

BOARD OF EDUCATION



Rescheduled November Board Meeting

October 30, 2023
4:00 p.m.

LISD Education Service Center & WebEx

To access the meeting online (audio/visual): <https://bit.ly/46l9eac>

- (meeting password, if needed: iPcapCnx542)

To access via phone (audio only):

- Dial: 1-415-655-0001
- Access code: 2623 184 5552
- #

Our Vision

Explore-Support-Inspire
The LISD.....The Journey Starts Now

Our Mission

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.

Our Purpose

To empower learners and create opportunities for success.

Addison Community Schools
Britton Deerfield Schools
Hudson Area Schools
Sand Creek Community Schools

Adrian Public Schools
Clinton Community Schools
Madison School District

Blissfield Community Schools
Morenci Area Schools
Onsted Community Schools
Tecumseh Public Schools

LENAWEE INTERMEDIATE SCHOOL DISTRICT

William J. Ross
Education Service Center
4107 North Adrian Highway
Adrian, Michigan 49221
(517) 265-2119

Milton C. Porter
Education Center
2946 Sutton Road
Adrian, Michigan 49221
(517) 263-8931

LISD TECH Center
1372 N. Main Street
Adrian, Michigan 49221
(517) 263-2108

Trenton Hills Learning Center
1008 West Maple Avenue
Adrian, Michigan 49221
(517) 263-6354

Center for a Sustainable Future
4260 Tipton Highway
Adrian, MI 49221
(517) 265-2119

www.lisd.us

LISD Board of Education

Richard Germond	President
James Hartley	Vice President/Secretary
David Pray	Treasurer
Paula Holtz	Trustee
Dale Wingerd	Trustee

LISD Administration

Mark Haag, Ed.S.	Superintendent
Jody Howard	Assistant Superintendent, Special Education & Strategic Initiatives
Dan Garno, Ed.S.	Executive Director of Staff Resources
Judy Pfund, CPA	Executive Director of Finance & Business Services
Jenny Heath	Executive Director of CTE & Secondary Programs
Brian Jones	Executive Director of Instruction & General Services

LISD Nondiscrimination Statement

The Lenawee Intermediate School District (LISD) does not discriminate in any of its educational programs and services, activities, or employment practices, on the basis of sex, race, color, national origin / ancestry, religion, height, weight, marital status, age, limited English-speaking ability, sexual orientation, or disability. Direct inquiries to: Executive Director of Staff Resources, Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Persons with hearing impairments, please call the Michigan Relay Center at (800) 649-3777 (TDD).

Declaración de No Discriminación del LISD

El Distrito Escolar Intermedio de Lenawee (LISD) no discrimina en ninguno de sus programas o servicios educativos, actividades, o prácticas de empleo sobre la base de género, raza, color, origen nacional / ascendencia, religión, estatura, peso, estado civil, edad, la habilidad limitada de hablar inglés, orientación sexual, o incapacidad. Para conseguir más información: Executive Director of Staff Resources, Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Personas con problemas de audición, por favor llamen al Michigan Relay Center (800) 649-3777 (TDD).

OUR PURPOSE

To empower learners and create opportunities for success.



**Lenawee Intermediate
School District**

OUR VISION

Explore-Support-Inspire
The LISD...the Journey
starts Now.

OUR VALUES

Through honest communication, mutual trust, integrity, and transparency, the LISD is an inclusionary leader in education that models the following core values with all of its stakeholders:

- The LISD is a **learner-centered** organization that believes everyone is always learning and can gain knowledge anywhere, anytime, anyplace, at any pace from anyone.
- The LISD embraces **innovation** by providing opportunities, motivation, creativity, exploration, risk taking, and experimenting.
- The LISD believes that **service** is the fundamental reason the LISD exists.
- The LISD will model an **inspiring** organization in the delivery of all its services.
- The LISD is a **future driven** organization that embraces continuous improvement, change, new technology and will lead in research for academic, professional development and operational best practices.
- The LISD will **lead** by practicing, cultivating, and developing **leadership** opportunities through service, partnerships and collaboration.
- The LISD will be a **collaborative** organization that seeks input, listens to students, local school districts and all stakeholders, embraces teamwork, and works together to improve opportunities and learning.

OUR MISSION

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.



**BOARD OF EDUCATION
RESCHEDULED NOVEMBER BOARD MEETING**

DATE: October 30, 2023 **TIME:** 4:00 p.m.

LOCATION: Meeting will be conducted electronically and in person at the
LISD Education Service Center (4107 N. Adrian Hwy., Adrian)

To access the meeting online (audio/visual): <https://bit.ly/46I9eac>
• (meeting password, if needed: iPcapCnx542)

To access via phone (audio only):

- Dial: 1-415-655-0001
- Access code: 2623 184 5552#
- Attendee ID: #

MEETING CALLED TO ORDER AT (TIME): _____

MEETING CALLED TO ORDER BY: _____

Pledge of Allegiance

LISD BOARD OF EDUCATION MEMBERS PRESENT: _____

LISD STAFF PRESENT: _____

OTHERS PRESENT: _____

M E M O R A N D U M

DATE: October 30, 2023

TO: LISD Board of Education

FROM: Mark Haag, Superintendent

SUBJECT: Motion to Set Agenda

Moved by: _____, supported by: _____

- _____ 1. Set the agenda as presented.
- _____ 2. Set the agenda as presented with the following change(s):

- a. _____
- _____
- b. _____
- _____
- c. _____
- _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		



BOARD OF EDUCATION

October 30, 2023

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• October 2, 2023, Regular October LISD Board of Education meeting minutes	
• Financial reports	

Separate Enclosures

- Monthly calendar of events for November and December 2023
- Resolution of Commendation – Business Partner of the Year 2023
- Resolution of Commendation – Distinguished Alumni
- [Audited 2022-2023 Financial Reports](#)
- Social Media Quarterly Report



STAFF OF THE MONTH



Carol Martinez

From the LISD Values . . .

"The LISD will model an inspiring organization in the delivery of all its services."

M Meet Carol Martinez, Special Education Secretary, the November 2023 Staff of the Month recipient.

Carol has proven to be such a vital team member for Maurice Spear Campus (MSC). She goes above and beyond everything that's needed. All summer long, she requested transcripts and files so that MSC would be prepared for school in the fall. She answers any and all questions and is always willing to learn and be a productive team member. Carol's contribution at MSC is invaluable, and she is very deserving of this recognition.

Congratulations, Carol, for the outstanding contribution you have made recently and over the years to the LISD, which led to your selection for this award.



COMMENTS FROM THE PUBLIC

When addressing the Board, please follow these few guidelines:

- * Before the meeting begins, fill out a "Request to Address the Board" card and give this to the President. The Board President will refer to these cards when inviting comments from the public.
 - * Limit your presentations to the Board to no more than three minutes.
 - * Whenever possible, contact the LISD Superintendent before a board meeting, as questions may be answered or information taken at that time.
 - * Submit complaints against school personnel in writing to the LISD Superintendent at least five days before a regular board meeting. (The law provides that the person against whom a complaint is lodged has the right to ask for a closed hearing on the complaint.)
 - * Whenever possible, prepare a written summary of your comments to the Board so board members can later review the information more carefully.
 - * Groups of more than three should choose a representative to address the Board.
 - * Public debate is not allowed at a Lenawee Intermediate School District Board of Education meeting.
-



Previous Meeting Minutes and Financial Reports

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the Board of Education approve/accept the following item(s):

- Approve minutes of the October 2, 2023, regular October Board meeting;
- Approve financial reports.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

ORAL REPORT

Oral Report

From the LISD Vision

“Human relationships, inside and outside the LISD reflect trust, openness, risk-taking, respect, integrity, and collaboration.”

2022-2023 Fiscal Year Audit Review

The LISD Board of Education will review the 2022-2023 Fiscal Year Audit with William Tucker, CPA, of Maner Costerisan, P.C.

