

BOARD OF EDUCATION



Regular October Board Meeting

**October 2, 2023
4:00 p.m.**

LISD TECH Center & WebEx

To access the meeting online (audio/visual): <https://bit.ly/3K0wCqj>

- (meeting password, if needed: iPcapCnx542)

To access via phone (audio only):

- Dial: 1-415-655-0001
- Access code: 2622 299 6291
- #

Our Vision

Explore-Support-Inspire
The LISD.....The Journey Starts Now

Our Mission

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.

Our Purpose

To empower learners and create opportunities for success.

Addison Community Schools
Britton Deerfield Schools
Hudson Area Schools
Sand Creek Community Schools

Adrian Public Schools
Clinton Community Schools
Madison School District

Blissfield Community Schools
Morenci Area Schools
Onsted Community Schools
Tecumseh Public Schools

LENAWEE INTERMEDIATE SCHOOL DISTRICT

William J. Ross
Education Service Center
4107 North Adrian Highway
Adrian, Michigan 49221
(517) 265-2119

Milton C. Porter
Education Center
2946 Sutton Road
Adrian, Michigan 49221
(517) 263-8931

LISD TECH Center
1372 N. Main Street
Adrian, Michigan 49221
(517) 263-2108

Trenton Hills Learning Center
1008 West Maple Avenue
Adrian, Michigan 49221
(517) 263-6354

Center for a Sustainable Future
4260 Tipton Highway
Adrian, MI 49221
(517) 265-2119

www.lisd.us

LISD Board of Education

Richard Germond	President
James Hartley	Vice President/Secretary
David Pray	Treasurer
Paula Holtz	Trustee
Dale Wingerd	Trustee

LISD Administration

Mark Haag, Ed.S.	Superintendent
Jody Howard	Assistant Superintendent, Special Education & Strategic Initiatives
Dan Garno, Ed.S.	Executive Director of Staff Resources
Judy Pfund, CPA	Executive Director of Finance & Business Services
Jenny Heath	Executive Director of CTE & Secondary Programs
Brian Jones	Executive Director of Instruction & General Services

LISD Nondiscrimination Statement

The Lenawee Intermediate School District (LISD) does not discriminate in any of its educational programs and services, activities, or employment practices, on the basis of sex, race, color, national origin / ancestry, religion, height, weight, marital status, age, limited English-speaking ability, sexual orientation, or disability. Direct inquiries to: Executive Director of Staff Resources, Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Persons with hearing impairments, please call the Michigan Relay Center at (800) 649-3777 (TDD).

Declaración de No Discriminación del LISD

El Distrito Escolar Intermedio de Lenawee (LISD) no discrimina en ninguno de sus programas o servicios educativos, actividades, o prácticas de empleo sobre la base de género, raza, color, origen nacional / ascendencia, religión, estatura, peso, estado civil, edad, la habilidad limitada de hablar inglés, orientación sexual, o incapacidad. Para conseguir más información: Executive Director of Staff Resources, Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Personas con problemas de audición, por favor llamen al Michigan Relay Center (800) 649-3777 (TDD).

OUR PURPOSE

To empower learners and create opportunities for success.



OUR VISION

Explore-Support-Inspire
The LISD...the Journey
starts Now.

OUR VALUES

Through honest communication, mutual trust, integrity, and transparency, the LISD is an inclusionary leader in education that models the following core values with all of its stakeholders:

- The LISD is a **learner-centered** organization that believes everyone is always learning and can gain knowledge anywhere, anytime, anyplace, at any pace from anyone.
- The LISD embraces **innovation** by providing opportunities, motivation, creativity, exploration, risk taking, and experimenting.
- The LISD believes that **service** is the fundamental reason the LISD exists.
- The LISD will model an **inspiring** organization in the delivery of all its services.
- The LISD is a **future driven** organization that embraces continuous improvement, change, new technology and will lead in research for academic, professional development and operational best practices.
- The LISD will **lead** by practicing, cultivating, and developing **leadership** opportunities through service, partnerships and collaboration.
- The LISD will be a **collaborative** organization that seeks input, listens to students, local school districts and all stakeholders, embraces teamwork, and works together to improve opportunities and learning.

OUR MISSION

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.



BOARD OF EDUCATION
REGULAR OCTOBER BOARD MEETING

DATE: October 2, 2023 TIME: 4:00 p.m.

LOCATION: Meeting will be conducted electronically and in person at the
LISD TECH Center (1372 N. Main St., Adrian)

To access the meeting online (audio/visual): <https://bit.ly/3K0wCqj>
• (meeting password, if needed: iPcapCnx542)

To access via phone (audio only):
• Dial: 1-415-655-0001
• Access code: 2622 299 6291
• Attendee ID: #

MEETING CALLED TO ORDER AT (TIME): _____

MEETING CALLED TO ORDER BY: ____

Pledge of Allegiance

LISD BOARD OF EDUCATION MEMBERS PRESENT: _____

LISD STAFF PRESENT: _____

OTHERS PRESENT: _____

M E M O R A N D U M

DATE: October 2, 2023

TO: LISD Board of Education

FROM: Mark Haag, Superintendent

SUBJECT: Motion to Set Agenda

Moved by: _____, supported by: _____

- _____ 1. Set the agenda as presented.
- _____ 2. Set the agenda as presented with the following change(s):

- a. _____

- b. _____

- c. _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		



BOARD OF EDUCATION

October 2, 2023

Table of Contents

Call Meeting to Order & Pledge of Allegiance	4
Motion to Set Agenda	5
Table of Contents	6
Staff of the Month.....	8
Comments from the Public.....	9
Previous Meeting Minutes and Financial Reports	10
✓ Approve Meeting Minutes and Financial Reports	10
Oral Report	12
Acknowledging Student Success	14
Recognition	14
1. September 2023 Student of the Day Recognitions.....	14
Special Education Reports	16
1. 2023-2024 31n Mental Health Supports for Lenawee County Schools.....	16
2. LISD Special Education Classrooms Participate in Constitution Day Activities	17
CTE, Instruction, & General Services Reports	19
1. Lenawee Cradle to Career – Pathway to Success Update	19
2. LISD Professional Learning Data 2022-2023	20
3. LISD Career Preparation Services Mini-Grants Help Provide Resources, Support, and Assistance to Lenawee County Students.....	21
4. LISD TECH Center 2023-2024 Preliminary Student Enrollment.....	22
5. LISD TECH Center and LISD PREP Academy Students Recognize Constitution Day	23
6. LISD TECH Center to Participate in College Application Month	23
7. LISD TECH Center, LISD PREP Academy, and JC/LISD Academy: A Regional Middle College to Host Parent-Teacher Conferences	24
8. JC/LISD Academy Students Participate in Orientation Activities	24
9. JC/LISD Academy students participate in Constitution Day Activity	25

10. Successful Careers in Motion Event Held at the LISD TECH Center	26
Office of the Superintendent Reports	28
Finance & Administrative Services	28
1. 2023-2024 First Revision Budget	28
Cooperative Services	29
1. Lenawee/Monroe Technology Consortium Works to Obtain Universal Service Funding (USF)	29
✓ Approve Request to Develop Specs and Seek Bids	30
Facilities Updates	30
1. William J Ross Education Service Center HVAC Improvement Project	30
Staff Resources	31
1. Personnel Update	31
a. Volunteer Services, Employment, and Contract Services	31
✓ Approve Employment Recommendations	31
b. Separation of Employment	32
2. Update on Position Vacancies	32
3. Lenawee County Insurance Consortium Benefits Lenawee and Hillsdale County Public Schools	34
Office of the Superintendent Reports	36
1. Talent Together Consortium Agreement Initiatives	36
✓ Approve Talent Together Consortium Agreement	38
2. Michigan School Public Relations Association (MSPRA) Awards	39
Adjournment	41
Attachments	42
• September 11, 2023, regular September LISD Board of Education meeting minutes	
• Financial reports	
 <u>Separate Enclosures</u>	
• Monthly Calendar of Events for October and November 2023	
• 2023 MSPRA Award of Merit for the LISD TECH Center Recruitment Reels Campaign	
• 2023 MSPRA Award of Excellence for the Lenawee Education Policy Guide	



STAFF OF THE MONTH



Cathy Harris

From the LISD Values . . .

"The LISD will model an inspiring organization in the delivery of all its services."

Met Cathy Harris, Parent Educator, the October 2023 Staff of the Month recipient.

Cathy Harris is a parent educator with the LISD and has provided home visits and playgroup opportunities for over 20 years. This year, she participated in the Michigan Parents as Teachers network meetings where there was a new parent educator from the Eastern Upper Peninsula Intermediate School District, who much like Cathy, is the only parent educator in the county. This new parent educator reached out to the state network group asking for a mentor, and Cathy jumped right in without hesitation to support her. Through their casual Zoom meetings, she has been able to help answer basic questions, assist with the organization of the curriculum, and provide guidance and feedback on working with families. These efforts have been observed through the state office for Parents as Teachers, and they have reached out to Cathy to find out more about this successful mentorship she is providing so it can be replicated and offered throughout the state of Michigan. Thank you to Cathy for her leadership and mentorship that will help guide others in the state to strengthen the initiatives to support families through home visits.

