>	
6. SPECIAL EDUCATION CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	415,020.09	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	553,449.16	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	127,702.78	N/A
		<u>\$1,096,172.03</u>	
7. CAREER TECHNICAL EDUCATION FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	6,367,403.06	N/A
MiClass	5.55%	6,248,727.13	N/A
PREMIER BANK BUSINESS VALUE		50,000.00	N/A
MILAF +	5.34%	6,559.08	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	1,636,801.33	N/A
		<u>\$14,309,490.60</u>	
8. CAREER TECHNICAL EDUCATION CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	2,988,868.72	N/A
HILLSDALE CO NATIONAL BANK-MMA	1.87%	278,587.35	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	1,458,546.71	N/A
		<u>\$4,726,002.78</u>	
TOTAL CASH & INVESTMENTS		<u>\$44,942,814.32</u>	