SPECIAL EDUCATION

M E M O R A N D U M

DATE: October 30, 2023

TO: Superintendent and LISD Board of Education

FROM: Jody Howard, Assistant Superintendent – Special Education & Strategic Initiatives

SUBJECT: **SPECIAL EDUCATION**

1. Update of LISD Special Education Preschool Programs and Services

(Jody Howard)

LISD Special Education programs and services for preschool age students with disabilities are continuing to adjust to give these students more opportunities to attend preschool with non-disabled peers. There are currently just under 350 students, ages three to five, who qualify for special education in Lenawee County. These student's special education needs range from weekly speech and language therapy to requiring specialized instruction provided by a special education teacher and team of therapist.

During the last three years, we have worked to provide more preschool age students with disabilities opportunities to attend preschool with non-disabled peers through an LISD operated program or at their community preschools. The following are some examples of adjustments made to support preschool age students with disabilities:

- Decreased the number of LISD Early Childhood Special Education half day classrooms.
- Increased the number of LISD operated full day Great Start Readiness classrooms.
- Increased the number of days of instruction to full time for students who attend the LISD Great Start Readiness program.
- Continued to offer LISD tuition-based full day inclusion preschool classroom including before and after school care.
- Increased the number of Early Childhood Special Education Teacher Consultants who can provide specialized instruction in the local district and community preschools.
- Continue to financially support students with disabilities so they can attend tuition-based preschools in their communities.

CTE, INSTRUCTION, & GENERAL SERVICES

MEMORANDUM

DATE: October 30, 2023

TO: Superintendent and LISD Board of Education

FROM: Jenny Heath, Executive Director of CTE & Secondary Programs
Brian Jones, Executive Director of Instruction & General Services

SUBJECT: **CTE, INSTRUCTION & GENERAL SERVICES**

1. Cradle to Career / Social and Emotional Learning

(Tim Kelly)

Summary: The Cradle to Career (C2C) Planning for Success workgroup, Kindergarten Readiness Partnership, and the Lenawee Substance Abuse Prevention Coalition all held meetings or conducted activities to support the desired outcomes of Cradle to Career. Meetings with staff from the Southern Michigan Center for Science and Industry (SMCSI) and Hudson Area Schools Lincoln Elementary were held to plan for professional development about trauma and social and emotional competency.

The goal of the Cradle to Career Planning for Success workgroup is to support graduates in their first-year post-graduation to maintain their plan of either college, work, or military. To help accomplish this, in January 2024, seniors will be asked to provide their school counselor with a cell phone number. Sometime in May they will receive a text message directing them to an online survey. Students will be given the opportunity to ask for assistance enrolling in college or joining the workforce.

Substance use prevention and education in schools was the focus of a Lenawee Substance Abuse Prevention Coalition meeting held on October 11. The goal of the meeting was to solicit community members and school personnel for participation in a workgroup that would identify substance use prevention and education programming to share with all schools.

At the October elementary, middle, and high school principals' meetings, the Handle with Care process was reviewed. Handle With Care is a program that gives law enforcement personnel the ability to notify schools whenever they encounter a child who may have experienced a traumatic incident. The school receives a text or email that includes the child's name and the phrase "handle with care". Due to the sensitive nature of the notification, no other information about the traumatic incident is shared with the school.

Trauma informed care, motivational interviewing, and family engagement were presented to staff from the Southern Michigan Center for Science and Industry in

Hudson. The goal was to help staff better understand the social and emotional needs of the students and families they work with and give practical ways to work with those students and families.

A planning meeting was held with Lincoln Elementary School staff in Hudson to prepare professional development focused on improving staff response to students who are exhibiting signs of a trauma. C2C will also be developing ways to deepen staff understanding of social and emotional learning (SEL) and how to integrate the five SEL competencies into other curricula and activities.

2. LISD Summer Literacy Lab Pop-ups

(Amanda Morris, Gina Gemalsky, and Karen Rayner)

Summary: The LISD partnered with local districts and community organizations to provide an in-person summer learning initiative that fosters continued engagement with literacy.

The LISD Summer 2023 Literacy Lab Pop-ups marked a significant return to in-person programming after shifting to remote in summer 2020. Collaborating with eight partnering sites and engaging approximately 240 students, the program once again joined forces with Foster Grandparents and local libraries. Multiple school districts integrated these pop-ups into their summer school programs. Each of the partnering sites hosted either five or six weekly pop-up sessions, which included read-aloud sessions, science, technology, engineering, and mathematics (STEM) experiments, MakerSpace exploration, art connections, writing journals, independent reading, and creative tinkering stations for students, ensuring a rich and diverse learning experience.

In addition to these robust learning experiences, students took home gently used books to add to their at-home libraries. The goal of Summer Literacy Lab Pop-Ups is to increase student engagement and motivation around reading and writing. With the goal being student engagement, the LISD Literacy team gathered weekly feedback from students and site facilitators. Based on the feedback from the students, on a 3-point scale, students' overall ranking of each station ranged from 2.29-2.66. The read aloud and writing station were 2.29 and the art station was 2.66.

3. Elementary Explorer Day

(Katie Cole and Kim Dusseau)

Summary: The LISD TECH Center hosted an Elementary Explorer Day.

The LISD TECH Center hosted an Elementary Explorer Day on October 11, 2023. The purpose of the Elementary Explorer program is to 1) captivate elementary students through career exploration, 2) complete projects representative of the career pathway, and 3) provide mentoring experiences for LISD TECH Center students. Third graders from Tecumseh Public Schools and Lenawee Christian School visited three programs at the LISD TECH Center – C.N.A., Biochemical Technology, and Digital Media Production as part of the Elementary Explorer Day.

4. Elementary Xello Training

(Katie Cole and Kim Dusseau)

Summary: The LISD Career Preparation Services team provided a Xello professional development session to county elementary teachers and support staff on October 4, 2023.

The LISD Career Preparation Services team provided a Xello professional development session to county elementary teachers and support staff on October 4, 2023. [Elementary | Xello](#) is an online platform, new to Lenawee County this year, designed to engage elementary students with content, experiences, and activities carefully designed to encourage age-appropriate career awareness and skills development. Additional trainings are scheduled in several local districts.

5. JC/LISD Academy Students Participate in Community Service Activities

(Kim Dusseau)

Summary: JC/LISD Academy students recently participated in community service activities.

On October 9, 2023, JC/LISD Academy students participated in a community service activity sorting, pricing, and organizing donations at Neighbors of Hope. On October 10, 2023, the Academy students participated in a “chalk the walk” activity creating drawings and writing inspirational messages for the residents at Gaslight Village Assisted Living. Early middle college students are required to do 100 hours of community service or a 40-hour internship, or a combination of the two, in order to earn their Michigan Early Middle College Association (MEMCA) certificate. Academy students who complete more than 100 hours of community service will earn a green honor cord for graduation.

6. JC/LISD Academy Students Take Standardized Assessments

(Kim Dusseau)

Summary: JC/LISD Academy students recently completed standardized assessments.

In an effort to measure student growth, JC/LISD Academy English, Algebra I, and Algebra II students took the NWEA math and reading assessments on September 21 and 26, 2023. The Academy has a school-wide student growth goal of 80% of students realizing high growth or high achievement on the spring assessment.

On October 11, juniors at the JC/LISD Academy took the [PSAT/NMSQT assessment](#). This assessment is being offered digitally for the first time this fall. The digital PSAT/NMSQT is substantially shorter than its paper and pencil predecessor - lasting two hours and 14 minutes instead of almost three hours. Students will also have more time, on average, to answer each question, meaning that more so than ever before, the digital PSAT/NMSQT measures skills and knowledge, not test-taking speed. There are also shorter reading passages and a built-in calculator that can be used on the entire Math section.