Congratulations, Cathy, for the outstanding contribution you have made recently and over the years to the LISD, which led to your selection for this award.



COMMENTS FROM THE PUBLIC

When addressing the Board, please follow these few guidelines:

- * Before the meeting begins, fill out a "Request to Address the Board" card and give this to the President. The Board President will refer to these cards when inviting comments from the public.
 - * Limit your presentations to the Board to no more than three minutes.
 - * Whenever possible, contact the LISD Superintendent before a board meeting, as questions may be answered or information taken at that time.
 - * Submit complaints against school personnel in writing to the LISD Superintendent at least five days before a regular board meeting. (The law provides that the person against whom a complaint is lodged has the right to ask for a closed hearing on the complaint.)
 - * Whenever possible, prepare a written summary of your comments to the Board so board members can later review the information more carefully.
 - * Groups of more than three should choose a representative to address the Board.
 - * Public debate is not allowed at a Lenawee Intermediate School District Board of Education meeting.
-



Previous Meeting Minutes and Financial Reports

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the Board of Education approve/accept the following item(s):

- Approve minutes of the September 11, 2023, regular September Board meeting;
- Approve financial reports.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

ORAL REPORT

Oral Report

From the LISD Vision

“Human relationships, inside and outside the LISD reflect trust, openness, risk-taking, respect, integrity, and collaboration.”

LISD Adult Transition Support Services Expansion

Jody Howard, Assistant Superintendent, Special Education & Strategic Initiatives, and Kurt Kominek, Special Education Regional Supervisor, will give a presentation to the LISD Board of Education on the LISD Adult Transition Support Services expansion at Siena Heights University.

ACKNOWLEDGING STUDENT SUCCESS

M E M O R A N D U M

DATE: October 2, 2023
TO: LISD Board of Education
FROM: Mark Haag, Superintendent
SUBJECT: **ACKNOWLEDGING STUDENT SUCCESS**

Recognition

1. September 2023 Student of the Day Recognitions

(Andrew Munson)

Names of these honored students are sent to Lenawee County print and radio media each week. The following students were recognized as Students of the Day for August 2023:

September 17 – September 23, 2023

Avery Collins

Avery is a senior at Blissfield High School (BHS). She has shown great leadership both in and out of the classroom. Avery is the president of Leaders Creating Leaders (LCL) at BHS. She has also been working on the Suicide Prevention and Mental Health Awareness Committee.

Avery always helps around the high school making it a better place. A decorated athlete to say the least, she has been named 1st Team All-State, All League, and All County in Girls Basketball. She has also been on the Principal's List and was the recipient of the Chemistry Award last year. Avery participates in both basketball and track and is a member of National Honor Society. Avery plans on attending Concordia University and will play basketball there. Avery is the daughter of Chad and Gretchen Collins.

SPECIAL EDUCATION

MEMORANDUM

DATE: October 2, 2023

TO: Superintendent and LISD Board of Education

FROM: Jody Howard, Assistant Superintendent – Special Education & Strategic Initiatives

SUBJECT: **SPECIAL EDUCATION**

1. 2023-2024 31n Mental Health Supports for Lenawee County Schools

(Jody Howard)

The LISD continues to receive funding from the Michigan School Aid Act to support and improve the mental health services provided in schools to students. This funding source is commonly known as 31n funding.

The overall intent of the 31n funding is to enhance and expand the availability of mental health services and supports to K-12 general education students. School-based mental health services are implemented in Lenawee County schools as a part of a Multi-Tiered System of Supports (MTSS). This level of support would be typically viewed as service provided in tier 2 or tier 3, where some students would be identified in need of small group or individual service provided by a master's level mental health professional.

During the 2022-2023 school year, 366 students received ongoing mental health services. Countywide, ninth grade had the highest number of students receiving services. Anxiety was the number one reason for referral, and school counselors were the top source of referral for service.

This year twenty-one (21) Lenawee County school buildings from all eleven (11) school districts are receiving school mental health supports from 11.0 FTE of mental health service providers. This is an increase of two FTEs of service providers from the 2022-2023 school year. These service providers include seven (7) full time LISD mental health professionals, contracted mental health professionals through Parkside Family Counseling in Adrian, and local district employed mental health professionals. In some districts the mental health services provided through the 31n funding is in addition to mental health services the district is funding through other funding sources or other community organizations.

During the first month of the 2023-2024 school year, the following general data has begun to be collected in the county's software platform bhWorks. This

electronic system is where student mental health screening, referral, and plan of care is communicated and maintained:

- During the month of September, 206 students have been referred for service.
- Students from all grade levels are being referred for mental health support.
- The highest number of referrals are coming out of 9th grade. This is a pattern from last school year.
- School counselors continue to be the top referral source from the 2022-2023 school year.

The LISD Board of Education will continue to be updated on the important progress Lenawee County schools are making to expand the availability of mental health services in the county.

2. LISD Special Education Classrooms Participate in Constitution Day Activities

(Megan Karpinski, Kurt Kominek, Lisa Meszaros Amanda Rockwell, Alison Thompson, Lauren Underwood, and Julie VanBlack)

The LISD Moderate Cognitive Impairment (MoCI), Severe Multiple Impairment (SXI), and Severe Cognitive Impairments (SCI), Deaf and Hard of Hearing (DHH), Adult Transition Support Services (ATSS) Programs, and the MiCI classroom at Tecumseh High School participated in a variety of grade appropriate Constitution Day activities. Activities included reading about the constitution, discussing how the constitution relates to school and classroom rules, using art to display what freedom means, discussion about various leaders in our lives, and discussing videos viewed about Constitution Day.

All Young Children Services (YCS) preschool classrooms focused their activities on the colors red, white, and blue, including as a theme for snack time. They recited the Pledge of Allegiance and talked about following classroom rules. Students were introduced to a variety of new patriotic books in the preschool classroom's reading areas.

Students at the Maurice Spear Campus (MSC) and Laura Haviland Program (LHP) participated in grade appropriate activities; including the use of videos, books, and art activities to encourage reflection and discussion about how government is organized, what it means to be an American citizen, and understanding the importance of the Preamble of the Constitution.

CTE, INSTRUCTION, & GENERAL SERVICES

M E M O R A N D U M

DATE: October 2, 2023

TO: Superintendent and LISD Board of Education

FROM: Jenny Heath, Executive Director of CTE & Secondary Programs
Brian Jones, Executive Director of Instruction & General Services

SUBJECT: **CTE, INSTRUCTION & GENERAL SERVICES**

1. Lenawee Cradle to Career – Pathway to Success Update

(Tim Kelly)

Summary: The Cradle 2 Career (C2C) Planning for Success workgroup, Kindergarten Readiness Partnership, and the Lenawee Substance Abuse Prevention Coalition all held meetings or conducted activities to support the desired outcomes of Cradle to Career. Meetings with Morenci and Addison school staff were held to plan for Social and Emotional Learning Implementation.

The primary goal of the Planning for Success workgroup is to support graduates during their first year following graduation to maintain their plan of either college, work, or the military. Partner agencies, Michigan Works and Align, will be conducting presentations at district professional development days to inform staff of available services for students to access prior to and after graduation.

One program being offered by Michigan Works is the “MI Internship”, which is for students aged 16-26. Students must be enrolled in a Workforce Innovation and Opportunity Act (WIOA) program to receive stipends for attendance. The objective is to prepare youth to be successful in their personal life and careers by earning gainful employment, creating a professional portfolio, and maintaining their employment with positive self-development. The internship duration is four instructional weeks, Monday through Friday virtually for two hours (3:30pm-5:30pm). The internship includes forty hours of total virtual instruction along with an anticipated thirty additional hours for completing course work, totaling seventy hours for the entire program. Students who are enrolled in a WIOA program can receive up to \$1,000 (\$250 each week) if they are in attendance each day.

On September 6, the Kindergarten Readiness Partnership provided 15 childcare providers with training on the use of the Brigance 3–5-year-old screening tool. A huge thank you to the Karen Rayner, LISD Instructional Data Services Coordinator, for providing the training and being a resource on understanding the impact of using the Brigance Screener to accurately assess a child’s readiness for kindergarten. Childcare providers have requested additional training on assessing 0–35-month-old children.

The Lenawee Substance Abuse Prevention Coalition (LSAPC) held a full membership meeting on September 6 and reaffirmed its commitment to substance use prevention and education for students. Nancy Denison, Registered Respiratory Therapist and Manager for Respiratory & Cardiovascular Services, Pulmonary Rehab, Electroencephalogram, and Pulmonary Function Tests at ProMedica Charles & Virginia Hickman Hospital, has volunteered to provide information on vaping to local district staff and 5th and 6th grade students. Schools are being encouraged to pair the student presentation with social and emotional learning lessons on relationship skills and responsible decision making.