7. LISD TECH Center Campus 2023-2024 Student Enrollment

(Jenny Heath)

LISD TECH Center

The following states student enrollment count as of the official count day October 4, 2023, for the 2023-2024 school year. There are several reports including: 1) five-year comparison by class (enrollment/capacity), 2) comparison by session (AM and PM), 3) five-year comparison by school, and 4) a miscellaneous break down of other enrollment.

Five-Year Comparison by Class

(These numbers reflect the total number of students attending LISD TECH Center programs, 9-12 grades.)

Program	19-20	Percent of Capacity	20-21	Percent of Capacity	21-22	Percent of Capacity	22-23	Percent of Capacity	23-24	Percent of Capacity
Accounting	18/48	38%	22/48	46%	16/48	33%	27/48	56%	30/48	63%
Agri-Tech	44/48	92%	37/48	77%	42/48	88%	45/48	94%	43/48	90%
Auto Collision Repair & Refinish	42/46	91%	42/46	91%	46/46	100%	44/46	96%	41/46	89%
Auto Services Technology	47/48	98%	45/48	94%	47/48	98%	46/48	96%	39/48	81%
Biochemical Technology	30/44	68%	28/44	64%	19/44	43%	20/44	45%	24/44	55%
Building Trades	39/44	89%	35/44	80%	44/44	100%	40/44	91%	42/44	95%
Certified Nurse Aide (CNA)	24/24	100%	18/24	75%	18/24	75%	19/24	79%	27/24	113%
Computer Information Services	27/30	90%	28/40	70%	26/40	65%	35/40	88%	33/48	69%
Computer Programming	45/48	94%	25/48	52%	34/48	71%	38/48	79%	36/48	75%
Culinary Arts	57/60	95%	51/60	85%	56/60	93%	56/60	93%	54/60	90%
Dental Assisting	41/48	85%	35/48	73%	40/48	83%	41/48	85%	45/48	94%
Digital Media Production	46/48	96%	34/48	73%	44/48	92%	48/48	100%	45/48	94%
Education Careers	37/48	77%	31/48	65%	48/48	100%	44/48	92%	43/48	90%
Emergency Medical Technician (EMT)	38/44	86%	29/44	66%	24/44	55%	39/44	89%	35/44	80%
Engineering, Design & CAD	37/48	77%	31/48	65%	26/48	54%	19/48	40%	24/48	50%
Engineering, Robotics & Mechatronics	27/40	56%	26/40	54%	29/40	73%	28/40	70%	25/40	63%
Exercise Science & Sports Medicine	---	---	---	---	38/40	95%	37/40	93%	38/48	79%
Graphic Design	42/48	88%	35/48	73%	46/48	96%	44/48	92%	45/48	94%
Health Care Careers	43/44	98%	37/44	84%	39/44	89%	43/44	98%	43/44	98%
Horticulture	36/48	75%	27/48	56%	38/48	79%	38/48	79%	30/48	63%
Hospitality Services	---	---	---	---	---	---	---	---	9/32	28%
Law Enforcement & Corrections	---	---	---	---	---	---	---	---	36/40	90%
Machining & Computer Aided Manufacturing (CAM)	39/48	81%	40/48	83%	30/48	63%	41/48	85%	36/40	90%
Marketing & Entrepreneurship	43/48	90%	33/48	69%	49/48	102%	44/48	92%	45/48	94%
Natural Resources	21/40	53%	25/40	63%	24/40	60%	32/40	80%	29/40	73%
Nursing Preparation	21/32	66%	24/32	75%	22/32	69%	23/32	72%	24/32	75%
Project Search	7/12	58%	6/12	50%	6/12	50%	6/12	50%	4/12	33%
Residential Construction	26/32	81%	26/32	81%	28/32	88%	25/32	78%	21/32	66%
TC 10	11/12	92%	9/12	75%	10/12	83%	11/10	110%	9/12	75%
Welding Technology	38/38	100%	38/38	100%	38/38	100%	39/38	103%	38/38	100%
Sub-Total	926 / 1118	83%	817 / 1128	72%	927 / 1168	79%	972 / 1166	83%	993 / 1248	80%
Co-op/Work Experience	51	--	47	--	50	--	76	--	101	--
Custom Class	14	--	14	--	16	--	21	--	23	--
Natural Sciences	8	--	12	--	14	--	17	--	23	--
Work Support Services	17	--	14	--	24	--	28	--	27	--
TOTALS	1016	--	904	--	1031	--	1114	--	1167	--

Program Comparison by Session (AM/PM)

Program	22-23 AM	23-24 AM		22-23 PM	23-24 PM
Accounting	18	16		9	14
Agri-Tech	23	20		22	23
Auto Collision Repair & Refinish	23	22		21	19
Auto Services Technology	21	18		25	21
Biochemical Technologies	12	10		8	14
Building Trades	21	21		19	21
Certified Nurse Aide (CNA)	7	13		12	14
Computer Information Services	18	14		17	19
Computer Programming	18	19		20	17
Culinary Arts	29	28		27	26
Custom Class	13	12		8	11
Dental Assisting	21	21		20	24
Digital Media Production	23	23		25	22
Education Careers	24	24		20	19
Emergency Medical Technician (EMT)	19	16		20	19
Engineering, Design, & CAD	6	15		13	9
Engineering, Robotics & Mechatronics	17	12		11	13
Exercise Science & Sports Medicine	19	21		18	17
Graphic Design	22	22		22	23
Health Care Careers	22	22		21	21
Horticulture	16	14		22	16
Hospitality Services	--	4		--	5
Law Enforcement	--	17		--	19
Machining & Computer Aided Manufacturing (CAM)	19	19		22	17
Marketing & Entrepreneurship	22	25		22	20
Natural Resources	17	20		15	9
Nursing Preparation	14	14		9	10
Residential Construction	16	12		9	9
TC10	5	2		6	7
Welding Technology	20	19		19	19
Work Support Services	14	13		14	14
TOTALS	519**	528**		496**	511**

(**These numbers total 1,039. The students from Co-op/Work Experience, Natural Sciences, and Project SEARCH are not included in the AM/PM breakdown. The addition of those students brings the total to 1,167.)

Five Year Comparison by School

School	19-20	20-21	21-22	22-23	23-24
Addison	40	37	39	39	44
Adrian	135	127	125	152	179
Blissfield	78	86	96	82	84
Britton Deerfield	28	45	37	32	44
Clinton	49	54	57	75	69
Hudson	60	52	61	73	80
Madison	142	116	154	161	175
Morenci	60	57	61	49	53
Onsted	86	80	65	66	84
Sand Creek	45	45	68	73	64
Tecumseh	172	148	161	179	160
Miscellaneous	63	46	87	92	85
TOTALS	958**	893**	1,011**	1,073**	1,121**

(** For 2018-2019, 2019-2020, 2020-2021 Project SEARCH students are not included in this figure. For 2021-2022, 2022-2023, and 2023-2024 Project SEARCH and Natural Sciences students are not included in this figure. For 2023-2024, there are also nineteen students who take more than one LISD TECH Center program.)

Miscellaneous Breakdown

School	19-20	20-21	21-22	22-23	23-24
Back On Track – Online	--	1	--	--	--
Berean Baptist Academy	--	--	1	1	--
Connections Academy	--	--	--	4	--
Home School	11	7	15	13	16
JC/LISD Academy	14	13	30	19	18
Lenawee Christian	22	15	24	29	32
LISD (13 th & 14 th Year WSS Students)	--	4	9	8	10
LISD Haviland	3	1	--	--	3
LISD PREP Academy	7	1	3	3	3
Manchester	--	--	--	1	--
Maurice Spears Campus	1	--	--	--	--
Online – Abeka Academy	--	--	--	1	--
Online – Lighthouse Academy	--	--	--	1	--
Online – Other	--	--	--	1	--
Online – Penn Foster	--	--	--	1	--
Pittsford	--	--	1	1	1
Summerfield	5	5	1	1	2
Waldron	--	--	3	8	--
TOTALS	63	47	87	92	85

Ten Year Comparison of Local District Students in Grades 11 and 12
Attending the LISD TECH Center

School	2013-2014			2014-2015		
	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center
Addison	64	139	46%	44	141	31%
Adrian	135	431	31%	122	401	30%
Blissfield	66	182	36%	67	178	38%
Britton						
Deerfield	73	116	63%	100	134	75%
Clinton	22	198	11%	30	192	16%
Hudson	60	149	40%	64	142	45%
Madison	127	181	70%	124	187	66%
Morenci	56	105	53%	63	99	64%
Onsted	95	266	36%	69	232	30%
Sand Creek	41	122	34%	61	142	43%
Tecumseh	118	472	25%	97	405	24%
Total Students	857	2,361	36%	841	2,253	37%

School	2015-2016			2016-2017		
	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending TECH Center
Addison	54	119	45%	43	115	37%
Adrian	145	415	35%	155	460	34%
Blissfield	54	183	30%	65	185	35%
Britton Deerfield	93	120	78%	65	116	56%
Clinton	28	174	16%	30	171	18%
Hudson	57	165	35%	62	151	41%
Madison	156	198	79%	114	168	68%
Morenci	52	88	59%	55	107	51%
Onsted	62	235	26%	99	249	40%
Sand Creek	57	144	40%	47	132	36%
Tecumseh	102	522	20%	116	495	23%
Total Students	860	2,363	36%	851	2,349	36%

School	2017-2018			2018-2019		
	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center
Addison	40	127	31%	38	122	31%
Adrian	168	486	35%	141	427	33%
Blissfield	69	183	38%	64	189	34%
Britton Deerfield	54	109	50%	41	89	46%
Clinton	45	159	28%	42	187	22%
Hudson	51	204	25%	56	205	27%
Madison	111	171	65%	147	207	71%
Morenci	72	122	59%	65	118	55%
Onsted	90	219	41%	82	217	38%
Sand Creek	37	124	30%	46	110	42%
Tecumseh	111	455	24%	139	489	28%
Total Students	848	2,359	36%	861	2,360	36%

School	2019-2020			2020-2021		
	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center
Addison	40	105	38%	39	118	33%
Adrian	135	377	36%	125	372	34%
Blissfield	78	212	37%	96	194	50%
Britton Deerfield	28	77	36%	37	92	40%
Clinton	49	183	27%	57	177	32%
Hudson	60	214	28%	61	226	27%
Madison	142	196	72%	154	183	84%
Morenci	60	102	59%	61	101	60%
Onsted	86	207	42%	65	208	31%
Sand Creek	45	122	37%	68	134	51%
Tecumseh	172	506	34%	161	424	38%
Total Students	895	2301	39%	924	2229	41%

School	2021-2022			2022-2023		
	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center
Addison	39	122	32%	39	118	33%
Adrian	125	373	34%	152	351	43%
Blissfield	96	177	54%	82	176	47%
Britton Deerfield	37	78	47%	32	66	48%
Clinton	57	181	31%	75	212	35%
Hudson	61	262	23%	73	276	26%
Madison	154	168	92%	161	186	87%
Morenci	61	107	57%	49	83	59%
Onsted	65	202	32%	66	177	37%
Sand Creek	68	133	51%	73	130	56%
Tecumseh	161	360	45%	179	421	43%
Total Students	924	2163	43%	981	2196	45%

Custom Class Enrollment

The 2023-2024 school year has been successful for the Custom Class program (formerly Less-Than-Class-Size). The Custom Class program is offered to students in Lenawee County high schools for career technical education that may not be offered at the LISD TECH Center or at their local high school. This program, coordinated through Work-Based Learning at the LISD TECH Center, is in its 27th year of operation.

For the 2023-2024 school year, there are twenty-three (23) students at various locations throughout Lenawee County. Current sites for the 2023-2024 school year:

<u>Site</u>	<u>Custom Class</u>	
Addison Veterinary Clinic.....	Veterinary Medicine	(1 student)
APG Audio Visual Mentoring	Audio/Recording	(9 students)
Blissfield Veterinary Place	Veterinary Medicine	(1 student)
Boulevard Salon.....	Cosmetology	(2 students)
Brooklyn Road Veterinary Clinic	Veterinary Medicine	(1 student)
Cambridge Township Fire Department	Fire/Response	(1 student)
Croswell Opera House.....	Theater	(1 student)
Ida Veterinary Clinic.....	Veterinary Medicine	(1 student)
Kelly Veterinary Clinic.....	Veterinary Medicine	(1 student)
Morenci Veterinary Clinic.....	Veterinary Medicine	(2 students)
Southern Sass	Cosmetology	(1 student)
Tecumseh Veterinary Hospital	Veterinary Medicine	(2 students)

LISD PREP Academy

As of October 4, 2023, the LISD PREP Academy has an enrollment of eight students and five children in childcare. There are currently three pregnant students. These students represent three local school districts within the county. The LISD PREP Academy enrollment summary is as follows:

District	Total # of Students			Total # of Pregnant Students		
	21-22	22-23	23-24	21-22	22-23	23-24
Addison	0	0	0	0	0	0
Adrian	3	5	6	1	2	3
Blissfield	0	1	0	0	0	0
Britton Deerfield	0	0	0	0	0	0
Clinton	0	0	0	0	0	0
Hudson	0	1	1	0	0	0
Madison	0	0	0	0	0	0
Morenci	0	0	0	0	0	0
Onsted	0	0	0	0	0	0
Sand Creek	0	0	0	0	0	0
Tecumseh	1	1	1	0	0	0
TOTAL	4	8	8	1	2	3

Child Care Services	Total # of Children		
	21-22	22-23	23-24
<i>LISD PREP Academy</i>			
Infants	1	1	3
Toddlers	3	4	2
Preschoolers	--	--	--
Expected Infants	--	2	3
TOTAL	4	7	8

JC/LISD Academy: A Regional Middle College

The following is the student enrollment count for JC/LISD Academy: *A Regional Middle College* as of the official count day October 4, 2023, for the 2023-2024 school year. There are two reports: 1) student enrollment comparison by school district, and 2) breakdown of grade and college enrollment.

Student Enrollment by District

(These numbers reflect the total number of students enrolled, grades 9-12)

School	19-20	20-21	21-22	22-23	23-24
Addison	2	--	--	--	--
Adrian	14	11	8	4	3
Blissfield	9	8	5	6	8
Britton Deerfield	3	3	2	3	3
Clinton	10	10	12	14	13
Hudson	--	--	--	--	--
Madison	10	9	13	11	7
Morenci	--	--	2	3	3
Onsted	17	15	19	19	12
Sand Creek	3	3	2	1	1
Tecumseh	12	9	4	9	6
LifeTech	--	--	--	--	--
TOTAL	80	68	67	70	56

2023-2024 Middle College Student Grade Level and College Enrollment

School	Grade 9 *	Grade 10*	Grade 11*	Grade 12*	College Enrolled *
Addison	--	--	--	--	--
Adrian	--	--	--	3	3
Blissfield	2	2	--	4	5
Britton Deerfield	1	2	--	--	2
Clinton	--	3	4	6	13
Hudson	--	--	--	--	--
Madison	--	1	2	4	7
Morenci	--	--	3	--	3
Onsted	--	2	7	3	9
Sand Creek	1	--	--	--	--
Tecumseh	1	3	1	1	5
TOTAL	5	13	17	21	47

*These numbers may be duplicated due to the fact that students can be counted in grade as well as college enrolled.

8. Adult Learning Services @ LISD TECH Center

(Amy Hinkley and Angie Williams)

Adult Learning Services @ LISD TECH Center has traditionally counted enrollment in September for an early forecast and comparison to preceding years. This count typically includes primarily fall enrichment courses and a few vocational courses with September start dates. This early count represents enrollments and course offerings from July 1, 2023, through October 1, 2023.