During September, meetings were held with new social and emotional learning leads from Addison Community Schools and Morenci Area Schools. Implementation science and the social and emotional learning curriculum the local district chose was reviewed. Measurement tools and professional development were offered to assist the lead staff in their new roles.

2. LISD Professional Learning Data 2022-2023

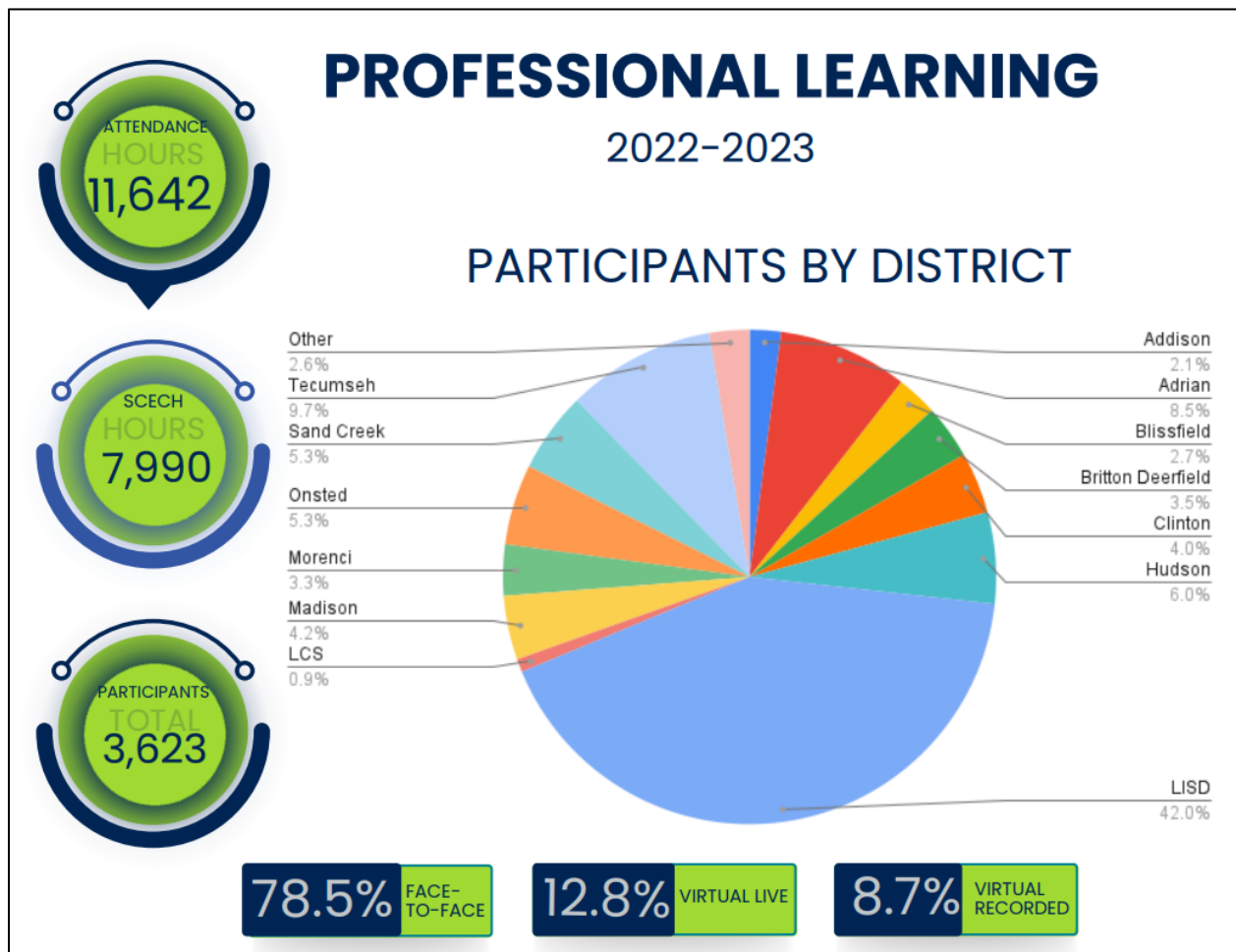
(Julie Burkeen)

The 2022-2023 professional learning data has been compiled, and 3,623 participants obtained 11,642 State Continuing Education Hours (SCECHs) and District Provided Professional Development (DPPD) hours. This data represents the vital work that the School Support Services, Professional Learning Center, and various LISD departments are doing to provide diverse and specific training for educators, community members, local agency employees, and others.

Teachers have access to various styles of learning to accommodate their needs. They can attend face-to-face workshops, which accounted for 78.5 percent of learning this year, virtual live workshops (12.8%), and virtual recorded workshops (8.7%). Many educators are now able to receive credit for attending various department meetings and content area meetings and receive hour-for-hour DPPD credit for their certificate renewal.

The LISD School Support Services team has continued to work to find impactful ways to engage with educators and give them various opportunities to be part of professional learning opportunities. Many opportunities have been recorded and made available to be viewed online at a convenient time for the educators on their schedule. Other opportunities have been available, either virtual or face-to-face. However, most of the learning is currently in a traditional face-to-face format. Consultants continue to meet with educators around the county in one-on-one or group settings.

The team is looking forward to finding new ways to help educators learn, grow, and engage with their students while offering traditional opportunities for support as well.



3. LISD Career Preparation Services Mini-Grants Help Provide Resources, Support, and Assistance to Lenawee County Students

(Katie Cole and Kim Dusseau)

The first 2023-2024 LISD Career Preparation Services Coordinators' meeting was held on September 21, 2023. Major topics of discussion included the LISD Career Preparation Services 2023-2024 grant allotments to local districts and their alignment to the Michigan Career Development Model. Other topics included LISD TECH Center updates for sophomore visits, 8th grade tours, and elementary explorer activities.

4. LISD TECH Center 2023-2024 Preliminary Student Enrollment

(Ben Murray)

Summary: The following report indicates preliminary student enrollment for the 2023-2024 school year as of September 15, 2023. The total enrollment as of this date is 1,028 students, 60 students more than at this same time for 2022.

PRELIMINARY COUNTS 2023-2024

A.M.		Program	Open
Programs	Capacity	Status	Slots
Accounting	24	19	5
Agri-Tech	24	21	3
Automotive Collision Repair & Refinish	23	23	0
Automotive Services Technology	24	20	4
Biochemical Technology	22	11	11
Building Trades	22	22	0
Certified Nurse Aide	12	13	-1
Computer Information Services	24	14	10
Computer Programming	24	20	4
Culinary Arts	30	27	3
Dental Assisting	24	19	5
Digital Media Production	24	24	0
Education Careers	24	24	0
Emergency Medical Technician	22	17	5
Engineering, Design, & CAD	24	17	7
Engineering, Robotics, & Mechatronics	20	11	9
Exercise Science & Sports Medicine	24	21	3
Graphic Design	24	21	3
Health Care Careers	22	22	0
Horticulture	24	14	10
Hospitality Services	16	4	12
Law Enforcement	20	20	0
Machining & CAM	20	18	2
Marketing & Entrepreneurship	24	25	-1
Natural Resources	20	19	1
Nursing Preparation	16	14	2
Residential Construction	16	11	5
Welding Technology	19	19	0
TC 10	5	2	3
Sub Total	577	512	105

P.M.		Program	Open
Programs	Capacity	Status	Slots
Accounting	24	15	9
Agri-Tech	24	24	0
Automotive Collision Repair & Refinish	23	21	2
Automotive Services Technology	24	24	0
Biochemical Technology	22	14	8
Building Trades	22	21	1
Certified Nurse Aide	12	14	-2
Computer Information Services	24	20	4
Computer Programming	24	19	5
Culinary Arts	30	28	2
Dental Assisting	24	22	2
Digital Media Production	24	23	1
Education Careers	24	21	3
Emergency Medical Technician	22	19	3
Engineering, Design, & CAD	24	9	15
Engineering, Robotics, & Mechatronics	20	13	7
Exercise Science & Sports Medicine	24	18	6
Graphic Design	24	24	0
Health Care Careers	22	22	0
Horticulture	24	20	4
Hospitality Services	16	6	10
Law Enforcement	20	19	1
Machining & CAM	20	18	2
Marketing & Entrepreneurship	24	23	1
Natural Resources	20	14	6
Nursing Preparation	16	10	6
Residential Construction	16	9	7
Welding Technology	19	19	0
TC 10	5	7	-2
Sub Total	577	516	101

5. LISD TECH Center and LISD PREP Academy Students Recognize Constitution Day

(Ben Murray)

The LISD TECH Center and LISD PREP Academy students participated in activities to recognize Constitution Day on September 15, 2023. Classroom instructors were encouraged to participate in activities that would recognize and pay tribute to our Constitution.

6. LISD TECH Center to Participate in College Application Month

(Ben Murray)

Summary: The LISD TECH Center will participate in College Application Month scheduled for October 2023.

College Application Month is scheduled for October 2023. Seniors at the LISD TECH Center will receive assistance in planning for a post-secondary experience from LISD staff. The goal for the month is for each senior to apply to at least one college as well as start the Free Application for Federal Student Aid (FAFSA) and college scholarship process.