Following are a few highlights:

- ALS @ LISD TECH Center was awarded a grant by the state to purchase new training bikes for Motorcycle Safety courses. Eight new motorcycles were purchased in late spring and early summer 2023 - six Honda Rebel 300s and two Kawasaki Pro 125s. Eight of the older motorcycles will be in the next LISD auction. ALS continues to fill 14 -16 courses with 20 people each throughout the summer.
- The successful partnership with Condensed Curriculum International (CCI) continues providing a range of training opportunities in the medical field for area residents. In the event there are not enough students signed up to warrant an in-person course, the students still have the option to take the course online.
- ALS added two new instructors this fall, and each of them hit the ground running offering four different courses a piece for a total of eight new offerings. ALS also added a new course called "Treat Decorating for the Family" this fall, and both offerings of that course have filled.
- In addition, ALS continues to promote other area enrichment course offerings provided by Lenawee County non-profit agencies in the course catalog scheduled to be mailed in mid-December.

Five Year Enrollment Comparison: July 1, 2023 – October 1, 2023						
	2018	2019	2020	2021	2022	2023
Total Students	206	167	93	216	101	169
Total Enrollments	223	192	93	237	117	170
Courses Offered	41	43	12	25	22	21
Courses Cancelled	5	5	0*	4	3	2

*The only courses scheduled during the COVID-19 shutdown were Motorcycle Safety and CNA, none of which were cancelled.

2022-2023 Year End Summary			
	Fall 2022	Winter/Spring 2023	2022-2023
Total Students	104	435	539
Total Enrollments	128	463	591
Courses Offered	22	31	53
Courses Cancelled	7	7	14

9. LISD TECH Center Holds Recruitment Activities

(Katie Cole and Kim Dusseau)

Summary: Lenawee County students have the opportunity to explore career pathways during the LISD TECH Center sophomore presentations, tours, and open house.

Career Preparation Services Coordinators have facilitated presentations of LISD TECH Center opportunities to sophomores throughout Lenawee County. Students watch a video about LISD TECH Center programs and receive the LISD TECH Center course description guide. Students then had the opportunity to visit the Center for a Sustainable Future on October 19 and 20, 2023. They will also explore main campus programs November 27 – December 1, 2023. Finally, an open house is scheduled for December 7, 2023, from 5:30-7:30 p.m. The LISD TECH Center application period will begin January 3, 2024.

10. LISD TECH Center Recognizes Business Partner of the Year

(Ben Murray)

Summary: For the sixth year, LISD TECH Center recognized a Business Partner of the Year. Jenn Price Photography has been selected as the 2023 LISD TECH Center Business Partner of the Year.

For the sixth year, in an effort to recognize the support given by local businesses, advisory committee members, post-secondary institutions, vendors, and others to the LISD TECH Center and its students, the LISD TECH Center will recognize a Business Partner of the Year.

To be eligible for Business Partner of the Year, the nominee must be a Strategic Partner from any of the LISD TECH Center programs who has the potential to hire a LISD TECH Center student and serves as a “voice of industry” in Lenawee County.

The Business Partner of the Year for 2023 is Jenn Price Photography. Jenn Price Photography is a Strategic Partner for the LISD TECH Center Digital Media Production program.

A recognition wall is dedicated to honor those recipients each year and for years to come.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education pass the commendation resolution recognizing Jenn Price Photography as the recipient of the LISD TECH Center Business Partner of the Year.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingard	<input type="checkbox"/>	<input type="checkbox"/>		

11. LISD TECH Center Recognizes Distinguished Alumni

(Ben Murray)

Summary: Since implementation in 2013, an effort is made each year to recognize former LISD TECH Center student(s) as Distinguished Alumni. The 2023 Distinguished Alumni is Allison English. Allison English is a former student of the LISD TECH Center Agri-Tech program.

Since implementation in 2013, an effort is made each year to recognize former LISD TECH Center student(s) as Distinguished Alumni. Distinguished Alumni demonstrate excellence and success in their professional career, exemplifying what is taught at the LISD TECH Center, and continue their involvement in their community, which fully exemplifies the LISD Mission, Vision, and Beliefs.

To be eligible as a Distinguished Alumni, the nominee must be a former student of the LISD TECH Center, demonstrate excellence and success in their professional career, and continue their involvement in their community.

The 2023 Distinguished Alumni is Allison English. Allison English is a former student of the LISD TECH Center Agri-Tech program.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education pass the commendation resolution recognizing Allison English as the recipient of the LISD TECH Center Distinguished Alumni Award.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

OFFICE OF THE SUPERINTENDENT

MEMORANDUM

DATE: October 30, 2023
 TO: LISD Board of Education
 FROM: Mark Haag, Superintendent
 SUBJECT: **OFFICE OF THE SUPERINTENDENT REPORTS**

Finance & Administrative Services

1. 2022-2023 Fiscal Year Audit & Single Audit Completed

(Judy Pfund)

Summary: The District's audit report for fiscal year 2022-2023 has been issued by the audit firm Maner Costerisan PC.

Lenawee Intermediate School District's audit report for fiscal year 2022-2023, issued by Maner Costerisan PC, Certified Public Accountants, is provided under separate enclosure. The District received an unqualified opinion, meeting the highest level of excellence in audit standards for financial statement reporting.

It is requested that the LISD Board of Education accept the 2022-2023 fiscal year audit conducted by Maner Costerisan PC. The District's audit must be submitted to the State of Michigan by November 1, 2023.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education a) accept the District's 2022-2023 fiscal year audit as prepared and submitted by the Maner Costerisan PC audit firm; b) designate 2022-2023 fiscal year Medicaid funds in the amount of \$627,649, and c) undesignated \$375,000 set aside in prior years for local district special education reimbursement.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Staff Resources

1. Personnel Update

(Dan Garno)

a. Volunteer Services, Employment, and Contract Services

Note: Compensation represented in total for the full annual term and will be prorated on actual days/time worked of the defined full annual term.

Name	Position	Compensation / Other Approval	Term
Dawn Bauman	Secretary – Facilities/Maintenance	\$20.08/hourly. Other compensation per Personnel Positions Book	Reassignment, Full Time, 250 Work Days
Jack Brodie	Bus Assistant	\$16.08/hourly. Other compensation per Personnel Positions Book	Part-time, 180-230 Work Days
Katherine Cummins	Bus Assistant	\$16.08/hourly. Other compensation per Personnel Positions Book	Part-time, 180-230 Work Days
Jocelyn Linares	Early Childhood Co-op	\$10.10/hourly. Other compensation per Personnel Positions Book	As needed
Tarah Lyons	Special Education Preschool Teacher Assistant	\$23,349/salary. Other compensation per LIEA Collective Bargaining Agreement	FTE Change, 1.0 FTE, 188 Work Days
Bella Smith	Before & After Childcare Worker	\$12.63/hourly. Other compensation per Personnel Positions Book	As needed
Elizabeth Soto	Before & After Childcare Worker	\$12.63/hourly. Other compensation per Personnel Positions Book	As needed
Kelsey Tabbert	Special Education Preschool Teacher Assistant	\$44,828.60/salary. Other compensation per LIEA Collective Bargaining Agreement	FTE Change, 1.0 FTE, 188 Work Days

Katherine Traugher	Special Education Preschool Teacher Assistant	\$23,349/salary. Other compensation per LIEA Collective Bargaining Agreement	FTE Change, 1.0 FTE, 188 Work Days
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RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

b. Separation of Employment

Name	Position	Reason	Separation Date
Dana Holtz	Early Childhood Co-op	Resigned	09/19/2023

2. Update on Position Vacancies

(Dan Garno)

Summary: The following position vacancies exist at this time in the District. Each time a position becomes vacant a thorough evaluation ensues as to whether the position needs to be filled or whether it could be combined with another position(s). **During this time of budget instability, these positions are being evaluated even more thoroughly.**

Administrative Services

- One Maintenance Mechanic II. This permanent, full-time position is available due to additional need. The position has been posted and applications are being accepted.
- One Pupil Auditor Assistant. This permanent, part-time position is available due to resignation. The position has been posted and applications are being accepted.