College representatives and military recruiters may be available to students from the United States Army, Jackson College, Adrian College, Siena Heights University, Washtenaw Community College, Monroe Community College, University of Northwestern Ohio, Lincoln Tech, and possibly others.

College Application Month will also include special events and activities for all students throughout the month. LISD TECH Center instructors are planning tie-in assignments relating to career and college.

In addition, students will have a FAFSA completion challenge. All seniors are encouraged to complete a Free Application for Federal Student Aid. This provides students with financial aid for college.

Seniors will receive a resource guide from the Michigan College Access Network to assist students with the steps they need to apply to college. This includes worksheets and resources that fit their college path best.

7. LISD TECH Center, LISD PREP Academy, and JC/LISD Academy: A Regional Middle College to Host Parent-Teacher Conferences

(Ben Murray and Kim Dusseau)

Summary: The LISD TECH Center, LISD PREP Academy, and JC/LISD Academy: *A Regional Middle College* have scheduled conferences for November.

The LISD TECH Center, LISD PREP Academy, and JC/LISD Academy: *A Regional Middle College* will host their annual parent-teacher conferences on November 2, 2023.

LISD TECH Center parents and students will have the opportunity to meet with instructors and learn more about available opportunities for students, such as earning free college articulated credits, high school core academic credits, dual enrollment, and College Now opportunities.

JC/LISD Academy: *A Regional Middle College* will also host parent-teacher conferences on November 2, 2023, at the LISD TECH Center. During conferences, parents and students will have the opportunity to meet with academy instructors to review academic achievements and goals and discuss future opportunities.

As a convenience for parents, there will be times available for parents to attend conferences virtually or in person for the LISD TECH Center, LISD PREP Academy, or JC/LISD Academy.

8. JC/LISD Academy Students Participate in Orientation Activities

(Kim Dusseau)

Summary: New and returning academy students participate in orientation and in preparation for the new school year.

On August 21, 2023, new JC/LISD Academy students spent the morning participating in new student orientation at Jackson College. Activities included icebreakers and “get-to-know-you” activities with returning Academy Student Ambassadors. On August 22, 2023, all JC/LISD Academy students participated in orientation and a PBIS “reboot” at Siena Heights University. Led by area Licensed Professional Counselor Jon Schoonmaker, all Academy students had the opportunity to participate in team building, leadership, and empowerment activities. Student orientation week concluded on August 24 at the LISD TECH Center with informational sessions, team building activities, and a trip to the Spotted Cow compliments of Jackson College.

On August 31, 2023, JC/LISD Academy students participated in an orientation activity at Siena Heights University (SHU). Speakers included a welcome from SHU President Doug Palmer, Ph.D.; Michael Orlando, Vice President of Student Affairs; Christopher Carter, Director of Diversity and Inclusion; Regina Dunn, Director of Undergraduate Admissions; John Fleenor, Chief of the Department of Public Safety; and Athletic Director Sue Syljebeck. Academy students also had an opportunity to tour the campus and participate in the Student Organization Fair.

In partnership with SHU, the JC/LISD Academy will hold classes on the SHU campus every Friday. Through this partnership, Academy students will have access to SHU resources such as the library, bookstore, and dining hall, as well as SHU events, organizations, and activities.

9. JC/LISD Academy students participate in Constitution Day Activity

(Kim Dusseau)

JC/LISD Academy students participated in a Constitution Day activity on September 15, 2023, at Siena Heights University. In celebration of Constitution Day, all Academy students were invited to a presentation by Siena Heights University President Douglas B. Palmer, Ph.D. According to his biography, Dr. Palmer was a nontraditional student who earned his bachelor's degree from the University of North Carolina Asheville following enlistment as an active-duty soldier and paratrooper in the U.S. Army. He used his G.I. Bill money to fund his undergraduate education. As a researcher, Dr. Palmer has published and spoken often about law and politics, including the American Revolution. To read more about Dr. Palmer's biography, visit [Office of the President – Siena Heights University](#).

Constitution Day is an American federal observance/holiday that recognizes the adoption of the United States Constitution and those who have become U.S. citizens. It is normally observed on September 17, the day in 1787 that delegates to the Constitutional Convention signed the document in Philadelphia.

10. Successful Careers in Motion Event Held at the LISD TECH Center

(Jenny Heath)

The “Careers in Motion” career exploration and job fair event took place on September 9, 2023, through a collaborative effort between the Lenawee Intermediate School District, the Align Center for Workforce Development, and Michigan Works! Southeast. Held at the LISD TECH Center, the day specifically focused on occupations that involve driving, equipment operations, and other motion-related vocations.

Careers in Motion hosted over 30 vehicles from a wide variety of industries among Lenawee businesses, providing a unique way to connect Lenawee residents. Children were able to climb into the vehicles while older students and parents were able to ask questions of company representatives about available jobs, educational and training requirements, the next steps for job application, and other factors. The goal of the event was to engage community members of all ages, allowing students to gain basic information about potential careers, through exploration of the vehicles and equipment provided.

Some of the more unique vehicles included an electric semi from Meijer; a Cadillac hearse from Anderson-Marry Funeral Home; a large, tactical vehicle from the National Guard; a dump truck from the Michigan Department of Natural Resources; a combine from Redline Equipment; a welding truck from Local 190 Plumbers and Pipefitters; a crane from Phillip’s Crane Service; a mobile training bus from Michigan Works! Southeast; and more.

Other vendors included Cone Ag Services, Couture’s Property Maintenance, LISD, Stevens Disposal & Recycling, Michigan Works! Southeast, Lenawee County Sheriff’s Department, Michigan State Police, Adrian Towing, Clift Buick GMC, Michigan Department of Transportation, Midwest Energy & Communication (MEC), and the City of Adrian. Also included were a variety of food trucks providing participants options throughout the day. Food truck vendors included: Mrs. C’s Grilled Cheese, Musgrove Coffee, Monahan’s Meat Shack, Funky Dawg’s, and Hannah’s Hawaiian Shaved Ice.

Over the course of the day, Careers in Motion had over 200 participants, ranging from babies to grandparents.

OFFICE OF THE SUPERINTENDENT

M E M O R A N D U M

DATE: October 2, 2023
TO: LISD Board of Education
FROM: Mark Haag, Superintendent
SUBJECT: **OFFICE OF THE SUPERINTENDENT REPORTS**

Finance & Administrative Services**1. 2023-2024 First Revision Budget****(Judy Pfund)**

LISD's first revision budget process for fiscal year 2023-2024 is currently underway. Budget worksheets were distributed to designated staff throughout the district in late September and will be returned to the Business Office to calculate numbers and bottom-line totals before being analyzed and reviewed by the superintendent in mid-November.

Local property taxes are the district's major revenue source. Taxable values within LISD's tax boundaries include properties in Lenawee, Monroe, Hillsdale, Jackson, and Washtenaw Counties. LISD's taxable values for 2023-2024 (as of May) reflect a 6.41% increase from the prior year. The inflation rate multiplier for the Headlee calculation increased from 3.3% (1.033) to 7.9% (1.079). The 2023-2024 budget was built on the recommendation from the county of a 5.5% increase in taxable value.

The 2023-2024 first revision budget information is scheduled for consideration and adoption by the LISD Board of Education during the December 4, 2023, meeting.

Cooperative Services

1. Lenawee/Monroe Technology Consortium Works to Obtain Universal Service Funding (USF)

(Judith Pfund)

Summary: Authorization is requested to develop specifications and seek bids for technology and related service needs that may or may not be eligible for Federal Universal Service Fund reimbursement beginning July 1, 2024, through June 30, 2025.

Despite the ongoing degree of uncertainty regarding the next round of the Federal Universal Service Fund (USF) program, Lenawee/Monroe Technology Consortium districts have received significant funds and will continue to participate where it is practical to do so. Program reimbursements are typically 50% or more of actual service costs. Lenawee/Monroe Technology Consortium districts received reimbursements exceeding \$7,850,000 for eligible services over the last twenty-four years via participation in the USF application process.

The timeframe for the equal-opportunity USF application window for the fiscal year beginning July 1, 2024, through June 30, 2025, is expected to fall sometime between November and February. The Federal Communications Commission (FCC) reviews USF program rules and procedures annually. The revised application system deployed by the federal Universal Service Administrative Company (USAC) is improving and Consortium applications were approved in a reasonable timeframe for the start of funding year 2023-2024.

The Consortium will again gather data to submit the 2024-2025 Consortium application and to develop specifications and request bids for various technology services. Consortium staff do an excellent job of providing the documentation required to support the money received for investments in technology. Significant funding is obtained by working together to provide services for district members. As part of the state's continued commitment to support this work, a statewide application for some of these services may be available under the E-Rate activity. Consortium districts are still encouraged to run local bid processes as well.

Authorization to develop specifications and seek bids for this process are requested at this time.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education authorize staff to develop specifications and seek bids for USF funding for the 2024-2025 fiscal year.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Facilities Updates

1. William J Ross Education Service Center HVAC Improvement Project

(Tom Kasefang)

At the February 2023 LISD Board of Education meeting, the board awarded Positive Trades Group (PTG) the William J. Ross Education Service Center (ESC) HVAC Improvement Project with a bid amount of \$976,700. The project included a new energy efficient variable refrigeration flow (VRF) HVAC system, along with ceiling and lighting replacement. The HVAC project began May 2, 2023, and had an original completion date of October 1, 2023. Positive Trades Group has completed all the HVAC improvement work, along with the necessary inspections.

In addition to the HVAC work, the LISD Board approved at their June 26, 2023, meeting ESC flooring improvements while the building is vacant. Abby Carpet & Floor of Adrian, MI, was awarded the project with the lowest bid of \$58,713. The flooring improvements include a combination of luxury vinyl plank flooring and carpeting, and the vendor anticipates the flooring will be completed by October 1, 2023.

LISD staff appreciate the LISD Board of Education's continued support in maintaining the district's buildings and grounds.

Staff Resources

1. Personnel Update

(Dan Garno)

a. Volunteer Services, Employment, and Contract Services

Note: Compensation represented in total for the full annual term and will be prorated on actual days/time worked of the defined full annual term.

Name	Position	Compensation / Other Approval	Term
Matthew Campbell	CTE Teacher – Culinary Arts	\$52,975/salary. Other compensation per LVTEA Collective Bargaining Agreement	Full Time, 188 Work Days
Jessica Hazelwood	Special Education Teacher Assistant	\$32,325/salary. Other compensation per LIEA Collective Bargaining Agreement	Full Time, 188 Work Days
Bonita Rebottaro	MPSER Substitute	\$168.30/per diem. Other compensation per Personnel Positions Book.	As needed
Holly Spagnoli	Administrative Secretary/Office Manager – LISD TECH Center	\$23.73/hourly. Other compensation per Personnel Positions Book.	Full Time, 255 Work Days

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

b. Separation of Employment

Name	Position	Reason	Separation Date
Jalyn DeForest	Special Education Regional Secretary	Resigned	09/29/2023

2. Update on Position Vacancies

(Dan Garno)

Summary: The following position vacancies exist at this time in the District. Each time a position becomes vacant a thorough evaluation ensues as to whether the position needs to be filled or whether it could be combined with another position(s). **During this time of budget instability, these positions are being evaluated even more thoroughly.**

Administrative Services

- One Maintenance Mechanic II. This permanent, full-time position is available due to additional need. The position has been posted and applications are being accepted.
- One Custodian II. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Secretary - Facilities/Maintenance. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.

Instruction and General Services

- One CTE Teacher Assistant – Hospitality Services. This permanent, full-time position is available due to a new CTE program. The position has been posted and applications are being accepted.
- One Teacher – LISD PREP Academy. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One EI Teacher Consultant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- Six Speech & Language Pathologists. These permanent, full-time positions are available due to resignation, retirement, and reassignment. The positions have been posted and applications are being accepted.

- Seven Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Secondary Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher (Maurice Spear Campus) - This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One ASD Consultant - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- Two School Social Workers - These permanent, full-time positions are available due to reassignment. The position has been posted and applications are being accepted.
- Two Before & After School Childcare Providers. These permanent, part-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The position has been posted and applications are being accepted.
- One Early Childhood Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Consultant – Behavioral Support. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One GSRP Teacher Assistant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.

3. Lenawee County Insurance Consortium Benefits Lenawee and Hillsdale County Public Schools

(Dan Garno and Ashley Munson)

The Lenawee County Insurance Consortium (LCIC) has saved its member employees and Lenawee and Hillsdale County public school districts an estimated \$13.3 million in premium costs since beginning in 2012. Estimated savings for 2023-2024 alone are \$875,000. For the new plan year beginning January 1, 2024, the state average premium increase is more than 5.0%. The LCIC premium increase has been established at 3.0%. The LCIC's goal is to continue to keep saving both Lenawee and Hillsdale County public schools and their employees money on insurance costs. The majority of savings have reduced employee premium co-pays, resulting in the savings being realized in the employees' paychecks, which is a significant financial benefit to Lenawee and Hillsdale Counties as a whole when the money saved is spent in the local economies. We are especially proud of this accomplishment as the LCIC continues to be one of only a very few successful public school insurance consortiums in Michigan.

HISTORY: The LCIC has been in existence since August 2012. LISD staff began exploring the consortium concept in January 2012. Information was initially gathered and shared with the Lenawee County Superintendents' Association (LCSA). The LCSA then passed a resolution in support of a county-wide health insurance consortium concept and requested that the LISD act as fiscal agent should such a consortium be formed. LISD staff worked with the LCSA, the Lenawee County Education Association (LCEA), Michigan Education Special Services Association (MESSA), and local Kapnick Insurance Group to develop support for the consortium concept. In addition, LISD staff have worked closely with Thrun Law Firm to develop the required Health Plan Purchasing Consortium Agreements and other required consortium legal documentation. These agreements have been entered into by Lenawee County public schools which satisfied their participation in the formation of the LCIC at the end of 2012. The LISD is a member of the LCIC, as well as serving as the fiscal agent for the LCIC. More recently, Hillsdale County public schools joined the LCIC and began purchasing health plans in January 2019.

The LCIC created efficiencies in operations, saving money on the administration of insurance plans for all participating districts. In addition, the LCIC provides other benefits as follows:

- Expanded health plan choices for each district
- Compliance with PA 152 (periodic health plan bidding process)
- Improved identification of health insurance claim trends
- Expanded and improved wellness programs
- Ease of bargaining for health insurance benefits

The LCIC has two separate consortiums, LCIC A and LCIC B. The two distinct and separate consortia allow for MESSA insurance to participate in, and offer services, through the LCIC annual request for proposal (RFP) process. MESSA is one of, if not the only, Variable Employee Benefits Association (VEBA) in Michigan actively selling health insurance plans. The LISD cost for acting as fiscal agent for the LCIC are paid by the participating districts. Participation in the LCIC requires a three-year commitment. However, no obligation or expense of a member begins until that member agrees to purchase one or more of the services offered by the LCIC.

Office of the Superintendent Reports

1. Talent Together Consortium Agreement Initiatives

(Mark Haag)

The State of Michigan has made significant investments recently to address the educator shortage that plagues public education in Michigan, including Lenawee County. More specifically, investments aimed at attracting and retaining high quality classroom teachers.

The LISD is engaged in efforts to not only capture some of the funding available around “grow your own” efforts, but also to provide alternative and streamlined methods for individuals to obtain credentials required to teach in the classroom. In December 2022, the LISD Board of Education was presented information about the LISD’s interest (including all eleven constituent districts) in participating in the Talent Together program.

“Talent Together” is a consortium of Michigan intermediate school districts and regional educational service agencies focused on attracting and retaining high quality individuals for classroom teaching, particularly in high-demand areas such as early childhood, special education, secondary mathematics and science, and elementary (K-5) teachers.

At this time, 48 ISDs/RESAs - representing over 982,000 Michigan students – have expressed interest in joining the Talent Together consortium. Collectively, these ISDs/RESAs are committed to creating quality teacher pathways.

Currently, the LISD is involved at the Advisory Committee level (Superintendent Mark Haag), and Superintendent Haag has expressed interest to his regional colleagues in serving on the 15-member Talent Together board, which would afford LISD and Lenawee County constituent districts more influence and control over the Talent Together trajectory.

Through the creation and development of the Talent Together program, it is believed that the benefits afforded to prospective educators through Talent Together could potentially create opportunities for the LISD and all eleven constituent districts to both maintain and attract high quality educators, particularly in high-demand, hard-to-find content/service areas.

One of the central features of the design model for this program is multiple entry points or pathways, which could significantly reduce individual’s financial and time investments, while not sacrificing the quality of preparation. This approach includes the utilization of a registered apprenticeship and distance learning model as a form of alternative certification, which is allowing many interested individuals to earn teaching credentials at no cost and through participation in non-traditional education models (i.e., virtual, evening/weekend, on-the-job, paid training opportunities, etc.)

Data for Lenawee County Talent Together Participation:

Status	# of Candidates
SY2023-2024 Applicants	39 current school employees (53 total applicants including non-employee, Lenawee County residents)
SY2023-2024 Accepted	34
SY2023-2024 Apprentices	3
SY2023-2024 Withdrawn	2
SY2024-2025 Interest Forms Submitted (so far)	16

Talent Together Agreement

Talent Together consortium members have the authority to enter into an agreement pursuant to Section 601a(2) of the Revised School Code, MCL 380.601a(2), which grants the ISDs the authority to enter into agreements or cooperative arrangements with other entities, public or private, or join organizations as part of performing the functions of the intermediate school district.