Instruction and General Services

- One CTE Teacher Assistant – Hospitality Services. This permanent, full-time position is available due to a new CTE program. The position has been posted and applications are being accepted.
- One CTE Teacher Assistant – Digital Media Production This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Teacher – LISD PREP Academy. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One EI Teacher Consultant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- Six Speech & Language Pathologists. These permanent, full-time positions are available due to resignation, retirement, and reassignment. The positions have been posted and applications are being accepted.
- Seven Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Secondary Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher (Maurice Spear Campus) - This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One ASD Consultant - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- Two School Social Workers - These permanent, full-time positions are available due to reassignment. The positions have been posted and applications are being accepted.

- Two Before & After School Childcare Providers. These permanent, part-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Early Childhood Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Consultant – Behavioral Support. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One GSRP Teacher Assistant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Regional Secretary. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

3. LISD Benefits Fair

(Dan Garno and Ashley Munson)

The LISD Wellness Committee will host its Fifth Annual Benefits Fair on November 8, 2023, from 1:00 p.m. to 6:00 p.m. at the LISD TECH Center. All LISD staff, board members, and their families are welcome to attend to learn more about the benefits offered through the LISD. Vendors include MESSA, Kapnick Insurance, TLC Community Credit Union, VOYA, MEA Financial, and more. Walgreens will also be onsite providing annual flu vaccinations.

ADJOURNMENT

Adjournment

Moved by _____ , supported by _____ that
the meeting be adjourned.

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Meeting adjourned at _____ p.m.

Attachments



MINUTES OF THE LENAWEE INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Regular October Board Meeting

October 2, 2023, 4:00 p.m.

The meeting was conducted both in person at the LISD TECH Center and electronically in accordance with section 3a of Michigan's Open Meetings Act, MCL 15.263a.

Call to Order

The meeting was called to order at 4:00 p.m. by Board President Germond.

Attendance

MEMBERS PRESENT: Richard Germond, James Hartley, Dale Wingerd, and Paula Holtz.

MEMBERS ABSENT: David Pray

LISD STAFF PRESENT: Mark Haag, Jody Howard, Judy Pfund, Dan Garno, Brian Jones, Jenny Heath, Janine Decker, Megan Karpinski, Kurt Kominek, Tom Kasefang, Cathy Harris, Ben Murray, Kyle Hoffman, Kim Dusseau, Alena York, Mats, Holm and Andrew Munson

OTHERS PRESENT: None

Set Agenda

- ✓ **Moved by Wingerd, supported by Holtz that the LISD Board of Education set the agenda as presented.**
Yes: 4, No: 0; motion carried.

Staff of the Month

Megan Karpinski, Supervisor of Young Children Services, presented the October 2023 Staff of the Month award to Cathy Harris, Parent Educator.

Comments from the Public

None

Approve Previous Meeting Minutes and Financial Reports

- ✓ **Moved by Hartley, supported by Wingerd that the LISD Board of Education approve/accept the following items:**
 - **Minutes of the September 11, 2023, regular September Board meeting**
 - **Financial reports****Yes: 4, No: 0; motion carried.**

Financial Data Reports for the Month Ending August 31, 2023

	Gen. Svcs.	Sp. Ed.	CTE
Revenues to Date	\$ 4,792,144	\$ (2,320,292)	\$ 985,129
Expenditures to Date	\$ 1,469,516	\$ (134,474)	\$ 951,516
Fund Balance	\$ 7,623,168	\$ (2,884,899)	\$ 8,192,800

Projected October 2023 Cash Flow

General Svcs.	Tech Fund	Co-op Fund	Sp. Ed.	CTE
\$ 6,733,959	\$ (38,890)	\$ 200,982	\$ 3,649,430	\$ 79,720

Capital Projects Cash Balances

General Services	Special Education	CTE
\$ 1,856,981.81	\$ 1,586,804.45	\$ 4,943,737.53

Investments Total: \$30,786,852.86

Oral Report

Jody Howard, Assistant Superintendent, Special Education & Strategic Initiatives, and Kurt Kominek, Special Education Regional Supervisor, gave a presentation to the LISD Board of Education on the LISD Adult Transition Support Services expansion at Siena Heights University.

Acknowledging Student Success**September 2023 Student of the Day Recognitions**

Avery Collins, a senior at Blissfield High School, was recognized as Student of the Day for the week of September 17 through September 23, 2023.

Special Education**2023-2024 31n Mental Health Supports for Lenawee County Schools**

The LISD continues to receive 31n funding from the Michigan School Aid Act to support and improve the mental health services provided in schools to students.

During the 2022-2023 school year, 366 students received ongoing mental health services. Countywide, ninth grade had the highest number of students receiving services. Anxiety was the number one reason for referral, and school counselors were the top source of referral for service.

This year twenty-one (21) Lenawee County school buildings from all eleven (11) school districts are receiving school mental health supports from 11.0 FTE of mental health service providers. This is an increase of two FTEs of service providers from the 2022-2023 school year. These service providers include seven (7) full time LISD mental health professionals, contracted mental health professionals through Parkside Family Counseling in Adrian, and local district employed mental health professionals. In some districts the mental health services provided through the 31n funding is in addition to mental health services the district is funding through other funding sources or other community organizations.

During the first month of the 2023-2024 school year, the following general data has begun to be collected in the county's software platform bhWorks: 206 students have been referred for service; students from all grade levels are being referred for mental health support; the highest number of referrals are coming out of 9th grade.; and school counselors continue to be the top referral source.

Instruction and General Services

LISD Professional Learning Data 2022-2023

The 2022-2023 professional learning data has been compiled, and 3,623 participants obtained 11,642 State Continuing Education Hours (SCECHs) and District Provided Professional Development (DPPD) hours. Teachers have access to various styles of learning to accommodate their needs. They can attend face-to-face workshops, which accounted for 78.5 percent of learning this year, virtual live workshops (12.8%), and virtual recorded workshops (8.7%).

LISD TECH Center 2023-2024 Preliminary Student Enrollment

The LISD TECH Center reports preliminary enrollment of 1,028 students (512 AM and 516 PM students) for the 2023-2024 school year as of September 15, 2023. This is an increase of 60 students from the previous year.

Successful Careers in Motion Event Held at the LISD TECH Center

The “Careers in Motion” career exploration and job fair event took place at the LISD TECH Center on September 9, 2023, through a collaborative effort between the LISD, the Align Center for Workforce Development, and Michigan Works! Southeast. The goal of the event was to engage community members of all ages allowing students to gain basic information about potential motion-related vocations through exploration of the vehicles and equipment provided. Careers in Motion hosted over 30 vehicles and had over 200 participants ranging from babies to grandparents.

Office of the Superintendent Finance & Administrative Services

2023-2024 First Revision Budget

LISD’s first revision budget process for fiscal year 2023-2024 is currently underway. Local property taxes are the district’s major revenue source. Taxable values within LISD’s tax boundaries include properties in Lenawee, Monroe, Hillsdale, Jackson, and Washtenaw Counties. LISD’s taxable values for 2023-2024 (as of May) reflect a 6.41% increase from the prior year. The inflation rate multiplier for the Headlee calculation increased from 3.3% (1.033) to 7.9% (1.079). The 2023-2024 budget was built on the recommendation from the county of a 5.5% increase in taxable value.

The 2023-2024 first revision budget information is scheduled for consideration and adoption by the LISD Board of Education during the December 4, 2023, meeting.

Cooperative Services

Lenawee/Monroe Technology Consortium Works to Obtain Universal Service Funding (USF)

Authorization is requested to develop specifications and seek bids for technology and related service needs that may or may not be eligible for Federal Universal Service Fund reimbursement beginning July 1, 2024, through June 30, 2025.

- ✓ **Moved by Hartley, supported by Holtz that the LISD Board of Education authorize staff to develop specifications and seek bids for USF funding for the 2024-2025 fiscal year.**

Yes: 4, No: 0; motion carried.

Facilities Update

William J Ross Education Service Center HVAC Improvement Project

At the February 2023 LISD Board of Education meeting, the board awarded Positive Trades Group (PTG) the William J. Ross Education Service Center (ESC) HVAC Improvement Project with a bid amount of \$976,700. The project included a new energy efficient variable refrigeration flow (VRF) HVAC system, along with ceiling and lighting replacement. The HVAC project began May 2, 2023, and had an original completion date of October 1, 2023. Positive Trades Group has completed all the HVAC improvement work, and the final building inspection is scheduled for this week.

In addition to the HVAC work, the LISD Board approved at their June 26, 2023, meeting ESC flooring improvements while the building is vacant. Abby Carpet & Floor of Adrian, MI, was awarded the project with the lowest bid of \$58,713. The flooring improvements include a combination of luxury vinyl plank flooring and carpeting, and the vendor anticipates the flooring will be completed by October 1, 2023.

Staff Resources

Personnel Update and Employment Recommendations

Name	Position	Compensation / Other Approval	Term
Matthew Campbell	CTE Teacher – Culinary Arts	\$52,975/salary. Other compensation per LVTEA Collective Bargaining Agreement	Full Time, 188 Work Days
Jessica Hazelwood	Special Education Teacher Assistant	\$32,325/salary. Other compensation per LIEA Collective Bargaining Agreement	Full Time, 188 Work Days
Bonita Rebottaro	MPSER Substitute	\$168.30/per diem. Other compensation per Personnel Positions Book.	As needed
Holly Spagnoli	Administrative Secretary/Office Manager – LISD TECH Center	\$23.73/hourly. Other compensation per Personnel Positions Book.	Full Time, 255 Work Days

- ✓ Moved by Holtz, supported by Wingerd that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.

Yes: 4, No: 0; motion carried.

Separation of Employment

Name	Position	Reason	Separation Date
Jalyn DeForest	Special Education Regional Secretary	Resigned	09/29/2023

Update on Position Vacancies

Administrative Services

- One Maintenance Mechanic II. This permanent, full-time position is available due to additional need. The position has been posted and applications are being accepted.
- One Custodian II. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Secretary - Facilities/Maintenance. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.

Instruction and General Services

- One CTE Teacher Assistant – Hospitality Services. This permanent, full-time position is available due to a new CTE program. The position has been posted and applications are being accepted.
- One Teacher – LISD PREP Academy. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One EI Teacher Consultant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- Six Speech & Language Pathologists. These permanent, full-time positions are available due to resignation, retirement, and reassignment. The positions have been posted and applications are being accepted.
- Seven Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time positions is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Secondary Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

- One Special Education Teacher (Maurice Spear Campus) - This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One ASD Consultant - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- Two School Social Workers - These permanent, full-time positions are available due to reassignment. The position has been posted and applications are being accepted.
- Two Before & After School Childcare Providers. These permanent, part-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The position has been posted and applications are being accepted.
- One Early Childhood Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Consultant – Behavioral Support. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One GSRP Teacher Assistant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.

Lenawee County Insurance Consortium Benefits Lenawee and Hillsdale County Public Schools

The Lenawee County Insurance Consortium (LCIC) has saved its member employees and Lenawee and Hillsdale County public school districts an estimated \$13.3 million in premium costs since beginning in 2012. Estimated savings for 2023-2024 alone are \$875,000. For the new plan year beginning January 1, 2024, the state average premium increase is more than 5.0%. The LCIC premium increase has been established at 3.0%. The LCIC continues to be one of only a very few successful public school insurance consortiums in the State of Michigan.

Office of the Superintendent Reports

Talent Together Consortium Agreement Initiatives

In December 2022, the LISD Board of Education was presented information about the LISD's interest (including all eleven constituent districts) in participating in the Talent Together program. "Talent Together" is a consortium of Michigan intermediate school districts and regional educational service agencies focused on attracting and retaining high quality individuals for classroom teaching, particularly in high-demand areas such as early childhood, special education, secondary mathematics and science, and elementary (K-5) teachers. At this time, 48 ISDs/RESAs - representing over 982,000 Michigan students – have expressed interest in joining the Talent Together consortium.

One of the central features of the design model for this program is multiple entry points or pathways, which could significantly reduce individual's financial and time investments, while not sacrificing the quality of preparation. This approach includes the utilization of a registered apprenticeship and distance learning model as a form of alternative certification,

which is allowing many interested individuals to earn teaching credentials at no cost and through participation in non-traditional education models (i.e., virtual, evening/weekend, on-the-job, paid training opportunities, etc.)

Lenawee County Talent Together participation is as follows: For SY2023-24, there were 53 total applicants, and thirty-four (34) applicants have been accepted. Also, for SY2023-24, there are three apprentices. For SY2024-25 (2nd co-hort), 16 pre-applications have been submitted so far.

Talent Together was directly awarded \$66.4 million in the school aid bill in June 2023 and is expected to have continued legislative support due to the unique approach and progress thus far toward increasing the number of certified teachers in Michigan.

The Talent Together agreement being presented for consideration has undergone legal review and, while the agreement as written still contains some degree of risk for LISD (and all participating SDs/RESAs), Superintendent Haag believes that the potential benefits of program participation outweigh those risks. Furthermore, at this time, Talent Together is only accepting and onboarding candidates whose total, predicted participation costs are currently capable of being budgeted based on known revenue to guarantee all expenses are paid for through completion of each individual's certification.

Joining the Talent Together statewide consortium represents one strategy to help address the ongoing and forecasted teacher shortage both in Michigan and in Lenawee County.

For this reason, it is recommended that the LISD Board of Education agree to join the consortium and authorize the Superintendent to sign the consortium agreement on its behalf.

- ✓ **Moved by Hartley, supported by Wingerd that the LISD Board of Education authorize the Superintendent to sign the agreement with Talent Together for participation in a consortium of intermediate school districts providing a teacher apprenticeship**

Yes: 4, No: 0; motion carried.

Michigan School Public Relations Association (MSPRA) Awards

Recently, the LISD was informed that the district received two awards from the Michigan School Public Relations Association (MSPRA). The awards were received for the LISD TECH Center Recruitment Reels Campaign (Award of Merit) and the Lenawee Education Policy Guide (Award of Excellence).

Adjournment

- ✓ **Moved by Hartley, supported by Holtz that the meeting be adjourned.**

Yes: 4, No: 0; motion carried.

The meeting adjourned at 4:53 p.m.

James Hartley, Secretary, LISD Board of Education

**Lenawee Intermediate School District
General Fund Financial Data Report
For Period Ended September 30, 2023**

.-		2022-2023 Proposed Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:				
100	Local Sources	\$ 1,568,999	\$ 278,949	17.78%
300	State Sources	6,993,166	4,106,891	58.73%
400	Federal Sources	317,113	117,995	37.21%
Total Revenues		8,879,278	4,503,834	50.72%
500	Incoming Transfers & Other Transactions	399,600	-	0.00%
600	Fund Modifications	3,329,678	717,194	21.54%
Total Revenues, Incoming Transfers & Other		12,608,556	5,221,028	41.41%
Expenditures:				
Instruction Expense				
110	Basic Program	821,059	113,192	13.79%
120	Added Needs	83,239	14,635	17.58%
Support Services				
210	Pupil	1,361,481	284,351	20.89%
220	Instructional Staff	3,002,535	748,306	24.92%
230	General Administration	877,780	232,664	26.51%
240	School Administration	142,092	29,891	21.04%
250	Business	805,090	183,545	22.80%
260	Operations/Maintenance	288,851	57,114	19.77%
270	Transportation	16,450	-	0.00%
280	Central	2,354,522	647,919	27.52%
290	Other	-	-	0.00%
300	Community Service	688,152	136,471	19.83%
Total Expenditures		10,441,251	2,448,088	23.45%
400-600	Outgoing Transfers & Other Transactions	2,883,688	406,773	14.11%
Total Appropriated		13,324,939	2,854,861	21.42%
Excess Revenue (Appropriated)		(716,383)	2,366,168	
Beginning Fund Balance		4,459,737	4,459,737	
Less: Committed Fund Balance		-	-	
Non-Spendable & Unrestricted Fund Balance		\$ 3,743,354	\$ 6,825,905	