The Talent Together agreement being presented for consideration has undergone legal review by Kyle Hoffman, LISD legal counsel, along with Thrun Law and Clark Hill legal firms. The agreement has undergone several revisions, including input from the LISD. And, while the agreement as written still contains some degree of risk for LISD (and all participating SDs/RESAs), Superintendent Haag believes that the potential benefits of program participation outweigh those risks. Notable risks include language that allows the 15-member Talent Together board to determine if there will be any financial assessment to participating ISDs/RESAs and, if so, what that amount will be with no identified cap. Additionally, while the agreement allows for withdrawal with 90 days advance notice for the first three-year term, the subsequent five-year term does not provide any opportunity to withdraw from the agreement.

Talent Together was directly awarded \$66.4 million in the school aid bill in June 2022 and is expected to have continued legislative support due to the unique approach and progress thus far toward increasing the number of certified teachers in Michigan.

One provision in the agreement is a maximum annual fee of \$5,000 to participating counties, though the current two-year budget projection does not anticipate any need to assess this. Furthermore, at this time, Talent Together is only accepting and onboarding candidates who's total, predicted participation costs are currently capable of being budgeted based on known revenue to guarantee all expenses are paid for through completion of each individual's certification.

Additionally, the agreement outlines a governing board for Talent Together which consists of regional representation and some at-large members. Given the

number of participants from Lenawee County (currently the most in our region) and some of the decision-making authority that resides with the board, Superintendent Haag has already expressed interest in serving as the Region 8 representative or as an at-large member as needed.

In summary, joining the Talent Together statewide consortium represents one strategy to help address the ongoing and forecasted teacher shortage both in Michigan and in Lenawee County. For this reason, it is recommended that the LISD Board of Education agree to join the consortium and authorize the Superintendent to sign the consortium agreement on its behalf.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education authorize the Superintendent to sign the agreement with Talent Together for participation in a consortium of intermediate school districts providing a teacher apprenticeship program.

Moved by: _____ Supported by: _____

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

2. Michigan School Public Relations Association (MSPRA) Awards

(Mark Haag)

Recently, the LISD was informed that the district received two awards from the Michigan School Public Relations Association (MSPRA). The awards were received for the following projects:

- **2023 Award of Merit for the [LISD TECH Center Recruitment Reels Campaign](#)** - this project involved LISD staff members Andrew Munson, Jenny Heath, Ben Murray, Kelly Heidbreder, Paul Mallory, Kim Benson, Josh Wonders, and Liz Duckett. The campaign was a targeted effort to recruit students into LISD TECH Center programs where there were slots available.
- **2023 Award of Excellence for the [Lenawee Education Policy Guide](#)** - this project was a collective effort of all Lenawee County Superintendents, but with particular input from Bob Behnke (Adrian Public Schools retired superintendent) prior to his retirement, Superintendent Steve Head (Onsted), and LISD Superintendent Mark Haag. Andrew Munson, Community Relations Coordinator, was the lead on this project with significant input by Jerry Johnson, Calhoun ISD Legislative Liaison.

Congratulations to all involved and thank you for your contributions to these projects!

ADJOURNMENT

Adjournment

Moved by _____ , supported by _____ that
the meeting be adjourned.

	YES	NO		
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Pray	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>		

Meeting adjourned at _____ p.m.

Attachments



MINUTES OF THE LENAWEE INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Regular September Board Meeting

September 11, 2023, 4:00 p.m.

The meeting was conducted both in person at the LISD TECH Center and electronically in accordance with section 3a of Michigan's Open Meetings Act, MCL 15.263a.

Call to Order

The meeting was called to order at 4:00 p.m. by Board President Richard Germond

Attendance

MEMBERS PRESENT: Richard Germond, James Hartley, David Pray, Paula Holtz, and Dale Wingerd

MEMBERS ABSENT: None

LISD STAFF PRESENT: Mark Haag, Dan Garno, Jody Howard, Judy Pfund, Jenny Heath, Brian Jones, Janine Decker, Kyle Hoffman, Chris Nelson, Annie Gray, Tom Kasefang, Christie Cadmus, Allison Roderick, Andrew Munson (virtual), Mats Holms, Alena York, Kim Dusseau (virtual), Ben Murray, Mindy Sloop, and Celsey Jimenez

OTHERS PRESENT: none

Set Agenda

- ✓ **Moved by Wingerd, supported by Hartley, that the LISD Board of Education set the agenda as presented.**
Yes: 5, No: 0; motion carried.

Staff of the Month

Lenawee Monroe Technology Consortium (LMTC) Technology Director Chris Nelson presented the September 2023 Staff of the Month award to Annie Gray, LMTC Administrative Assistant.

Comments from the Public

None

Approve Previous Meeting Minutes and Financial Reports

- ✓ **Moved by Pray, supported by Wingerd, that the LISD Board of Education approve/accept the following items:**
 - **Minutes of the August 7, 2023, regular August Board meeting**
 - **Financial reports****Yes: 5, No: 0; motion carried.**

Financial Reports

Financial Data Reports for the Month Ending July 31, 2023

	General Svcs.	Sp. Ed.	CTE
Revenues to Date	\$ 501,433	\$ 1,324,924	\$ 369,959
Expenditures to Date	\$ 702,460	\$ 1,274,215	\$ 710,508
Fund Balance	\$ 4,258,710	\$ (505,952)	\$ 7,914,442

Projected September 2023 Cash Flow

General Svcs.	Tech Fund	Co-op Fund	Sp. Ed.	CTE
\$ 5,114,210	\$ 5,761	\$ 260,224	\$ 7,255,548	\$ 10,435,736

Capital Projects Cash Balances

General Services	Special Education	CTE
\$ 1,857,710.11	\$ 1,625,242.35	\$ 5,272,485.66

Investments Total: \$31,899,820.93

Oral Report

Christie Cadmus, Director of Lenawee Great Start, and Allison Roderick, GSRP Early Literacy Specialist, gave a presentation to the LISD Board of Education on the Lenawee Great Start Readiness Program.

Special Education

LISD Special Education Classroom Capacity for 2023-2024 School Year

The LISD operates thirty-two (32) Special Education classroom programs. This includes classrooms for preschool age students with and without disabilities, classrooms for students with severe emotional impairments, classroom for students with cognitive and physical impairments, classroom for students who are deaf and hard of hearing, and classrooms for adjudicated youth.

The maximum number of students and staff in each classroom is dictated by Michigan Administrative Rules for Special Education. A chart was presented to the Board showing the number of students assigned to each classroom for the beginning of the 2023-2024 school year compared for the same period in 2022-2023.

Highlights of the 2023-2024 LISD Special Education Classroom Programs include 1) increased educational opportunities in inclusive settings for both preschool students with disabilities and post-secondary students with disabilities; and 2) stabilized classroom numbers for the Laura Haviland Program (LHP) and continued efforts for LHP students to transition back to their local districts.

LISD Special Education Offers a Variety of Professional Learning for the 2023-2024 School Year

LISD Special Education staff plan to continue to provide ongoing relevant professional learning opportunities for Lenawee County local district administrators and special

educators. The countywide Special Education Professional Learning Plan was developed under the leadership of the LISD Special Education Compliance Coordinator. The 2023-2024 Special Education Professional Learning Plan includes opportunity for a continuation of mainly virtual offerings with some in-person training depending on the topic and content. All virtual trainings are recorded and available for review. Feedback from last year's professional learning series indicated county participants appreciated the one-hour virtual format. Participant pre and post test results showed an increase of knowledge on the topic being presented. Development of this year's plan is based on both local district and LISD staff feedback.

Instruction and General Services

Lenawee Cradle to Career Update

Lenawee Cradle to Career's Kindergarten Readiness workgroup is offering Brigance Early Childhood Education Screener training on September 6 to all Lenawee County childcare providers. All districts use the Brigance screener to determine a child's readiness for kindergarten.

Center for Educational Materials and Technology Hosted a Summer Gathering

Summer with Santa was the first hosted event for the Center for Educational Materials and Technology (CEM@T) for all Lenawee County residents since re-opening in January 2023. Around 55 children/students ranging in age from 3-23 participated. The CEMaT Advisory Board, made up of ISD staff and nine people from the local districts, will hold their first meeting of the school year in early October.

Project Lead the Way (PLTW) 2022-2023 End-of-Year Report

Local district Project Lead the Way (PLTW) programs submitted their end-of-year reports in June 2023. It was reported that over 3,000 Lenawee County students participated in PLTW courses increasing enrollment over the prior year and surpassing the pre-pandemic enrollment of 2019-2020. Districts continue to expand their PLTW programming.

2023 Summer Career Exploration Camps Offer Many Opportunities to Explore Career Options

Over 525 students participated this summer in three weeks of career exploration camps. One of the primary goals of the career camps is to expose students to potential career options. The LISD Center for a Sustainable Future and the LISD TECH Center housed 29 different camps instructed by teachers from across Lenawee County. With funding from PPG Industries, 20 needs-based scholarships were awarded this year. Their support has been a foundational component to the success of the career exploration camps.

Office of the Superintendent Finance & Administrative Services

SET SEG Net Asset Return Check

SET SEG is the provider of property/casualty programs for Lenawee Intermediate School District, and the district is a member of SET SEG's School Insurance Specialist pool.

LISD's share of the surplus returned to members this year by the MASB-SEG

Property/Casualty Pool is \$12,748 or 9.5% of the 2022-2023 premium. Since inception, \$170 million in net assets have been shared with members of the pool.

Facilities Updates

2023-2024 Capital Improvement Projects

At the April 2023 LISD Board of Education meeting, the LISD Board approved multiple capital improvement projects for the 2023-2024 school year.

- Project 1 – LISD Center for a Sustainable Future (CSF) Livestock Barn - Foulke Construction of Hillsdale, MI, was awarded the project with a bid amount of \$370,000. The project is approximately 85 percent complete.
- Project 2- LISD TECH Center Culinary Lab Renovation - Foulke Construction of Hillsdale, MI, was awarded the renovation work with a bid amount of \$275,000. A few punch list items remain for the contractor to complete the project.
- Project 3 – LISD TECH Center South Campus Roof Replacement - Spieker Construction of Northwood, OH, was awarded the project with a bid amount of \$55,500. The project completion date was August 10, 2023.
- Project 4 - LISD TECH Center Welding Lab Improvements - Howell Mechanical of Jonesville, MI, was awarded the renovation work with a bid amount of \$53,550. The project completion date was August 18, 2023.
- Project 5 – Welding Equipment - Linde Welding Gas & Equipment of Ann Arbor, MI, was awarded the bid for the necessary welding equipment with a bid amount of \$119,728.35. The project completion date was August 18, 2023.
- Project 6 - District-Wide Asphalt Maintenance - Slusarski Excavating of Adrian, MI, was awarded the asphalt maintenance work with a bid amount of \$82,279. The asphalt maintenance work has been completed at all LISD campuses except for the William J. Ross Education Service Center (ESC).
- Project 7 - Flooring Improvements - Abbey Carpet & Floor of Adrian, MI, was awarded the flooring project with a bid amount of \$78,568. Flooring improvements were completed on August 2, 2023, in the following classrooms: Milton C. Porter Education Center classrooms 100 & 120; Laura Haviland classroom 320; and LISD TECH Center classrooms 170 & 320.

2022-2023 Building Usage Report

Building usage data for 2022-2023 was presented to the Board. Building usage by LISD staff and the community is rebounding post-pandemic.

Staff Resources

Personnel Update and Employment Recommendations

Name	Position	Compensation / Other Approval	Term
Zoey Blanchard	Grad Co-op	\$10.20/hourly. Other Compensation per Personnel Positions Book	Zoey Blanchard
Sophia Bruner	Special Education Teacher Assistant	Beginning Base pay \$22,125/salary. Other compensation \$1,275 per LIEA Collective Bargaining Agreement	Sophia Bruner
Kayla Bush	Special Education Teacher Assistant	Beginning Base pay \$25,950/salary. Other compensation per LIEA Collective Bargaining Agreement	Kayla Bush
Madelyn Cole	Special Education Teacher Assistant	Beginning Base pay \$27,225/salary. Other compensation per LIEA Collective Bargaining Agreement	Madelyn Cole
Samantha Cooper	Grad Co-op	\$10.20/hourly. Other Compensation per Personnel Positions Book	Samantha Cooper
Tina Cousineau	CTE Teacher – Accounting	Beginning Base pay \$63,850/salary. Other compensation per LVTEA Collective Bargaining Agreement	Tina Cousineau
Jack Deatrick	Special Education Co-op	\$10.10/hourly. Other Compensation per Personnel Positions Book	Jack Deatrick
Kiley Elbaor	Special Education Student Teacher Intern	\$43,240/salary. Other Compensation per Personnel Positions Book	Kiley Elbaor
Taryn Fether	Special Education Teacher Assistant	Beginning Base pay \$29,775/salary. Other compensation per LIEA Collective Bargaining Agreement	Taryn Fether
Brooke Gilb	School Social Worker	Beginning Base pay \$53,700/salary. Other compensation per	Brooke Gilb

		LIEA Collective Bargaining Agreement	
Celsey Jiminez	School Social Worker	Beginning Base pay \$53,700/salary. Other compensation per LIEA Collective Bargaining Agreement	Celsey Jiminez
William Love	Special Education Teacher Assistant	Beginning Base pay \$25,950/salary. Other compensation per LIEA Collective Bargaining Agreement	William Love
Ashley Nicholson	GSRP Teacher Assistant	Beginning Base Pay \$25,733/salary. Other compensation per Personnel Positions Book	Ashley Nicholson
Joelyn Roberts	CTE Teacher – Hospitality Services	Beginning Base Pay \$50,075/salary. Other compensation per LVTEA Collective Bargaining Agreement	Joelyn Roberts
Troy Sebring	Substitute Bus Driver	\$16.08/hourly. Other compensation per Personnel Positions Book	Troy Sebring
Mindy Sloop	Secretary – Curriculum & Instruction	\$16.08/hourly. Other compensation per Personnel Positions Book	Mindy Sloop
Susan Swander	Special Education Teacher Assistant	Beginning Base pay \$22,125/salary. Other compensation \$1,275 per LIEA Collective Bargaining Agreement	Susan Swander
Kari Truax	Early Childhood Teacher Consultant	Beginning Base pay \$68,925/salary. Other compensation per LIEA Collective Bargaining Agreement	Kari Truax

- ✓ **Moved by Pray, supported by Wingerd, that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.
Yes: 5, No: 0; motion carried.**

Separation of Employment

Name	Position	Reason	Separation Date
Bert Arnett	Special Education Teacher	Retiring	01/12/2024
Brian Bartels	Special Education Teacher Assistant	Resigned	08/18/2023
Andrew Lehmann	CTE Teacher – Culinary Arts	Resigned	08/21/2023
Sharon Lovejoy	Bus Driver	Resigned	08/21/2023
Michelle Paulson	Special Education Teacher	Resigned	08/18/2023
Valerie Smither	School Social Worker	Retiring	01/31/2024
Melinda Watts	Bus Driver	Resigned	08/24/2023

Update on Position Vacancies

Instruction and General Services

- One CTE Teacher – Culinary Arts. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One CTE Teacher Assistant – Hospitality Services. This permanent, full-time position is available due to a new CTE program. The position has been posted and applications are being accepted.
- One Administrative Secretary – Secretary/Office Manager – LISD TECH Center. This permanent, full-time position is available due to a reassignment. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One EI Teacher Consultant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- Six Speech & Language Pathologists. These permanent, full-time positions are available due to resignation, retirement, and reassignment. The positions have been posted and applications are being accepted.
- Seven Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Secondary Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

- One Special Education Teacher (Maurice Spear Campus) - This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One ASD Consultant - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- Two School Social Workers - These permanent, full-time positions are available due to reassignment. The positions have been posted and applications are being accepted.
- Two Before & After School Childcare Providers. These permanent, part-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Early Childhood Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Education Consultant – Behavioral Support. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One GSRP Teacher Assistant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.

Appointment of Voting Delegate for 2023 MASB Annual Leadership Conference

The Michigan Association of School Boards (MASB) Annual Leadership Conference is scheduled for November 9-12, 2023, at the Lansing Center in Lansing, MI. As part of the conference, MASB will hold its annual delegate assembly. Each member school district is requested to appoint a single member to serve as its voting delegate during the assembly.

- ✓ **Moved by Hartley, supported by Pray, that the LISD Board of Education appoint Dale Wingerd as the District's Voting Delegate at the 2023 MASB Annual Leadership Conference.**

Discussion: Trustee Holtz asked what the expectation is (or frequency) for board members to attend the MASB Annual Conference. Trustee Wingerd stated he attends every year. Superintendent Haag said many MASB CBA courses are offered at the conferences. Vice-President Hartley suggested that when her schedule allows, Trustee Holtz may want to attend a conference.

Yes: 5, No: 0; motion carried.

Location Change for October LISD Board of Education

The October 2, 2023, regular Board meeting was scheduled to occur at the William J. Ross Education Service Center. However, during that time, the building will be closed to the public and staff for the HVAC replacement and flooring improvement project. It is recommended that the October 2, 2023, regular Board meeting be relocated from the William J. Ross Education Service Center to the LISD TECH Center.

- ✓ Moved by Hartley, supported by Holtz, that the LISD Board of Education approve the location change for the October 2, 2023, regular Board meeting from the William J. Ross Education Service Center to the LISD TECH Center. Yes: 5, No: 0; motion carried.

Adjournment

- ✓ Moved by Holtz, supported by Wingerd, that the meeting be adjourned. Yes: 5, No: 0; motion carried.

The meeting adjourned at 4:38 p.m.