**Lenawee Intermediate School District
Special Education Financial Data Report
For Period Ended September 30, 2023**

	2022-2023 Proposed Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 18,786,878	\$ 2,974,841	15.83%
200 Other Sources	1,000	-	0.00%
300 State Sources	10,122,153	137,813	1.36%
400 Federal Sources	4,851,047	(491,118)	-10.12%
Total Revenues	33,761,078	2,621,536	7.76%
500 Incoming Transfers & Other Transactions	695,000	-	0.00%
600 Fund Modifications	13,647	-	0.00%
Total Revenues, Incoming Transfers & Other	34,469,725	2,621,536	7.61%
Expenditures:			
Instruction Expense			
120 Added Needs	14,061,872	(376,461)	-2.68%
Support Services			
210 Pupil	10,187,586	1,134,609	11.14%
220 Instructional Staff	2,484,547	541,286	21.79%
230 General Administration	25,000	7,070	28.28%
240 School Administration	91,668	22,599	24.65%
250 Business	146,000	45,465	31.14%
260 Operations/Maintenance	820,520	183,368	22.35%
270 Transportation	1,631,195	342,416	20.99%
280 Central	453,292	120,970	26.69%
300 Community Service	6,338	2,763	43.60%
Total Expenditures	29,908,018	2,024,085	6.77%
400-600 Outgoing Transfers & Other Transactions	4,148,142	427,935	10.32%
Total Appropriated	34,056,160	2,452,020	7.20%
Excess Revenue (Appropriated)	413,565	169,516	
Beginning Fund Balance	9,770,763	9,770,763	
Less: Future Local District Reimbursement	8,484,637	8,484,637	
Non-Spendable & Restricted Fund Balance	\$ 1,699,691	\$ 1,455,642	

**Lenawee Intermediate School District
Career Technical Education Financial Data Report
For Period Ended September 30, 2023**

	2022-2023 Proposed Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 13,087,640	\$ 2,021,946	15.45%
300 State Sources	1,873,123	391,358	20.89%
400 Federal Sources	204,264	-	0.00%
Total Revenues	15,165,027	2,413,304	15.91%
500 Incoming Transfers & Other Transactions	15,000	3,900	26.00%
Total Revenues, Incoming Transfers & Other	15,180,027	2,417,204	15.92%
Expenditures:			
Instruction Expense			
110 Basic Program	195,162	-	0.00%
120 Added Needs	7,696,262	794,340	10.32%
Support Services			
210 Pupil	1,089,162	267,755	24.58%
220 Instructional Staff	764,706	123,322	16.13%
230 General Administration	249,004	57,025	22.90%
240 School Administration	784,841	179,602	22.88%
250 Business	168,473	65,426	38.83%
260 Operations/Maintenance	1,379,471	278,605	20.20%
270 Transportation	387,786	5,855	1.51%
280 Central	548,379	154,303	28.14%
290 Other	3,700	-	0.00%
300 Community Service	391,807	80,977	20.67%
Total Expenditures	13,658,753	2,007,210	14.70%
400-600 Outgoing Transfers & Other Transactions	1,852,683	289,260	15.61%
Total Appropriated	15,511,436	2,296,469	14.81%
Excess Revenue (Appropriated)	(331,409)	120,734	
Beginning Fund Balance	8,350,793	8,350,793	
Less: Committed Fund Balance	-	-	
Non-Spendable & Restricted Fund Balance	\$ 8,019,384	\$ 8,471,527	

November-23

	GENERAL FUND	TECHNOLOGY CONSORTIUM FUND	COOP FUND	SPECIAL EDUCATION	CAREER TECHNICAL EDUCATION	TOTAL
BEGINNING BALANCE	\$5,934,335	\$119,281	\$189,053	\$6,279,120	\$575,733	\$13,097,523
PLUS REVENUES*	<u>687,887</u>	<u>442,694</u>	<u>6,997</u>	<u>1,123,938</u>	<u>332,783</u>	<u>2,594,299</u>
WORKING CAPITAL	6,622,222	561,976	196,050	7,403,058	908,516	15,691,822
LESS: EXPENDITURES	<u>1,496,285</u>	<u>357,531</u>	<u>21,960</u>	<u>1,685,322</u>	<u>973,014</u>	<u>4,534,112</u>
BEFORE TRANSFERS	5,125,936	204,445	174,090	5,717,737	(64,498)	11,157,710
TRANSFERS	<u>209,407</u>	<u>0</u>	<u>0</u>	<u>(126,706)</u>	<u>(82,701)</u>	<u>0</u>
ENDING BALANCE	<u><u>\$5,335,343</u></u>	<u><u>\$204,445</u></u>	<u><u>\$174,090</u></u>	<u><u>\$5,591,031</u></u>	<u><u>(\$147,200)</u></u>	<u><u>\$11,157,710</u></u>

NOTES: The Executive Director of Finance and Business Services will be available 30 minutes prior to the beginning of the meeting to review financial reports with LISD Board of Education members.

DATE: October 23, 2023 / October 30, 2023
TO: Superintendent and LISD Board of Education
FROM: Executive Director of Finance & Business Services
RE: Cash & Investment Analysis

<u>Bank</u>	<u>Rate of Interest</u>	<u>Amount</u>	<u>Maturity Date</u>
1. GENERAL SERVICES FUND			
OLD NATIONAL TREASURY ACCOUNT	1.50%	1,972,458.76	N/A
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	956,608.67	N/A
MILAF	4.94%	32,784.96	N/A
PREMIER BANK-INSURED CASH SWEEP	4.00%	1,059,101.61	N/A
		<u>\$4,020,954.00</u>	
2. GENERAL SERVICES CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	51,015.87	N/A
5/3 BUSINESS MGMT. ACCT.	2.05%	1,357,036.85	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	355,861.15	N/A
		<u>\$1,763,913.87</u>	
3. LENAWEЕ/MONROE CONSORTIUM TECHNOLOGY FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	130,187.47	N/A
MICMS	4.94%	12,194.75	N/A
		<u>\$142,382.22</u>	
4. HEALTH PLAN PURCHASING CONSORTIUM			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	(126,681.50)	N/A
4. COOPERATIVE FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	253,342.30	N/A
AESOP CASH MGMT ACCT.	1.50%	5,686.45	N/A
		<u>\$259,028.75</u>	
5. SPECIAL EDUCATION FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	7,070,303.25	N/A
MiClass	5.00%	3,017,415.92	N/A
5/3 BUSINESS MGMT. ACCT.	2.05%	410,393.51	N/A
		<u>\$10,498,112.68</u>	
6. SPECIAL EDUCATION CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	798,198.10	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	535,567.95	N/A
PREMIER BANK-INSURED CASH SWEEP	4.00%	125,275.60	N/A
		<u>\$1,459,041.65</u>	
7. CAREER TECHNICAL EDUCATION FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	1,239,044.99	N/A
MiClass	5.00%	7,040,637.18	N/A
PREMIER BANK BUSINESS VALUE		50,000.00	N/A
MILAF +	1.54%	6,412.47	N/A
PREMIER BANK-INSURED CASH SWEEP	4.00%	2,206,105.50	N/A
		<u>\$10,542,200.14</u>	
8. CAREER TECHNICAL EDUCATION CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	3,256,352.67	N/A
HILLSDALE CO NATIONAL BANK-MMA	1.87%	276,436.98	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	1,404,192.21	N/A
		<u>\$4,936,981.86</u>	
TOTAL CASH & INVESTMENTS		<u><u>\$33,495,933.67</u></u>	