James Hartley, Secretary, LISD Board of Education

**Lenawee Intermediate School District
General Fund Financial Data Report
For Period Ended August 31, 2023**

.-		2023-2024 Proposed Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:				
100	Local Sources	\$ 1,568,999	\$ 111,650	7.12%
300	State Sources	6,993,166	4,102,324	58.66%
400	Federal Sources	317,113	101,049	31.87%
Total Revenues		8,879,278	4,315,023	48.60%
500	Incoming Transfers & Other Transactions	399,600	-	0.00%
600	Fund Modifications	3,329,678	477,121	14.33%
Total Revenues, Incoming Transfers & Other		12,608,556	4,792,144	38.01%
Expenditures:				
Instruction Expense				
110	Basic Program	821,059	29,821	3.63%
120	Added Needs	83,239	10,865	13.05%
Support Services				
210	Pupil	1,361,481	146,814	10.78%
220	Instructional Staff	3,002,535	404,498	13.47%
230	General Administration	877,780	139,715	15.92%
240	School Administration	142,092	16,064	11.31%
250	Business	805,090	108,446	13.47%
260	Operations/Maintenance	288,851	39,348	13.62%
270	Transportation	16,450	-	0.00%
280	Central	2,354,522	509,661	21.65%
290	Other	-	-	0.00%
300	Community Service	688,152	64,284	9.34%
Total Expenditures		10,441,251	1,469,516	14.07%
400-600	Outgoing Transfers & Other Transactions	2,883,688	159,197	5.52%
Total Appropriated		13,324,939	1,628,713	12.22%
Excess Revenue (Appropriated)		(716,383)	3,163,431	
Beginning Fund Balance		4,459,737	4,459,737	
Less: Committed Fund Balance		-	-	
Non-Spendable & Unrestricted Fund Balance		\$ 3,743,354	\$ 7,623,168	

**Lenawee Intermediate School District
Special Education Financial Data Report
For Period Ended August 31, 2023**

	2023-2024 Proposed Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 18,786,878	\$ 988,160	5.26%
200 Other Sources	1,000	-	0.00%
300 State Sources	10,122,153	137,813	1.36%
400 Federal Sources	4,851,047	(3,446,265)	-71.04%
Total Revenues	33,761,078	(2,320,292)	-6.87%
500 Incoming Transfers & Other Transactions	695,000	-	0.00%
600 Fund Modifications	13,647	-	0.00%
Total Revenues, Incoming Transfers & Other	34,469,725	(2,320,292)	-6.73%
Expenditures:			
Instruction Expense			
120 Added Needs	14,061,872	(999,790)	-7.11%
Support Services			
210 Pupil	10,187,586	155,732	1.53%
220 Instructional Staff	2,484,547	299,130	12.04%
230 General Administration	25,000	-	0.00%
240 School Administration	91,668	13,194	14.39%
250 Business	146,000	16,210	11.10%
260 Operations/Maintenance	820,520	130,792	15.94%
270 Transportation	1,631,195	169,467	10.39%
280 Central	453,292	80,792	17.82%
300 Community Service	6,338	-	0.00%
Total Expenditures	29,908,018	(134,474)	-0.45%
400-600 Outgoing Transfers & Other Transactions	4,148,142	285,515	6.88%
Total Appropriated	34,056,160	151,041	0.44%
Excess Revenue (Appropriated)	413,565	(2,471,334)	
Beginning Fund Balance	9,770,763	9,770,763	
Less: Future Local District Reimbursement	10,184,328	10,184,328	
Non-Spendable & Restricted Fund Balance	\$ -	\$ (2,884,899)	

**Lenawee Intermediate School District
Career Technical Education Financial Data Report
For Period Ended August 31, 2023**

	2023-2024 Proposed Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 13,087,640	\$ 615,194	4.70%
300 State Sources	1,873,123	367,660	19.63%
400 Federal Sources	204,264	-	0.00%
Total Revenues	15,165,027	982,854	6.48%
500 Incoming Transfers & Other Transactions	15,000	2,275	15.17%
Total Revenues, Incoming Transfers & Other	15,180,027	985,129	6.49%
Expenditures:			
Instruction Expense			
110 Basic Program	195,162	-	0.00%
120 Added Needs	7,696,262	172,168	2.24%
Support Services			
210 Pupil	1,089,162	185,980	17.08%
220 Instructional Staff	764,706	76,674	10.03%
230 General Administration	249,004	33,788	13.57%
240 School Administration	784,841	99,734	12.71%
250 Business	168,473	34,690	20.59%
260 Operations/Maintenance	1,379,471	184,515	13.38%
270 Transportation	387,786	415	0.11%
280 Central	548,379	103,972	18.96%
290 Other	3,700	-	0.00%
300 Community Service	391,807	59,581	15.21%
Total Expenditures	13,658,753	951,516	6.97%
400-600 Outgoing Transfers & Other Transactions	1,852,683	191,606	10.34%
Total Appropriated	15,511,436	1,143,122	7.37%
Excess Revenue (Appropriated)	(331,409)	(157,993)	
Beginning Fund Balance	8,350,793	8,350,793	
Less: Committed Fund Balance	-	-	
Non-Spendable & Restricted Fund Balance	\$ 8,019,384	\$ 8,192,800	

**LENAWEE INTERMEDIATE SCHOOL DISTRICT
PROJECTED CASH FLOW**

October-23

	GENERAL FUND	TECHNOLOGY CONSORTIUM FUND	COOP FUND	SPECIAL EDUCATION	CAREER TECHNICAL EDUCATION	TOTAL
BEGINNING BALANCE	\$6,646,994	\$0	\$216,422	\$3,933,940	\$333,203	\$11,130,560
PLUS REVENUES*	<u>726,240</u>	<u>0</u>	<u>7,886</u>	<u>1,535,220</u>	<u>706,530</u>	<u>2,975,877</u>
WORKING CAPITAL	7,373,234	0	224,309	5,469,161	1,039,733	14,106,437
LESS: EXPENDITURES	<u>848,682</u>	<u>38,890</u>	<u>23,326</u>	<u>1,693,025</u>	<u>877,312</u>	<u>3,481,236</u>
BEFORE TRANSFERS	6,524,552	(38,890)	200,982	3,776,135	162,421	10,625,201
TRANSFERS	<u>209,407</u>	<u>0</u>	<u>0</u>	<u>(126,706)</u>	<u>(82,701)</u>	<u>0</u>
ENDING BALANCE	<u><u>\$6,733,959</u></u>	<u><u>(\$38,890)</u></u>	<u><u>\$200,982</u></u>	<u><u>\$3,649,430</u></u>	<u><u>\$79,720</u></u>	<u><u>\$10,625,201</u></u>

NOTES: The Executive Director of Finance and Business Services will be available 30 minutes prior to the beginning of the meeting to review financial reports with LISD Board of Education members.

DATE: September 18, 2023 / October 2, 2023
TO: Superintendent and LISD Board of Education
FROM: Executive Director of Finance & Business Services
RE: Cash & Investment Analysis

<u>Bank</u>	<u>Rate of Interest</u>	<u>Amount</u>	<u>Maturity Date</u>
1. GENERAL SERVICES FUND			
OLD NATIONAL TREASURY ACCOUNT	1.50%	1,992,535.81	N/A
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	1,774,642.92	N/A
MILAF	4.94%	32,784.96	N/A
PREMIER BANK-INSURED CASH SWEEP	4.00%	1,059,101.61	N/A
		<u>\$4,859,065.30</u>	
2. GENERAL SERVICES CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	148,422.31	N/A
5/3 BUSINESS MGMT. ACCT.	2.05%	1,352,698.35	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	355,861.15	N/A
		<u>\$1,856,981.81</u>	
3. LENAWEE/MONROE CONSORTIUM TECHNOLOGY FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	157,138.09	N/A
MICMS	4.94%	12,194.75	N/A
		<u>\$169,332.84</u>	
4. HEALTH PLAN PURCHASING CONSORTIUM			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	20,365.94	N/A
4. COOPERATIVE FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	195,166.57	N/A
AESOP CASH MGMT ACCT.	1.50%	5,671.88	N/A
		<u>\$200,838.45</u>	
5. SPECIAL EDUCATION FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	3,712,561.81	N/A
MiClass	5.00%	3,003,497.66	N/A
5/3 BUSINESS MGMT. ACCT.	2.05%	409,067.72	N/A
		<u>\$7,125,127.19</u>	
6. SPECIAL EDUCATION CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	925,960.90	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	535,567.95	N/A
PREMIER BANK-INSURED CASH SWEEP	4.00%	125,275.60	N/A
		<u>\$1,586,804.45</u>	
7. CAREER TECHNICAL EDUCATION FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	753,920.17	N/A
MiClass	5.00%	7,008,161.21	N/A
PREMIER BANK BUSINESS VALUE		50,000.00	N/A
MILAF +	1.54%	6,412.47	N/A
PREMIER BANK-INSURED CASH SWEEP	4.00%	2,206,105.50	N/A
		<u>\$10,024,599.35</u>	
8. CAREER TECHNICAL EDUCATION CAPITAL PROJECTS FUND			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	3,263,542.01	N/A
HILLSDALE CO NATIONAL BANK-MMA	1.87%	276,003.31	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	1,404,192.21	N/A
		<u>\$4,943,737.53</u>	
TOTAL CASH & INVESTMENTS		<u>\$30,786,852.86</u>	